



LOYOLA COLLEGE (AUTONOMOUS), CHENNAI – 600 034

B.Com. DEGREE EXAMINATION – CORPORATE SECRETARYSHIP

FIFTH SEMESTER – APRIL 2016

BC 5403 - HUMAN RESOURCE MANAGEMENT

Date: 29-04-2016
Time: 01:00-04:00

Dept. No.

Max. : 100 Marks

Section A

Answer ALL the Questions

(10x2=20Marks)

1. Define HRM.
2. What is HRP?
3. Define Selection.
4. Define E-Hrm.
5. What is non-monetary benefit?
6. Define resume.
7. Who is an Appraiser?
8. What is job description?
9. Define vestibule training.
10. Define promotion.

Section B

Answer any FOUR Questions

(4x10=40Marks)

11. State the objectives of HR planning.
12. What are the uses of performance appraisal?
13. Explain the qualities of HR manager
14. What are the uses of job analysis?
15. Enumerate the sources of recruitment.
16. State the methods of training.
17. List out the types of interview.-explain.

Section C

Answer any TWO Questions

(2x20=40Marks)

18. Explain in detail the functions of HR Manager.
19. How are Demand, Supply and wastage forecasting determined.-Explain.
20. Briefly explain about the process of selection.
21. Why is it important to do referral checks?-Discuss
