LOYOLA COLLEGE (AUTONOMOUS), CHENNAI – 600 034

M.A. DEGREE EXAMINATION – **SOCIOLOGY**

THIRD SEMESTER – **NOVEMBER 2022**

PSO 3503 – HUMAN RESOURCES MANAGEMENT

Date: 25-11-2022 Dept. No. Max. : 100 Marks

Time: 09:00 AM - 12:00 NOON

Part – A

Answer ALL the following questions in about 30 words each **(10 x 2 = 20)**

1. Write any two importance of HRM.
2. Mention any two objectives of manpower planning.
3. Mention any two qualities of an HR manager.
4. Differentiate recruitment from selection.
5. What is performance appraisal?
6. Write a short note on Markov analysis.
7. Write down any two advantages of Off-the-job training.
8. Write a short note on the Apprenticeship Act, 1961.
9. What are the five levels of workers' participation in management?
10. What is Industrial democracy?

Part – B

Answer any FIVE of the following questions in about 300 words each **(5 x 8 = 40)**

11. Explain the objectives of human resource management.
12. Identify the types of Manpower planning.
13. What are the pre-requisites of a good recruitment policy?
14. Enumerate the various internal sources of recruitment.
15. Highlight the importance of training in an organization.
16. Write a brief note on the factors affecting performance appraisal in an organization.
17. What is the significance of workers' participation in management?

Part – C

Answer any TWO of the following questions in about 1200 words each **(2 x 20 = 40)**

18. Describe the nature and functions of human resource management.
19. Explain the various stages involved in the process of recruitment and selection.
20. Discuss the various methods of on-the-job and off-the-job training with suitable examples.
21. Examine the methods to evaluate the performance of employees in an organization.

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