



**LOYOLA COLLEGE (AUTONOMOUS), CHENNAI – 600 034**

**B.B.A. DEGREE EXAMINATION – BUSINESS ADMINISTRATION**

**FIFTH SEMESTER – NOVEMBER 2016**

**BU 5505 / BU 5508 - HUMAN RESOURCE MANAGEMENT**

Date: 05-11-2016  
Time: 09:00-12:00

Dept. No.

Max. : 100 Marks

**PART – A**

**Answer ALL questions:**

**(10x2=20)**

1. Define HRM.
2. What is job analysis?
3. What does authority mean?
4. What is meant by recruitment?
5. Give some examples for non-monetary incentives.
6. Write a note on esteem needs.
7. What is the procurement function of HRM concerned with?
8. Mention the objectives of HR planning.
9. What does training mean?
10. What is probation?

**PART – B**

**Answer any FOUR questions:**

**(4x10=40)**

11. Explain the qualities of human resource manager.
12. Mention the different types of tests.
13. Discuss Maslow's Hierarchy of needs.
14. Explain the various causes of employee grievances.
15. Discuss the different methods of job evaluation.
16. Discuss the role of HR Managers.
17. Explain the characteristics of man power planning.

**PART – C**

**Answer any TWO questions:**

**(2x20=40)**

18. Discuss the various stages involved in the selection of candidate for jobs in an organization.
19. Explain the detail the various methods of training the employees.
20. Discuss the various methods available for appraising the performance of employees.
21. Explain the HR Planning process

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