



**LOYOLA COLLEGE (AUTONOMOUS), CHENNAI – 600 034**

**U.G. DEGREE EXAMINATION – ALLIED**

**THIRD SEMESTER – APRIL 2022**

**UCO 3401 – FUNDAMENTALS OF MANAGEMENT**

Date: 21-06-2022

Dept. No.

Max. : 100 Marks

Time: 01:00 PM - 04:00 PM

**PART – A**

**Q. No Answer ALL questions**

**(10 x 2 = 20 Marks)**

- 1 Define the term 'Control'.
- 2 What is meant by the term 'Organization'?
- 3 State any two important features of management.
- 4 State any three qualities of leadership.
- 5 What is meant by the term 'Direction'?
- 6 What is 'Span of Management'?
- 7 Who is a 'Manager'?
- 8 Define 'Management'
- 9 What is meant by the term 'Communication'?
- 10 Define the term 'Coordination'.

**PART – B**

**Answer any FOUR questions:**

**(4 x 10 = 40 Marks)**

- 11 State the factors affecting the span of management?
- 12 Explain any one theory of leadership.
- 13 What are the different types of planning in an organization?
- 14 Describe the process of decision making.
- 15 What are the roles of a manager?
- 16 Explain the principles of good organization.
- 17 Explain the barriers to communication in an organization.

**PART – C**

**Answer any TWO question:**

**(2 x 20 = 40 Marks)**

- 18 Describe the principles of management given by Henry Fayol.
- 19 Explain the principles of and techniques of direction.
- 20 Describe the significance and problems in the control process.
- 21 What is the importance of motivation? Explain one theory of Motivation.

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