

**DEPARTMENT OF SOCIAL WORK,
LOYOLA COLLEGE, CHENNAI - 34**

RESTRUCTURED SYLLABUS – 2013

FIRST SEMESTER

SUBJECT CODE	NAME OF THE SUBJECT	ID
SW 1805	SOCIAL WORK PROFESSION	MC
SW 1806	SOCIAL CASE WORK	MC
SW 1807	SOCIAL GROUP WORK	MC
SW 1951	SOCIOLOGY FOR SOCIAL WORK	ES
SW 1952	DYNAMICS OF HEALTH AND BEHAVIOUR	ES

SECOND SEMESTER

SUBJECT CODE	NAME OF THE SUBJECT	ID
SW 2811	COMMUNITY ORGANIZATION AND SOCIAL ACTION	MC
SW 2812	SOCIAL WORK RESEARCH AND STATISTICS	MC
SW 2813	SOCIAL WORK ADMINISTRATION	MC
SW 2814	SOCIAL POLICY AND SOCIAL LEGISLATIONS	MC

THIRD SEMESTER

SPECIALIZATION	SUBJECT CODE	NAME OF THE SUBJECT	ID
COMMON PAPER	SW 3875	COMPUTER APPLICATIONS FOR SOCIAL WORK	ID
CD	SW 3808	DEVELOPMENT ECONOMICS	MC
	SW 3809	RURAL COMMUNITY DEVELOPMENT	MC
HRM	SW 3810	HUMAN RESOURCE MANAGEMENT	MC
	SW 3811	LABOUR LEGISLATIONS AND CASE LAWS	MC
M&P	SW 3812	MENTAL HEALTH AND PSYCHIATRIC DISORDERS	MC
	SW 3813	PUBLIC HEALTH IN INDIA	MC
WDS	SW 3814	GENDER AND DEVELOPMENT	MC
	SW 3815	CHILDREN AND SOCIAL WORK	MC
HRT	SW 3816	HUMAN RIGHTS: INTERNATIONAL PERSPECTIVE	MC
	SW 3817	HUMAN RIGHTS IN INDIA: THE CONSTITUTIONAL AND LEGAL FRAMEWORK	

FOURTH SEMESTER

SPECIALIZATION	SUBJECT CODE	NAME OF THE SUBJECT	ID
COMMON PAPER	SW 4955	COUNSELLING	ES
CD	SW 4805	URBAN COMMUNITY DEVELOPMENT	MC
	SW 4806	NGO MANAGEMENT	MC
	SW 4807	DEVELOPMENTAL STRATEGIES	MC
HRM	SW 4808	INDUSTRIAL RELATIONS AND LABOUR WELFARE	MC
	SW 4809	ORGANIZATIONAL BEHAVIOUR	MC
	SW 4810	STRATEGIC MANAGEMENT	MC
M& P	SW 4811	PSYCHIATRIC SOCIAL WORK	MC
	SW 4812	MEDICAL SOCIAL WORK	MC
	SW 4813	THERAPEUTIC INTERVENTIONS IN SOCIAL WORK PRACTICE	MC
WDS	SW 4814	EMPOWERMENT OF THE MARGINALISED	MC
	SW 4815	FORCED MIGRATION AND SOCIAL WORK PRACTICE	MC
	SW 4816	CONFLICT	MC

		TRANSFORMATION AND PEACE BUILDING FOR SOCIAL WORK	
HRT	SW 4817	CONTEMPORARY ISSUES IN HUMAN RIGHTS	MC
	SW 4818	HUMAN RIGHTS AND SOCIAL WORK PRACTICE	MC
	SW 4819	SOCIAL EXCLUSION AND INCLUSIVE DEVELOPMENT	MC

FIRST SEMESTER

SW 1805: SOCIAL WORK PROFESSION (MC)

Total Hours: 45

Objectives

Credits 4

- To acquire an understanding and knowledge of the history and philosophy of Social Work and its emergence as a Profession.
- To appreciate Social Work as a Profession and to recognize the need and importance of Social Work Education, Training and Practice.
- To provide an awareness of various methods and Fields of Professional Social Work Practice.

UNIT I

Social Work : Concept, Definition, Objectives and Scope – Basic Concepts in Social Work : Social Service, Social Welfare, Social Assistance, Social Development, Social Security, Social Justice, Social Reform, Social Defence, Social Policy, Social Legislation, Social Education, Social Inequality, Social Organization and Social Disorganization. Approaches to Social Work. Social Work Models. **(9 Hours)**

UNIT II

Historical development of Social Work in UK, USA and India - Social Work Literature - Contribution of Indian Social Reformers to Social Welfare – Contribution of Social Reformers to Social Welfare in Tamil Nadu - Social Movements – Religio - Philosophical foundation of Social Work Practice in India. - Gandhian Philosophical Foundation to Social Work in India. **(9 Hours)**

UNIT III

Social Work Profession: Origin and Growth of Social Work in India - Principles, Philosophy and values and Code of Ethics of Social Work Profession - Social work profession as a change agent - Integrated social work and place in social work practice - Fields and Methods of Social Work – Roles and Skills of Social Worker - Social Work Education: Evolution of Social Work Education- Social Work Curriculum – Field Work and Importance of Field Work Supervision - Professional organizations: Association of schools of Social work in India (ASSWI) and Association of Trained social workers in India – Status and Problems of social work practice & recognition of social work profession in India. **(11 Hours)**

UNIT IV

Indian Constitution and its implication of Social Welfare: Fundamental Rights Part -III, Fundamental Duties Part-IV A, Directive principles of State Policy Part-IV, Human Rights According to U.N Charter and Indian Constitution. **(7 Hours)**

UNIT V

Voluntary Organization - Role of Voluntary Organizations and emerging trends - Voluntary Social Work: Role of Government and Voluntary Organizations in promoting Social Welfare - Changing trends in social work and the role of social worker and the government in promoting social work profession in India. **(9 Hours)**

REFERENCES:

- Batra, Nitin (2004) Dynamics of Social Work in India, Jaipur : Raj Publishing House.
- Bradford, W. Sheafor, Charles, R. Horejsi, Gloria A. - Fourth Edition (1997) Techniques and Guidelines for Social Work, London : Allyn and Bacon, A Viacom Company
- Charles, Guzzetta, Katz Arthur J. and English Rechard A. (1984) Education for Social Work Practice, Selected International Models, New York : Council on Social Work Education
- Dasgupta, Sugata (1964) Towards a Philosophy of Social Work in India, New Delhi : Popular Book Services.
- Desai, Murali (2002) Ideologies and Social Work (Historical and Contemporary Analysis),Jaipur : Rawat Publication.
- Diwakar, V. D. (1991) Social Reform Movement in India, Mumbai : Popular Prakashan
- Dubois, Brenda, Krogsrud, Karla, Micky - Third Edition (1999) Social Work - An Empowering Profession, London : Allyn and Bacon
- Feibleman, J.K. (1986) Understanding Philosophy - A Popular History of Ideas, New York : Souvenir Press
- Fink, Arthur E., Wilson, Everett E. - Third Edition (1959) The Fields of Social Work, New York : Henry Holt and Company.
- Friedlander, Walter A. (1977) Concepts and Methods of Social Work, New Delhi : Prentice Hall of India Pvt. Ltd.
- Gangrade, K.D (1976) Dimensions of Social Work, Marwah Publications, New Delhi.
- Gore. M.S (1965) Social Work and Social Work Education, Asia Publications house, Mumbai.
- Jainendra Kumar Jha (2002) Practice of Social Work, Anmol Publications, New Delhi.
- Joshi S.C (2004) The Handbook of Social Work, Akansha Publishing House, New Delhi.

- Paul Chowdry (2000) Introduction to Social Work, ATMA RAM & Sons, New Delhi.
- Malcom Payne (1990), Modern Theory of Social Work, Palgrave Macmillan, USA.
- Nair, T. Krishnan (1981) Social Work Education and Social Work Practice in India, Madras : Association of School of Social Work in India
- Rameshwari, Devi and Ravi Prakash (2000) Social Work Practice, Jaipur : Mangal Deep Publications
- Roy, Bailey and Phil, Lee (1982) Theory and Practice in Social Work, London : Oxford Pub. Ltd.
- Sanjay Bhattacharya (2003) Social Work – An Integrated Approach, Deep & Deep Publications Pvt.Ltd, New Delhi.
- Singh, R.R. (1985) Field Work in Social Work Education, A Perspective for Human Service Profession, New Delhi : Concept Publishing Company
- Wadia, A. R. (Ed.) (1972) History and Philosophy of Social Work in India, Bombay : II Allied Publisher Private Ltd.
- Walsh Joseph (2006) Theories of Direct Social Work Practice, Thomson Brooks, Cole.

**SW 1806 : SOCIAL CASE WORK
MC**

Total Hours: 45

Objectives

Credits 4

- To understand the values, Principles and scope of Social Case Work and to develop the capacity to practice them.
- To understand and apply the approaches & models of Social Case Work practice in different settings.
- To develop an understanding of and an ability to adopt a multi-dimensional approach in assessment and interventions.

UNIT I

Social Case Work - Nature, Definition and objectives. Social Case Work and its relation to other methods of Professional Social Work. Historical development of Case Work in USA and India. Social Case Work – Philosophy, Principles & Components. Social Case Work practice in Indian Society: Relevance & Scope, Influence of cultural factors- Dharma and Karma theories; Inhibiting factors - authority dependence, social hierarchy and castes.

(9 Hours)

UNIT II

Models of Social Case Work Practice- Functional, Problem –Solving, Crisis Intervention, Family Centered Approach, Eco- System and Life- Model Perspective in social case work. Therapeutic Approaches and specific techniques relevant for Social Case work Practice- Psychoanalytic approach, Client Centered therapy, Behaviour Modification, Rational Emotive therapy, Transactional Analysis and Family Therapy.

(10 Hours)

UNIT III

Phases of Social Case Work-Initial, Helping and Termination phase. Helping Techniques in Social Case Work - Interviewing, Environmental Modification, Supportive techniques, Home visits, Collateral contacts and Referrals. Client-Worker Relationship: Definition, use and characteristics. Transference & Counter Transference –their use in diagnosis and treatment. Recent Developments in Social Case Work: Short Term Case Work, Preventive Case Work intervention, Multiple Interviewing, Psychotherapy - Similarities and Difference between Case Work, Counseling and Psychotherapy.

(10 Hours)

UNIT IV

Social Case Work Recording: Structure & content of Case Work records, use of Case Work Recording. Methods of recording- Verbatim, narrative, condensed, analytical and summary records; Supervision- Nature & Importance- Development of personal and professional self.

(8 Hours)

UNIT V

Practice of Social Case Work in the following settings: Family and Child Welfare- Educational Institutions- Medical and Psychiatric Setting, Correctional, Industrial, Community Development, Marriage Guidance and Counseling. **(8 Hours)**

REFERENCES :

- Ammet.Garrett, 1962, Interviewing: Its Principles and Methods, Family Service, association, New York, USA
- Banerjee, 1977, Papers on Social Work- An Indian Perspective, TISS, Mumbai, India
- Maryellen,1999, Short-Term Treatment and Social Work Practice: An Integrative Perspective, Free Press , US
- Hamilton, Gorden, 1955, Theory and Practice of Social Case Work, Columbia University Press, New York, USA
- Mathew, Grace, 1992, An Introduction of Social Case Work, TISS, Mumbai, India Pearlman,
- Helen, 1995, Social Case Work: A Problem Solving Process, The University of Chicago Press, Chicago, USA
- Robert W,Roberts Robert H. Nee,2000 Theories of Social Casework, Univ of Chicago Press, Chicago.
- Upadhyay, R.K, 2003 Social Casework : A Therapeutic Approach, Rawat Publications, India.

**SW 1807 : SOCIAL GROUP WORK
MC**

Objectives:

Credits 4

Total Hours: 45

- To understand Social Group Work as a method of Social Work and apply it in the problem Solving process of the Society
- To gain the knowledge of Group and its impact in the individual and community life.
- To develop the skills in relation to the Group development and therapeutic aspects of the human life in various settings.

UNIT I

Social Group Work: Definition, objectives, philosophy, Historical development and Scope. Social Group Work as a method of Social Work and its relation with other methods of Social Work. Group: Definition, Types, Characteristics and its impact in personal and social growth of Individuals. Group versus Committee and Team. **(9 Hours)**

UNIT II

Group Process: Bond, Acceptance, Rejection, Isolation, Sub Groups, Conflict and Control. Group Dynamics: Definition and Assumptions, Group Membership, Group Norm, Group Cohesiveness, Group Culture, Group Morale, Group Attraction. Group Leadership: Concept, Theories, Types and Roles. Sociometry - Group Communication and Interaction, Goal setting, Decision making, Problem solving and Conflict resolution. **(10 Hours)**

UNIT III

Group Work Process: intake, study, goal setting, action, evaluation. Stages of Group Development. Types of Groups: Task Groups - Committee, Administrative, Delegate and Coalitions; Treatment Groups – Educational, Growth, Remedial and Socialization. Group work and Group Therapy. Therapeutic Group Work: Concept, Principles and Process. Group Work Models: Social, Remedial and Reciprocal Models. Principles of Social Group Work. **(10 Hours)**

UNIT IV

Programme in Social Group Work: Concept, Nature, Process and Principles. Group Work Administration and Supervision. Recording in Group Work: Purpose and Types. Worker: Role, Skills and Qualities. **(8 Hours)**

UNIT V

Group Work practice in Different settings: Institutions for Children, Family service agencies, Correctional settings, Community Development settings, Community Based Organizations, Educational institutions, Corporate Organizations, Trade Unions, Clinical settings, Mental Health Institutions, Homes for the Aged. **(8 Hours)**

REFERENCES :

- Balagopal and Vassily, 1983 Groups in Social Work, Macmillan Publishers, New York, USA.
- Banerjee, 1977 Papers on Social Work- An Indian Perspective, TISS, Mumbai, India
- Brown, 1991 Groups for growth and change, Longman Publishers, New York, USA
- Cory & Cory, 1982 Groups: Process and Practice, C.A.Brooks/Cole Publishers, Monterey.
- Konopka, 1983 Social Group Work: A helping Process, Prentice Hall, New Jersey, USA
- Goldstein, Eda & Noonan, Maryellen, 1999 Short-Term Treatment and Social Work Practice: An Integrative Perspective, Free Press, US
- Trecker, 1983 Social Group Work: Principles and Practice, New York Association Press, New York, USA.

SW 1951 : SOCIOLOGY FOR SOCIAL WORK ES

Objectives:

Total Hours : 45
Credits 3

- To provide the students a sociological perspective on Indian society, its structure, history and problems.
- To sensitize them to the need to acquire suitable skills to deal with social issues.
- To help them acquire constructive attitudes to society on its problems that are appropriate to the profession.

UNIT I

Introduction to Sociology : Definition, Nature, Scope and Importance of Sociology; Major Theoretical Perspectives: Functionalist, Conflict and Interactive; Sociology as a Social Science. Linkage between Sociology and Social Work Practice. **(9 Hours)**

UNIT II

Evolution of Sociology: Contributions of August Comte, Herbert Spencer, Karl Marx, Emile Durkheim, Max Weber and R.K. Mukherjee, G.R.Madan, Majumdar and M.N. Srinivas; Recent Developments in the branches of Sociology - Urban, Rural, Religious and Political Sociology. **(9 Hours)**

UNIT III

Basic Concepts in Sociology: Society, Community and Association - Meaning and characteristics; Social Systems and Social Institutions - Family, Religion, Marriage, Education, Politics, Economics, Medicine and Recreation; Social Structure - Role and Status, Power and Authority; Culture - Meaning and Characteristics; Social Groups: Definitions, Characteristics, Importance, Classification of Social Groups; Social Processes: Social Interaction, Cooperation, Competition, Conflict, Subjugation, Accommodation and Assimilation. **(9 Hours)**

UNIT IV

Social Control: Meaning, Purposes, Types, Mores, Social Norms and Values, Conformity and deviance, Social Change; Social Stratification and Mobility: The class and caste system; Social Lag, Sanskritization, Westernization Globalization and Modernization. Local Self- Government and Panchayat Raj System in India. **(9Hours)**

UNIT V

Indian Social Problems: Poverty, Illiteracy, Casteism, Gender Inequality, Over-Population, Environmental Threats, Unemployment, Corruption, Crime and Young Offenders, Suicide, Child Labour, Bonded Labour, Terrorism, Human Trafficking and

Sexual Exploitation.

(9 Hours)

REFERENCES :

- Bottmore. T.B, 1980: Sociology: “A Guide to Problems and literature”, McGraw hill, Neww Delhi.
- Elliot & Merril, 1982: Society and Culture, Prentice hall Inc.
- Ghurye. G.S, 1995: Cate, Class and Occupation. Bombay, Popular Prakashan.
- Kapadia.K.M, 1997: Family and Marriage in India, Oxford University Press.
- Kingsley, Davis, 1998: Human Society, Asian Publication, Mumbai.
- Mac Iver and Page, 1976: Society: An Introductory Analysis, Macmillan
- Madan G.R.: Indian Social Problems, Volume I and II
- Rao M, 1988: Urban Sociology in India, Orient Longman, New Delhi.
- Srinivas M.N., 1966: Social Change in India, Orient Longman, New Delhi.
- Vidya Bhushan & Sachdeva, 2006: Introduction to Sociology, Kitab Mahal, New Delhi.
- Rao, C.N.S. 2002: Sociology: Primary Principles, Sultan Chand, Mumbai.

SW 1952 : DYNAMICS OF HEALTH AND BEHAVIOUR

ES

Total Hours: 45

Objectives:

Credits **4**

- To gain insights into the basic concepts and principles of Psychology
- To acquire knowledge of the developmental stages and personality patterns of the individual
- To develop an understanding of the concept of Health and to acquire information with regard to malnutrition, common communicable, non-communicable diseases and common mental disorders
- To develop skills to apply knowledge at the field level

UNIT I

Psychology: Definition, Basic Concepts, Principles; Behaviour – Definition, Observable Individual Behaviour; Relevance of Psychology to Social Work; **Personality :** Personality Theories – Psychodynamic Theory – Sigmund Freud’s Psychoanalytic Theory and Ego Defense Mechanisms, Erik Erikson’s Stage Theory, Sheldon’s Physiognomy Theory, Behavioural Theory – Pavlov, Skinner, Watson, Humanistic Theories – Maslow, Roger. **(10 Hours)**

UNIT II

Learning : Principles, Attention, Remembering, Recall, Retention and Forgetting; Intelligence; Motivation – Content and Process; Emotion; Perception – Definition, Perceptual Process, Perceptual Constancies, Influences on Perception; Attitudes – Definition, Attitude Formation, Simple vs. Multiplex Attitudes; Social Influences on Behaviour – Socialization, Aggression, Conformity, Deviance, Decision in Groups; Conflict - Goal Conflict, Role Conflict. **(9 Hours)**

UNIT III

Meaning of Growth and Development; Principles of Human Development; Nature vs. Nurture; Physical, Emotional, Cognitive and Social Developmental stages – a) Conception b) Infancy c) Babyhood d) Early Childhood e) Late Childhood f) Adolescence g) Late Adulthood h) Middle Age i) Old Age. **(10 Hours)**

UNIT IV

Concept of Health: Symptoms, Causes, Treatment, Prevention and Control of the following diseases: T.B, Leprosy, STD, HIV/AIDS Cholera, Typhoid, Chicken-pox, Small-pox, Malaria, Hypertension, Diabetes and Cancer; Malnutrition and Deficiency Diseases - Hungama Report; Role of a Social Worker. **(8 Hours)**

UNIT V

Concept of Normality and Abnormality; Symptoms, Causes and Treatment of Neuroses, Psychoses and Personality Disorders; Mental Retardation. Role of Social Workers in Promoting Community Mental Health Programmes. **(8 Hours)**

References:

- Ahuja, Niraj, 2005. A Short Text Book of Psychiatry, Himalaya Publishing House, New Delhi.
- Coleman, Comprehensive Textbook of Abnormal Psychology
- Hurlock, Elizabeth, 2001. Developmental Psychology, Tata Mc Graw Hill, New York.
- Kuppuswamy, B., 1990. A Textbook of Child Behaviour and Development, Konark Publishers Pvt. Ltd., New Delhi.
- Mangal, S.K. 2006. An Introduction to Psychology, Sterling Publishers Pvt. Ltd.
- Morgan, Clifford, 1988. A Brief Introduction to Psychology, Tata Mc Graw Hill, New York.
- Morgan, Clifford and King, 1979, 6th edition, Introduction to Psychology, Tata Mc Graw Hill, New York.
- Park & Park, 2009, 21st Edition, Text book of Preventive & Social Medicine.

**SECOND
SEMESTER**

SW 2811 : COMMUNITY ORGANIZATION AND SOCIAL ACTION

PART I - COMMUNITY ORGANIZATION

MC

Objectives:

Total Hours: 45

Credits 4

- To understand the structure, dynamics, types and characteristics of community.
- To know the community work along with the different steps to assess the community needs and to link them with the resources.
- To equip the community worker with necessary community intervention methods and skills.

UNIT I

Community Organization: Definition, Philosophy, Principles, Scope and Historical development in UK, USA and India. Community Organisation as a method of Social Work. Community: Meaning, Concept, Types, Characteristics, Dynamics and Leadership. Community organization and Community Development: Similarities and Differences. Community Living Models: Kibbutzim, Commune, Indian Community Living. **(8 Hours)**

UNIT II

The Models of Community Organization: Locality Development Model, Social Planning Model and Social Action Model. Approaches in Community Organization: General Content, Specific Content and Process. Saul Alinsky's Approach in Community Organization. The Process of Community Organization: Study, analysis, assessment, Discussion, Organization, Action, Evaluation, Modification and Continuation. **(8 Hours)**

UNIT III

Methods in Community Organization: Public Interest Mobilization, Litigation, Protest and Demonstration. Worker: Role, qualities and Skills. Use of other Methods of Social Work in Community Organization. Recording: Need, Importance and types. Community Organization in various fields of Social Work in India. **(7 Hours)**

PART II – SOCIAL ACTION

Objectives:

Total Hours: 22

- To study the dynamics of social problems and understand the mechanism to solve them.
- To learn strategies for creating change in malfunctioning of social structure, social and economic institutions without violence and coercion.
- To develop social activism with the understanding on social movements.

UNIT I

Social Action: as a method of Social Work, Concept, Definition, Objectives and Scope in India. Relationship of Social Action with Social Problems, Social Movement, Social Reform, Social Development and Social Legislation. Concept of Justice, Social Justice and Distributive Justice. Social Action for Social Justice. Social Mobilization and Grass-Root Mobilization.

(7 Hours)

UNIT II

Process, Principles and Strategies of Social Action. Approaches of Paulo Friere, Gandhi, Martin Luther King and Mandela. Methods and Models of Social Action: Non-Violent methods: Gene Sharp – 199 Methods of Non violence. **(7 Hours)**

UNIT III

Social Action Planning, Execution and Evaluation. Social Movement: Concept, Types. Case Studies of Independence Movement, South Africa, Civil Rights Movement of USA, OTPOR of Serbia, JP Movement, Chipko Movement, Boodhan, Narmada Bachao Andolan (NBA) and other contemporary movements. Social Work and Social Activism. Advocacy and Lobbying, Social Activism: Need, Importance and Impact. Social Activist: Role, Functions, Qualities and Skills.

(8 Hours)

REFERENCES :

- Chowdhry, D. P. 1976. Introduction to Social Work, Atma Ram, New Delhi
- Friedlander, W. A. (Ed). 1977. Concepts and Methods of Social Work, Prentice Hall of India Pvt. Ltd.,New Delhi.
- Gangrade, K.D. 1971 Community Organisation in India, Popular Prakashan, Mumbai.
- Indian Social Institute, 1980. Synod of Bishop, Promotion of Social Justice, New Delhi.
- Martin Luther King 1968. Where do we go from here, chaos or community? Bantam Books, New York.
- Rao, N.S.A 1984. Social movement in India, Manohar Publishers, New Delhi.
- Siddique, H. Y. (Ed.) 1984. Social Work and Social Action, Harman Publications, New Delhi.

SW 2812 : SOCIAL WORK RESEARCH AND STATISTICS
MC

Total Hours : 45

Objectives :

Credits 4

- To help the students to develop an appreciation of the value and approach in social work research in addressing problems in the field of professional practice and to develop attitudes and skills appropriate for social work research.
- To facilitate better understanding of the current trends and practices in Social work research and to acquire the skills for data analyses and research writing Social Research and Social Work Research
- To enable the students to understand the importance of statistics application in Social work research and to gain experience & skill using software to analyze the statistical data.

UNIT I

Social Work Research: Concept, Definition, Objectives, Scope, Characteristics and Functions – National and International Organisations for promoting and conducting Social Work Research - Types of Research : Pure and Applied Research – Difference between Social Work Research and Social Research. Scope of Social Work Research in India - Scientific method in Social Work Research – Basic Elements of Scientific method : Concept, Variable, Facts and Theory. Cause-Effect relationship and relevance to Social Work Research. **(7 Hours)**

UNIT II

Identification and Formulation of Research Problems – Formulation of Hypothesis. Research Design: Concept, Definition, Importance - Types of Research Design – Ethical issues in Social Work Research – Formation of Ethics Committee – Principles and Guidelines. **(7 Hours)**

UNIT III

Sampling: Concept, Definition and Importance – Techniques of Sampling: Probability and Non-Probability sampling – Sources and Types of Data - Methods and Tools of Data Collection – Uses and applications of Scaling techniques : Reliability and Validity – Methods of Analysis : Coding, Tabulation, Analysis and Interpretation – Research Reporting : Format and Preparation. Qualitative Research methods for Social Work. **(10 Hours)**

UNIT IV

Statistics : Meaning, Definition, limitations and uses of Statistics - Need and Importance of Statistics in Social Work Research – Frequency Distribution - Construction of Frequency Tables –
Diagrammatic and
Graphical Representation. **(7 Hours)**

UNIT V

Measures of Central tendency: Mean, Median and Mode - Measurers of dispersion: Range, Quartile deviation, Standard deviation - Test of Significance : t-test, Analysis of Variance (ANOVA), Chi-Square test – Correlation. **(7 Hours)**

UNIT VI

Computer Applications in Social Sciences - Use of Computer for Data Analysis - Statistical Package for Social Sciences (SPSS) : Introduction, basic steps, defining data, data entry, data transformation, data analysis - Statistical application. **(7 Hours)**

REFERENCES:

- Alan Bryman, 2004, Social Research Methods, Oxford University Press, New Delhi.
- Darin Weinberg, 2002, Qualitative Research Methods, Blackwell Publishing House, London.
- Earl Babbie, 1998, Adventures in Social Research using SPSS, Pine forge Press, New Delhi.
- Gupta S.P, 2005, Statistical Methods, Sultanchand Publishers, New Delhi.
- Kothari C.R. 2004, Research Methodology – Methods and Techniques, Wilsey Eastern Ltd, New Delhi.
- Janet M.Ruane, 2005, Essentials of Research Methods, Blackwell Publishing, UK
- Lakshmi Devi, 1997, Encylopaedia of Social Research, Anmol Publications, New Delhi. Vol. I, II, & III
- Lal Das D.K., 2000, Practice of Social Research, Rawat Publications, Jaipur.
- Sarantakos, 2005, Social Research, Palgrave Macmillan, New York.
- Vijay Rohatgi, 2001, An Introduction to Probability and Statistics, A Wiley – Interscience Publications, John Wiley & Sons, Inc, New York.
- www.campbellcollaboration.org
- www.cochrane.org
- www.rip.org.uk

SW 2813 : SOCIAL WORK ADMINISTRATION

MC

Objectives :

Total Hours : 45
Credits 4

- To acquire Knowledge of the basic process of administration
- To understand the procedures and policies involved in establishing and maintaining social welfare organizations
- To develop skills to participate positively in administrative process

UNIT I

Social Work Administration: Basic concepts scope, principles, public administration and social Work Administration as a method of social work. Distinction between social administration, social work administration. Social security administration and other forms of administration. Traditional forms of Social Welfare: Charity, mutual-aid, religious organizations; community support network; Development impact on human existence. **(9 Hours)**

UNIT – II

Social Welfare Organizations: Concept, nature and types. Administration of social welfare services; Structure and functions of social welfare organizations, Principles of administration in social welfare. Policy and Programmes of Social Welfare in India with special reference to weaker sections. Social Work Agency: Organizational structure Boards and committees: Executive: Functions & Qualities - Administrative Process: policy formation, Planning decision making, Co-ordination, Communication. **(9 Hours)**

UNIT – III

Social Work Administration Process : Planning- Organization, Staffing, Orientation, Placement,. Allocation of responsibilities. Organizational Communication, Decision making, Coordination-impact assessment, Monitoring, Evaluation- Public Relations and Networking. Office administration: office management and maintenance of records. Project Proposal Writing. **(9 hours)**

UNIT IV

Financial Administration : Fund raising practice-community resource mobilization. Grant in aid from state and central government. Rules regarding investment-preparation of Annual budget, Accounting and Auditing – Accounts and Record maintenance. **(9 hours)**

UNIT V

A study of: Central Social Welfare Board, State Social Welfare advisory Boards – Indian Council of Social Welfare – Indian Council of Child Welfare- Nehru yuvak Kendra – Y.M.C.A – C.A.S.A. – C.A.R.E. Ministry, Department of Social Welfare--Role of voluntary agencies in social welfare problems faced by voluntary agencies. Co-ordination and co-operation between voluntary and government welfare agencies. **(9 hours)**

REFERENCES :

- Allison, M. & Kaye, J. (2005). Strategic Planning for Nonprofit Organizations, 2nd ed. New York: John Wiley & Sons.
- Chowdry, Paul. 1992 Social Welfare Administration, Atma Ram and Sons, New Delhi.
- Dimitto, D.M. 1991 : Social Welfare: Politics and Public Policy, New Jersey: Prentice Hall
- Edwards, R., Yankey, J., & Altpeter, M. (Eds.), (1998). Skills for Effective Management of Nonprofit Organizations. Washington, DC: NASW Press.
- Proehl, R. (2001). Organizational Change in the Human Services. Thousand Oaks, CA: Sage Publications.
- Sankaran and Rodrigues, 1983 Handbook for the Management of Voluntary Organisations, Alpha Publications, Chennai.
- Shanmugavelayutham, K, 1998 Social Legislation and Social Change, Vazha Valamudan Publishers, Chennai.
- Sullivan, Michael. 1987 Sociology and Social Welfare, Allen and Unwin, Winchester, USA.

JOURNALS :

- Combat law
- Economic and Political Weekly
- Women's collective
- Social Scientist

WEBSITES:

- www.nic.in
- www.supremecourtindia.nic.in

- www.judis.nic.in
- www.indiancourts.nic.in
- www.pucl.org
- www.lawyerscollective.org

SW 2814 : SOCIAL POLICY AND SOCIAL LEGISLATIONS MC

Objectives :

Total Hours : 45

Credits **3**

- To understand social policies in India in terms of themes, trends and deliveries.
- To explore the relationship between state, market and civil society in formulating various models of inclusive policies.
- To understand the significance of various Social Legislations

UNIT I

Genealogy of Welfare State - Concepts: Rights, Justice, Citizenship, and Welfare State - Relationship between Civil society, State, Governance and Development – various critiques of Welfare State theories - typologies of welfare state regimes – globalization and welfare states.

(9 Hours)

UNIT II

Introducing Social policy and Social legislation. Post-colonial Welfare State: Policy making processes and structures in India – The role of Executive, Legislature and judiciary-Political parties, Pressure groups, Non-Governmental Organizations, Mass Media. Policy implementation: The role of Governmental agencies - the participation of Non-governmental organizations and citizens participation- Problems in implementation of policy-Analysis of different policies of the Central and State Governments. Liberalism, Globalization and changing nature of social policy in India.

(9 Hours)

UNIT III

Child Marriage restrained (Amendment) Act, 1978; Child Labour (Prohibition and Regulation) Act, 1986; Central Adoption Resource Agency Guidelines, 1991; Pre Conception and Pre-Natal Diagnostic Techniques Act (Prohibition of Sex Selection), 1994. The Juvenile Justice (Care and Protection of Children), Act 2000; Right of Children to Free and Compulsory Education Act. 2009; Women: Prevention of Immoral Traffic Act, 1956; Dowry Prohibition Act, 1961; Medical Termination of Pregnancy Act, 1978; Indecent Representation of Women Act, 1986; Domestic Violence Act, 2005. Sexual Harassment in Work Place Guidelines.

(9 Hours)

UNIT IV

Bonded Labour System (Abolition) Act, 1976; The Mental Health Act, 1986; The SC/ST (Prevention of Atrocities) Act, 1989 & Rules 1995, The Persons with Disabilities (Equal Protection of Rights And Opportunity and Full Participation) Act, 1995; The Unorganized Workers' Social Security Act, 2008.

(9 Hours)

UNIT V

Protection of Human Rights Act, 1993; Consumer Protection Act, 1986; Right to information Act, 2005; The Patents (Amendment) Act, 2005; Rural Employment Guarantee Act, 2005. Public Interest Litigation, Legal Aid in India. **(9 Hours)**

REFERENCES:

- Alcock, A.Erskine and .May (eds), The Student's Companion to Social Policy, 2nd edition, Blackwell, 2003
- Clasen, J. (ed.) (1999) Comparative Social Policy: Concepts, Theories and Methods, Oxford: Blackwell
- James Midgley and Michelle Livermore (eds), The Handbook of Social Policy, Sage Publication, 2009
- Harihar Bhattacharya, Partha sarkar and Angshuman Kar (eds) (2009) The Politics of Social Exclusion in India: Democracy at the Crossroads, Routledge, 2009
- Kurien, Growth and Justice, Oxford University Press, Madras, 1992
- Lewis, Gail et al (ed.) Rethinking Social Policy, London: Sage, 2000
- Marshall, T.H. (1975) Social Policy in the Twentieth Century, London: Hutchinson & Co
- Pierson, Christopher and Castles, Francis (ed), The Welfare State: Reader, Cambridge: Polity Press 2006
- Sainsbury, D. (ed.) (1999) Gender and Welfare Regimes, Oxford: Oxford University Press.
- Sundarum, R.M., Growth and Income Distribution in India: Policy and Performance since Independence, Sage, New Delhi, 1987.
- Vivekanandan, B. and Nimmi Kurian (eds) (2005) Welfare State and the Future, Hampshire: Palgrave Macmillan
- Williams (1989) Social Policy: A Critical Introduction, Polity Press

PERIODICALS & JOURNALS

- Journal of Comparative Social Policy
- Journal of Comparative Social Welfare
- Combat law

- Economic and Political Weekly
- Women's collective
- Social Scientist

WEBSITES:

- Government websites: www.nic.in
- Supreme Court of India: www.supremecourtfindia.nic.in
- Judgments: www.judis.nic.in
- Peoples Union for Civil Liberty: www.pucl.org
- Lawyers Collective: www.lawyerscollective.org

**THIRD
SEMESTER**

SW 3875: COMPUTER APPLICATIONS FOR SOCIAL WORK

(ID)

Objectives :

Total Hours: 45

Credits 2

- To introduce computer applications in Social Work
- To enable an understanding of the theory and usage of Computers for Social Work
- To facilitate a hands on training to on Management Information Systems in the field of Social Work

UNIT I

Introduction to Computers: Components of Computer, Hardware and Software specifications. Uses of Computer: word processing, data management, analysis, front end and back end operations. **(9 Hours)**

UNIT II

Office Applications: MS Office (MS word, MS Excel or Spreadsheets, PowerPoint, MS ACCESS, Word Publishing) Linux and FOSS. Introduction to Tally. **(9 Hours)**

UNIT III

Quantitative Research Applications: SPSS- Data Coding, Data Entry, Analysis, Table Generation, Graphs and Figures, Interpreting results. **(9 Hours)**

UNIT IV

Qualitative Research Applications: Introduction to Qualitative Research Packages- Atlas Ti, Nudist, Anthropic. Qualitative Data Analysis- Coding, Theme Generation, Data Assortment, Triangulation and Interpretation. **(9 Hours)**

UNIT V

Management Information Systems: Managing Database, Portfolios, Communication, ERP Concepts. Internet Applications and Networking for Social Work. **(9 Hours)**

REFERENCES:

- Alsoton, M & Bowles, W, 2003 Research for Social Workers, Rawat Publications, New Delhi
- Burgess, Robert, 2000 Qualitative Research, Sage publication, New Delhi
- Jawadekar, W.S, 2001. Management Information Systems Tata Mcgraw-Hill Pub. Company Ltd; New Delhi
- Mandell, S. C., 1989 Introduction to Computers, CBS Publisher, New Delhi.
- Mishra, S.K & Binawal, J.C, 1991 Computer in Social Science Research, Har-Anand Publication, New Delhi
- Silverman, David, (Ed) 2000 Qualitative Research: Theory, method and practice Sage Publication, New Delhi.
- Weinberg, D (Ed) 2002 Qualitative Research Methods Blackwell Publication, Australia.

CD

SW 3808 : DEVELOPMENT ECONOMICS MC

Objectives:

Total Hours: 45

Credits 4

- To understand the factors influencing the Rural Economics.
- To understand the role of various economic institutions in Rural Economic Development.
- To understand various intervention and strategies for Rural Economic Development.

UNIT I

Rural Economics: Significance of Rural Economics in the Indian Economy. Rural Economics: Definition, Characteristics, Concepts – Demand, Supply, Price Money Flow and Factors of Production. HDI, GDI, GHI and MDG. Issues – Poverty, Low Wages, Gender, Indebtedness, Bonded Labour, Migration, Poor Transportation, and Unemployment. Rural Economic measures and Programmes: Five Year Plans, National and State Programmes. **(10 Hours)**

UNIT II

Agriculture and Allied Activities: Importance and System of Land tenure, Land Reform Measures and Land Alienation, Soil and Water Conservation, Warehousing. Agricultural Marketing and Market Control Measures. Agricultural Crisis: Farmer's Suicide, Globalization and Technology. Rural industries and Micro enterprises: Cottage, Village Industries and Small Scale Industries. Coastal Regulation Zones and Special Economic Zones: Implications and Impact. **(10 Hours)**

UNIT III

Labour: Meaning, Characteristics. Unorganized labour - Issues and challenges. Welfare Agencies, Policies and Programs: Minimum Wage Legislation, MGNREGA, Bonded Labour Abolition Act, Manual Labour Workers Act, Agricultural Labour Welfare Board: Structure and Functions. **(8 Hours)**

UNIT IV

Rural Financial Institutions: Cooperatives: Definition, History, Scope, principles and Cooperative legislations. Banks: Credit Institutions, Commercial Banks, Rural Banks and RBI. Micro finance institutions: Concept, History, Models and its impact. Self Help Groups: Evolution, Objectives and Role in Rural Community Development. **(9 Hours)**

UNIT V

Strategies in Rural Economic Development: Approaches: Legal Intervention, Organizing and Mobilizing Poor, Inclusive Growth. Models: Bhoodhan, Gramdhan and Panchami land Reclamation, Maharashtra-KKSSS Model, Kumarappa's Model, Bhandu Mukthi Moksha, Mazthur Kissan Shakthi Shakatan, Gansoville, Kerala Sudhantra Matsya Federation (KSMTF).

(8 Hours)

REFERENCES:

- Agarwal, A.N,2001 Indian Economy: Nature, Problem & Progress, Vikas Publishing House, New Delhi.
- Alak Ghosh, 1984 Indian Economy, Asian Publication, New Delhi.
- Bansil, P.C, 1981 Agricultural problems of India, Vikas Publishing House, New Delhi.
- Bagai Krishnan, 2000 The Cooperative Movement in India, Vijaya Press, New Delhi
- Dutt &Sundaram,2006 Indian Economy, Sultan & Chand, New Delhi.
- E.F. Schumacher, 1989 Samll is Beautiful, Harper Perenniel, London, UK
- Kishen, Ram, 2003 Management of Co-operatives, Jaico Publishing House, Mumbai.
- Mathur.B,1998 Co-operative in India: A Critical analysis of the Co-operative movement in India's planned economy, Sahityat Bhavan, Agra.
- Sankaran, S, 1981 Economic development of India, Progressive Co-operation,Bombay.
- Tyagi, R. B., 1968 Recent trends in Co-operative movements in India, Asia Publishing House, New Delhi.

Web Source:

- <http://people.umass.edu/abasole/Gandhi-Kumarappa.pdf>

SW 3809 : RURAL COMMUNITY DEVELOPMENT MC

Total Hours: 45

Credits : 4

Objectives:

- To understand the Meaning and Problems of Rural Community.
- To learn the history, philosophy, principles, objectives of Rural Community Development and to appreciate the Role of various Stakeholders in Rural Development
- To inculcate the Social Work Skills for Rural Community Development

UNIT I

Rural Community Development: Definition, Concept, Philosophy, Objectives and Scope. History of Community Development. Approaches to Rural Community Development. Early community development interventions: Sriniketan, Marthandam, Gurgaon and Wardha project. **(8 Hours)**

UNIT II

Rural India: Characteristics of an Indian village - Social, Political and Economic. Analysis of Rural Problems: Poverty, Unemployment, Ill health, Shelter, Migration, Illiteracy, Social Exclusion, Discrimination, Access to amenities and Common Property Resources. **(7 Hours)**

UNIT III

Rural Governance: Meaning, Structures, Organization and administration – Village, Block, District, State and Nation. Role and Functions of Elected and Appointed functionaries. Issues: Coordination of Official and Non-Officials, Corruption, Planning and others. E-Governance in Rural Development. Training and capacity building for Rural Development Workers.

(10 Hours)

UNIT IV

Rural Local Self Government: Democratic Decentralization and Devolution of Powers. Panchayat Raj Systems: Historical perspectives - Balwant Rai Mehta Committee Report, Ashok Mehta Committee Report, 73rd Amendment of Constitution. Three Tier System - administrative set-up and functions, Finance and Elections. Issues of Panchayat Raj – Reservation, Financial Management and Participation of Political parties. Salient Features of Tamil Nadu Panchayat Raj Act, 1995. Five Year Plans and Rural Development. **(10 Hours)**

UNIT V

Partnership in Rural Development: WTO, World Bank, IMF, UNDP, ADB and UNICEF. Corporate Social Responsibility and its role in Rural Community Development. People's organization. Strategies for Rural Community Development: Ahmad Nagar Project, Myrada Project, Laft, Windy's Approach, Valnthu Kattuvom Project. Role and Skills of Community Development Worker: Identification and Working with Leaders, Resource Mobilization, Organizing the people, working in groups, networking, influencing panchayat bodies, Advocacy and lobbying. (10 Hours)

REFERENCES:

- Agarwal , A.N., 2001 Indian Economy; Nature, Problems and Progress , Vikas Biraj Praksah, New Delhi
- Chambers.R, 1983 Rural Development: Putting the Last First, Harlow, Longman,
- Datt & Sundaram,2002 Indian Economy, S. Chand & Co., New Delhi.
- Desai A.R,1995 Rural Sociology in India, ISAE, Bombay.
- Douglas, Ensminger,1960 A Guide to Community Development, Ministry of Community Development.
- Dube.S.C,1965 India's changing Villages, Rutledge and Kegan Paul,London.
- Dubhashi, P.R.,2000 Rural Development Administration in India, Mumbai.
- Jain, S.C. ,1998 Community development and Panchayat Raj in India, Allied Publishers Ltd., Chennai-2
- Jain, S.C.,1998 Rural Development Institute and Strategies, Raws Publications, New Delhi.
- Katar Singh, 1986 Rural Development – Principles, Policies and Management, Sage Publications, New Delhi.
- Riley John .M,1995 Stakeholders in Rural Development, Sage Publications, New Delhi.
- Sachinanda and Purnendu, 2001 Fifty Years of Rural Development in India, Firma KLM Pvt Ltd.Kolkata.

HRM

SW 3810 : HUMAN RESOURCE MANAGEMENT MC

Objectives:

Total Hours : 45

Credits 4

- To enable the students to understand the concepts and functions of Human Resource Management.
- To familiarize with the sub systems of Human Resource Management.
- To develop the skills and attitudes required of a successful Human Resource professional.
- To sensitize the students on the emerging trends in the field of HRM.

UNIT I

Management: Concept and Objectives - History of Management- Functions of Management. Human Resource Management (HRM): Concept and Meaning of HRM – Evolution - Nature, Objectives, Scope and Importance of Human Resource Management – Functions of HRM: Operative and Managerial functions – Qualities and Functions of Human Resource Manager. Organization Structure: Types of Structures. **(12 hours)**

UNIT II

Human Resource Planning: Objectives, Need, Importance and Process – Human Resource Planning at different levels. Job Analysis - Job Description - Job Specification – Job Design- Job Evaluation – Job Enrichment – Job Enlargement – Job Rotation. Recruitment: Recruitment Policies, Sources and Methods, Recruitment practices in India. Selection: Methods and Process of Selection – Induction and Placement of employees. Compensation, Budgeting, Legal and Taxation issues. Administration of Wage and Salary : Need and Importance – Essentials of Sound wage structure - Incentives, Fringe benefits, Monetary and Non-Monetary reward system. Pay for International employment, Premium Pay, flexible pay and Employee Stock Options Plan (ESOP). **(12 hours)**

UNIT III

Training and Development: Scope, Need, Importance and Objectives, and Principles - Training Need Analysis - Methods of Training: On-the-Job Training and off-the Job training. Development: Concept, Need, Importance and Techniques of Executive Development – Training Vs Development – Career Planning and Development. Performance Appraisal: Concept, Objectives, Need and Importance – Methods of Performance of Appraisal System – Factors affecting Performance Appraisal – Problems in Performance Appraisal. **(8 hours)**

UNIT IV

Separation of employees: Retirement and Superannuation – , Causes of Separation, Retirement on Superannuation, Resignation, Retrenchment, Voluntary Retirement Schemes, Dismissal and Discharge. Retention: Need and Objectives - Employee-Turnover – Retention Strategies – Exit Interviews and Settlement of dues. **(6 hours)**

UNIT V

Current trends in HRM: Corporate Social Responsibility, Benchmarking, Core Competency, Business Process Outsourcing, Business Process Reengineering, Competency Mapping, Skill Matrix, People Capability Maturity Model (PCMM), Corporate Quality : Total Quality Management (TQM) and Total Productivity Maintenance (TPM), Six Sigma, 5 S, and Kaizen. Human Resource Auditing – Human Resource Information System : Utility of Computers in HRM, People Soft, SAP, Enterprise Resource Planning. Future of HR – Impact of Globalization on Human Resource Management. International Workers Rules. **(7 hours)**

REFERENCES :

- Anuradha Sharma & Aradhana Khandekar 2006 Human Resource Management – An Indian Perspective, Response Books, New Delhi
- Bhatia S.K 2006 Human Resource Management – A Competitive Advantage, Deep & Deep Publications Pvt Ltd, New Delhi.
- Deepak Kumar Bhattacharya, 2009, Compensation Management, Oxford University Press, New Delhi.
- Dipak Kumar Bhattacharya 2002 Human Resource Management, Excel Books, New Delhi
- Gary Dessler 2002 Human Resource Management, Practice-Hall of India Private Limited, New Delhi.
- Gupta C.B 2002 Human Resource Management, Sultan Chand and Sons, New Delhi.
- Jyothi P & Venkatesh D.N 2006 Human Resource Management , Oxford University Press, New Delhi.
- Mamoria C.B 1996 Personnel Management, Himalayan Publications, New Delhi.

- Mondy, Robert & Shane 1996 Human Resource Management, Prentice Hall, New Delhi.
- Rao T. V 2000 Human Resource Development, Sage Publications, New Delhi
- Rao V.S.P 2000 Human Resource Management:, Sage Publications, New Delhi.
- Tripathi.P.C 1999 Principles of Management, Tata McGraw Hill, Mumbai.

SW 3811 : LABOUR LEGISLATIONS AND CASE LAWS

MC

Total Hours : 45

Objectives :

Credits 4

- To familiarize with the evolution of Labour Legislations in the context of Indian Constitution and International Conventions.
- To develop an in-depth understanding of relevant Labour Legislations.
- To impart analytical skills in the interpretation of legislations in the light of recent judgments.

UNIT I

History of labour legislations in India- Labour in the Indian Constitution -International Labour Code -(ILC) - Judicial set-up and administration of industrial and labour judiciary- Administrative set-up and functions of the factory inspectorate. **(6 Hours)**

UNIT II

Factories Act, 1948.- Indian Mines Act, 1952.- Plantations labour Act, 1951.- Motor Transport Workers Act, 1961.- Industrial employment (Standing orders) Act, 1946.- Apprentices Act, 1961. -Employment Exchange (Compulsory Notification of Vacancies) Act, 1959.- Contract labour (Regulations and Abolition) Act, 1970. **(12 Hours)**

UNIT III

Payment of Wages Act, 1936.- Minimum wages Act, 1948.- Payment of Bonus Act, 1965. – Social security legislation : Workmen’s Compensation Act, 1923.- Employee’s State Insurance Act, 1948. - Employee’s Provident Fund and Miscellaneous Provisions Act, 1952. - Maternity Benefit Act, 1961.- Payment of Gratuity Act, 1972. **(12 Hours)**

UNIT IV

Trade Unions Act, 1926 - Industrial Disputes Act, 1947. **(6 Hours)**

UNIT V

Tamil Nadu Shops and Establishments Act, 1947. Tamil Nadu Catering Establishments Act, 1958. -The Tamil Nadu Industrial Establishment (conferment of permanent Status to Workmen) Act, 1981.-The Tamil Nadu Payment of Subsistence Allowance Act, 1981. - Tamil Nadu Industrial Establishment (National and Festival Holidays) Act, 1951.- Tamil Nadu Labour Welfare Fund Act, 1972. **(9 Hours)**

REFERENCES :

- Garg, Ajay, 2007 Labour Laws one should know, A Nabhi Publications, NewDelhi.
- Gupta. C.B, 2000 Industrial Relations & Labour Laws, Sultanchand, New Delhi.
- D.P.Jain, 1991 Industrial Law, Konar publication, New Delhi.
- Kapoor. N.D, 2006 Handbook of Industrial Laws, Sultanchand, New Delhi.
- Malhotra. O.P, 1998 The Laws of Industrial Disputes, Universal Law publishing company, New Delhi.
- Misra, S. L. , 1983 Labour and Industrial Laws, Pioneer publication, New Delhi.
- Srivastava,S.C, 2000 Industrial Relations and Labour Laws, Vikas publishing House, New Delhi.
- Subramaninan, 1998 Factory Laws applicable in Tamil Nadu, Madras Book agency, Chennai.
- Tripathi. PC, 1998 Industrial Relations & Labour Laws, Sultanchand Publication, New Delhi
- Current Bills, new Case Laws and new Laws should form part of the syllabus automatically.

M&P

SW 3812 : MENTAL HEALTH AND PSYCHIATRIC DISORDERS

MC

Objectives :

Total Hours : 45

Credits 4

- To acquire knowledge of the phenomenology, symptomatology and treatment of Common Mental Disorders.
- To develop skills in identifying Mental Disorders in Health Care and Community settings.
- To develop the capacity of the student to apply knowledge and skills of the methods of Professional Social Work, as a member of the Mental Health Team, in Field Work setting in Psychiatry.

UNIT I

History of Psychiatry- Concept of Mental Health- Mental Health in India- Mental Health Problems- Changing Trends in Mental Health Care- View of Mental Health and well-being. **(9 Hours)**

UNIT II

Psychiatric Interviewing - Case History Recording and Mental State Examination- Psychiatric Assessment - Psycho-Social and Multidimensional- Use of Mental Health Scales in assessment and intervention. **(9 Hours)**

UNIT III

Study of the Clinical Signs, Symptoms, Causes and Treatment of the following Common Mental Disorders: Organic Mental Disorders- Mental and Behavioral Disorders due to psychoactive substance use- Schizophrenia-Mood (Affective Disorders) - Neurotic stress related and somatoform disorders. **(9 Hours)**

UNIT IV

Study of the Clinical Signs, Symptoms, Causes and Treatment of: Behavioral syndromes associated with physiological disturbances and physical factors- disorders of adult personality and behaviour- Mental Retardation- Disorders of Psychological Development Behavioral and emotional disorders with onset in childhood and adolescence- suicide **(9 Hours)**

UNIT V

National Mental Health Programme – Mental Health Act, District Mental Health Programme. Socio-cultural factors in Psychiatry – Magico-religious practices – Cultural beliefs – Stigma. **(9 Hours)**

REFERENCES:

- Bhugra , Gopinath, Vikram Patel, 2005 Handbook of Psychiatry- A South Asian Perspective. Byword Viva Publishers Pvt.Ltd., Mumbai
- Coleman and James, 1996 Abnormal Psychology Modern Life: Tarapore Vala and Sons, Mumbai.
- Kaplan , Harold, I., Sadock, B.J., 1989. Comprehensive Text Book of Psychiatry, Williams & Wilkins, Baltimore, London.
- Kapur, M., 1995 Mental Health of Indian Children, Sage Publications, New Delhi.
- Mane & Gandevia, 1998 Mental Health in India: Issues and Concerns, Tata Institute of Social Sciences, Mumbai.
- WHO, 2004 The ICD-10 Classification of Mental and Behavioral Disorders, Diagnostic Criteria for Research, AITBS Publishers and Distributors, Delhi

**SW 3813 : PUBLIC HEALTH IN INDIA
MC**

Objectives:

Total Hours: 45

Credits 4

- To develop an understanding of multidimensional approach to Health.
- To understand the administration of the basic health infrastructure in the country
- To relate the knowledge of Social Work practice to Public Health situation in India.

UNIT I

Understanding Health: Definition- A critical review of various interpretations of health. Introduction to Public Health & Epidemiology. Socio Political, economic and cultural factors influencing health. Preventive, Promotive and Rehabilitative aspects of Public Health. Various systems of medicine practiced in India.

(9 Hours)

UNIT II

Community Health: Principles, Models of Intervention and the role of Professional Social Worker. Rural and Urban health in India: Health Status, Health Problems and Health Services with specific focus on marginalized and vulnerable groups.

(9 Hours)

UNIT III

National Health Programmes-Health Policies and Committees. Legislations pertaining to Health – A critical review. Health administration and Planning: Structure and Functions at National and State and District levels- Primary Health Centres - Corporation and Municipal health services. Hospital Administration and Management.

(9 Hours)

UNIT IV

Understanding health from the Human Rights perspective – Environment issues and health – Media and health. Health Movements and Campaigns. Role and Specific skills required for Medical Social Work Practice.

(9 Hours)

UNIT V

Governmental Organisations, Health Network, Corporate Sector, Educational and Religious Institutions. Latest reports of National and International Organisations working in the area of Health. Current review and analysis from scientific journals, health magazines. (9 Hours)

REFERENCES :

- Ajit , 2005, Social Dimensions of Health, Rawat Publications, New Delhi.
- Bajpai, 1998, Social Work Perspectives on Health, Rawat Publications, New Delhi
- Mishra, 2000 Indian Health Report, Oxford University Press, Delhi
- Narayana, 1997 Health and Development , Rawat Publications, New Delhi
- Park and Park, 2003 Textbook of preventive and social medicine
- Pokrana, 1994 Social Beliefs, Cultural Practices in Health and Disease ,Rawat Publications, New Delhi

Websites

- www.who.org World Health Reports (1995-22050)
- www.tnhealth.org Annual Report
- mohfw.nic.in Annual Report
- www.nfhsindia.org National Family Health Survey, India
- vhai.org State of India's health report, Report of independent
- Commission on health in India and other reports

WDS

SW 3814 : GENDER AND DEVELOPMENT MC

Objectives

Total Hours: 45
Credits 4

- To enhance the understanding of concepts and theories of feminism, deliberate and apply discussions on various women issues
- To understand the issues related to women
- To appreciate the effectiveness of legal frameworks applicable to women

UNIT I

Gender Concepts: Social Construction of Gender – Sex and Gender – Gender Discrimination – Gender Stereotyping – Gender as a Social Construct- Gender Roles – Gender Perspective – Gender Analysis – Gender Audit – Gender Budgeting – Gender Sensitivity – Gender Equity – Gender Equality – Gender Budgeting, Gender Mainstreaming - Gender Gaps. Defining Feminism: Objectives – Goals - Kinds – Phases of Feminism - Theory and Practice, Liberal Feminism: Equality (Economics and Sexuality) – Rationality - Freedom - Mary Wollstone Craft - Betty Friedman - Harriet Taylor - J.S Mill, Marxist Feminism: Production – Reproduction – Class – Alienation - Marriage and Family - Marx and Engels - Margaret Benston, Indian Feminism: Family, Caste, Class, Culture and Religion. **(9 Hours)**

UNIT II

Radical Feminism: Gender - Patriarchy - Sexuality - Dialectic Logic of Sex - Androgyny – Misogyny - Reproductive Technology and Motherhood - Sisterhood – Kate Millet - Shulamith Firestone - Mary Daly, Adrienne Rich, Socialist Feminism: Class and Gender Division of Labor – Masculinity – Femininity - Separation – Socialization - Unified and Dual System – Exploitation - Young – Juliet Mitchell – Alison, Recent trends in Feminism: Black Feminism – Eco Feminism – Dalit Feminism, Indian Feminism: Movements for the Emancipation of Women – Status of Women in Pre-Post Independent India - Contemporary Feminist Thought – Feminism in Post- Colonial India, Gender Analysis Frame Work, Gender Development Index, Transgender, Concepts, Theories, Issues Problems, Policies and Programmes by Governmental and Non-Governmental, Organizations. **(9 Hours)**

UNIT III

Issues Related to Female Children and Women: Female Feticide – Female Infanticide, Sex Ratio – Child Marriage – Child Labourers – Dowry - Divorce – Widowhood – Commercial Sex– Domestic Violence – Problem of Elderly Women – Problems of Single Women/Single Parent – Marginalized and Deprived Groups (SC/ST, Mathammas, Devadasies, Women Prisoners Jjuvenile Girls and Transgender) – Women at Protection Homes and HIV Positive – Differently Abled Women – Aged Women. Indian Constitution relating to women – Fundamental Rights – Directive

Principles of State Policy – Constitutional Guarantee of Equality - Dowry Prohibition Act – Laws Relating to Inheritance of Property – Family Court Act 1986 – Protection of Women from Sexual Harassment at Work Place – Domestic Violence Act 2005, Violence against women in Public – PNDT Act, Police and Judiciary - Family Courts , Labour Laws Relating to Women
– Minimum Wages Act – Equal Wages and Equal Remuneration Act - Maternity Benefit Act, Role of Cells and Counseling Centers – Legal Aid cells – Help lines – State and National level Commissions for Women. **(9 Hours)**

UNIT IV

Feminist Approaches to Economic Theories – Pfaff Model of Household with transfers between Member, Gary Becker’s Model of Maximizing Utility and Katz Model of Intra Allocation and Inter Allocation – Sen’s Capability and Entitlement Approach - Theory of Asymmetry of Information – Theories of Development – Empowerment – Alternative Approaches – WID - WAD – GAD, Concept of Work – Productive and Non-Productive Work – Use Value and Market, Value – Visibility and Invisibility – Problems in Measurement of Women’s Work– Opportunity Cost – Time Use – Survey Methods of Measuring Women’s Work – Difficulties – Role of Government. **(9 Hours)**

UNIT V

Gender Division of Labour – Mode of Production – Women in Organized and Unorganized Sector – Training Skills and Income Generation – Pattern and Trends in WPR in Rural and Urban Employment Market in India and Tamil Nadu – Factors Affecting Women’s Entry into Labor Market – Demand and Supply Constraints - Determinants of Wage Differentiation – Gender roles – Education – Skills – Productivity – Opportunity, Support Services to Women Employment – Self Wage Employment Schemes, Development Measures - Human Development Index – Gender Related Development Index, Gender Empowerment Measures – Theoretical Perspectives of Empowerment – Empowerment Indicators and Development Indices – Mainstreaming Gender Development Policies – Paradigm Shift from Women Well Being to Women’s Empowerment.

REFERENCES

- Bharathi Ray, (Ed.), 2005, Women of India: Colonial and Post Colonial Periods in History of Sciences and Philosophy in Indian Civilization, Vol, IX Part 3, Sage, New Delhi.
- Bharat J, Madhu J, 2004, Indian Approaches to Women’s Empowerment, Rawat, Jaipur
- Clara Zetkin, 1988, Movements for the Emancipation of Women, Kamgar Prakashan, New Delhi

- Desai, 1986, Women's Liberation and Politics of Religious Personal Laws in India, C.G Memorial Trust, Bombay.
- Gokilavani, 2009, "Women's Studies Principles, Theories and Methodologies"
- Kumud Sharma, 1998, Power Vs Representation-Feminist Dilemmas, Ambivalent State and the Debate on Reservation for Women in India, Occasional Paper NO 28, Centre for Women's Development Studies, New Delhi
- Leela Kasthuri, 1995, Development, Patriarchy, and Politics: Indian Women in the Political Process 1947-1992, Occasional Paper NO 25, Centre for Women's Development Studies, New Delhi.
- Lena Dominelli, 2002, Feminist Social Work Theory and Practice, Palgrave, New York.
- Lotika Sarkar, 1995, Women's Movement and the Legal Process, Occasional Paper No. 24 Centre for Women's Development Studies, New Delhi.
- Maithreyi Krishna Raj, 1986, Women Studies in India – Some Perspectives, Popular
- Man Mohan Kaur, 1977, Women in India's Freedom Struggle: Women in Modern India, Vora &Co, Bombay.
- Manmohan Kaur, 1985, Women in India's Freedom Struggle, Sterling, New York
- Mala Khullar, (Ed.), 2005, writing the Women's Movement: A Reader, Zubaan, Kali for Women, New Delhi
- Neera Desai and Usha Thakkar, 1999, Women in Indian Society, National Book Trust India, New Delhi
- Newsletter Volume I 1986-1999, IAWS, New Delhi.
- Newsletter Volume II 2000-2007, IAWS, New Delhi.
- Prakasham, Bombay. Shivathmika Publishers, India. Leela Kasthuri, 1995, Development, Patriarchy, and Politics: Indian Women in the Political Process 1947-1992, Occasional Paper NO 25, Centre for Women's Development Studies, New Delhi.
- Reina Lewis, Sara Mills (Ed.), 2003, Feminist Postcolonial Theory – A Reader, Edinburgh University Press, Edinburgh.

- Sandhan Arya, 2000, Women Gender Equality and the State, Deep and Deep Publications, New Delhi

- Sakshi, 1999, Sexual Harassment at the Work Place, A guide, ILO, New Delhi.

- Shivathmika Publishers, India. Leela Kasthuri, 1995, Development, Patriarchy, and Politics: Indian Women in the Political Process 1947-1992, Occasional Paper NO 25, Centre for Women's Development Studies, New Delhi.

- Sharmila Rege, (Ed.), Sociology of Gender – The Challenge of Feminist Sociological Knowledge, Sage, New Delhi, 2003

- Tulsi Patel, (Ed.), 2007, Sex selective Abortion in India – Gender, Society and New Reproductive Technologies, Sage, New Delhi

- United Nations Development Organisation, 1995, Human Development Report, UNDP, Delhi

- Uma Narayan, 1997, Contesting Cultures: 'Westernization,' Respect for Cultures, and Third World Feminists" from Dislocating Cultures: Identities, Traditions and Third World Feminisms.

- Veena Poonacha, 1995, Gender within the Human Rights Discourse, RCWS, SNTD, Bombay

- Vohra, Roopa, Arun K.Sen, 1986, Status, Education and Problems of Indian Women, Akshat Publications, Delhi

- World Health Organisation, 2000, Women of South East Asia-A health profile, WHO, Regional Office for South East Asia, New Delhi

SW 3815: CHILDREN AND SOCIAL WORK MC

Objectives:

Total Hours: 45

Credits 4

- To enable the students to gain a deep understanding of the psycho-socio, economic and cultural factors that influence the lives of children.
- To help the students to critically review the various policies, programmes and services available for children in India.
- To enable the students to develop appropriate skills and strategies to effectively work with children in different settings.

UNIT I

Demographic characteristics and disadvantaged children: Global and National perspective. Child Labour in India – Genesis, rural and urban working children employed in organized and unorganized sectors, health hazards, working conditions and environment, hours of work, wage, services for working children. Children living in street – problems, services, special programs for street children. Child Trafficking – Magnitude, Precipitating factors –Prevention, Role of Government, Police, NGOs.

(9 Hours)

UNIT II

Children in Difficult circumstances: Children in conflict with Law – Children in Institutions – Refugee and displaced children – Child beggars – Children affected by HIV / AIDS – Children of Sex worker. Abandoned children – Child victims of Terrorism and communal violence – Child marriages. Special care of physically and mentally challenged children. – Children with learning disabilities . Status of the girl child in India – Female infanticide and foeticide – Declining sex ratios.

(9 Hours)

UNIT III

Child abuse Magnitude, Precipitating factors, Role of NGOs, Government – Personal safety training. Child Education – Educational scenario, Rural – Urban and gender differences – Problems in school settings – Child friendly schools initiative. Child Participation State plan of Action – Tamil Nadu – Programmes and services by NGOs – Child related network. (**9 Hours**)

UNIT IV

International and National instruments to promote and protect rights of children: United Nations Charter of Children's Rights and Constitutional directives, Child welfare policies and programmes for children. Legislations relevant for protecting the rights of children-The Children (Pledging of Labour) Act 1935 - Employment of Children Act, 1938 - Minimum Wages Act 1948 - Child Labour (Prohibition and Regulation) Act 1986 – Juvenile Justice Act 2001. (**9 Hours**)

UNIT V

Role and Functions of Professional Social worker – Family setting, Institutional settings, Child Guidance Clinic, Children’s hospital , Foster care and adoption, Rehabilitation settings. Child help line services, School Social work – Current research studies in India on Child Rights, Child related services and issues – Specific skills required for Social Work intervention with the children. (9 Hours)

REFERENCES:

- A.B.Bose, 2003 The State of Children in India, Manohar publishers, New Delhi.
- Chowdhary, Paul, 2004 Child welfare & Development, Atma Ram & Sons, New Delhi.
- David & Manohar, 2006 International social work, Vistas publication, New Delhi
- Pillai .M.G, 2004 Child Abuse, Pointer publishers, Jaipur.
- Rao ,Venakaterwara, 2004 Child Rights, Manak publications, New Delhi.
- Sandhya, 1996 Child survival health and Social work Intervention, Concept publishers, New Delhi.

Latest Reports :

- Government of India
- Government of Tamil Nadu
- UN Organisations
- Human Rights groups and NGOs working with Children

HRT

SW 3816 : HUMAN RIGHTS: INTERNATIONAL PERSPECTIVE MC

Total Hours: 45

Credits 4

Objectives:

- To make the students understand the International Perspectives with regard to Human Right
- To enable the student to understand the basic concept, principles and issues associated with Human Rights at the International level
- To facilitate an understanding of the working of International Human Rights bodies.

UNIT I

Theoretical framework for Human Rights: Development of the concept of Human Rights- A historical perspective- Liberty, Equality and Justice- Universality and Indivisibility of Human Rights
(9 hours)

UNIT II

Developments after Second World War (UDHR & Covenants): UN charter- Universal declaration of Human Rights- Declaration on Elimination of Racial Discrimination 1963 & Convention on Elimination of Racial Discrimination 1965- International Covenants, 1966 & Optional Protocols to ICCPR.
(9 hours)

UNIT III

International Standards: Convention on Refugees, 1951& Protocol 1967- Convention on the all forms of discrimination against women-1979& Violence Against Women 1994-Conventions on the Rights of the Children-1989; Optional Protocols & UNGASS 2003 – Convention Against Torture, 1984- Convention on Migrants, 1990. **(9 hours)**

UNIT IV

International Monitoring Mechanisms: The UN Commission on Human Rights – From Commission to Council- UN High Commissioner for Human Rights- UN Special Procedure: Country Rapporteurs & Thematic Procedures- International Criminal Court- European, Inter- American and African Human Right Systems System
(9 hours)

UNIT V

Human Right Violations: Monitoring Documentation: Amnesty International – Human Rights

Watch – Anti Slavery International – International Committee on Red Cross – Oxfam – Peoples Movement for Human Rights Education. **(9 hours)**

REFERENCES :

- Baxi, Upendera, 2003 :Future of Human Rights Oxford University Press, London
- Chandra, Satish,1990 International Documents of Human Rights, Mittal publications, New Delhi.
- Donnelly, Jack, 1989 Universal Human Rights in Theory and practice, Cornell University Press, USA.
- Reichert, Elisabeth 2003 Social Work and Human Rights: A Foundation for policy and practice, Rawat Publication, New Delhi
- Sachhar, Rajindar,2004 Human Rights: Perspectives and challenges, Gyan Publishing House, New Delhi.
- Srivastava and Narayan, 2002 United Nations on Human Rights, Indian Publishing Distributors, New Delhi.
- Symonides (Janusz),2003 : New dimensions and challenges for Human Rights, Rawat publications, Jaipur.

WEB SITES:

- www.ahrchk.net
- www.hrw.org
- www.humanrightsinfo.com
- <http://www.ohchr.org>
- www.unhchr.ch
- <http://unp.un.org>

SW 3817: HUMAN RIGHTS IN INDIA: THE CONSTITUTIONAL AND LEGAL FRAMEWORK

MC

Total Hours: 45
Credits 4

Objectives:

- To enable the students to understand the evolution of Human Rights in India.
- To help the students to gain a clear understanding about the constitution and legal provision in order to protect the rights of the affected individuals and groups.
- To enable the students to understand the use of legal remedies in Human Rights violations.

UNIT I

Historical Legacies: Origin and development of Human Rights in India, Freedom Movement with special reference to civil liberties movement, Social Justice and Jurisprudence, Principles of Natural Justice, Role of Social Activist and great leaders in promoting Human Rights. **(8 Hours)**

UNIT II

Constitutional Vision: Constituent Assembly, Nature of Constitution, Preamble, Fundamental Rights, right to Constitutional remedies, Directive Principles. **(10 Hours)**

UNIT III

Criminal Justice System: Judiciary and Human Rights, Prevention of crime, Indian Penal Code , Criminal Procedure Code, Preventive Detention Laws. **(7 Hours)**

UNIT IV

Legislations : Legislations for the protection of Rights of Excluded Sections – Women, Children, Dalits, Indigenous Groups, Refugees, Displaced Persons, Persons Under Custodial Care, Minorities, Persons with Disability, Migrants and Other Vulnerable Groups. **(10 Hours)**

UNIT V

Human Rights Enforcement: Constitutional Machinery, Human Rights Commissions, National Human Rights Commission, States Human Rights Commission, SC, ST Commission, Women Commission, Child Rights Commission, Minorities Commission, Commission on Various Vulnerable Groups – Public Interest Litigation. Landmark Judgments - Human Rights. **(10 Hours)**

REFERENCES :

- Antony, M.J. 2001, Landmark Judgements on Bonded Labour, Dowry Related Deaths, Children's Rights, Illegal Custody & Police Torture. Indian Social Institute, New Delhi.
- Chakraborty, Somen, 2004. Human Rights Trainer's Manual, Indian Social Institute, New Delhi.
- Mathew P.D & P.M. Mathew, 2005 Indian Legal System : An Overview, Indian Social Institute New Delhi
- Menon, N.R.Madhava, 1997. A Training Manual for Police on Human Rights, Human Rights Centre, National Law school of India University, Bangalore.
- National Law School of India University, 2000 Handbook on Human Rights for Judicial officers, National Institute of Human Rights, National Law School of India University , Bangalore.
- Pandey, P.N, 2000. Constitutional Law of India, Central Law Agency, Allahabad
- Shanmugavelayutham, K., 1998. Social Legislation and Social Change, Vazhga Valamudan Publishers, Chennai
- United Nations, 1994. Human Rights and Social Work, A Manual for Schools of Social Work and the Social Work Profession, Centre for Human Rights, United Nations Geneva.

**FOURTH
SEMESTER**

SW 4955 COUNSELLING

ES

Total Hours : 45

Credits: 4

Objectives:

- To acquire knowledge of the theoretical approaches to counselling.
- To understand the process of Counselling.
- To gain knowledge of practice of Counselling in different settings

UNIT I

Counselling foundations: definitions, types of counselling, various influences on counselling. Qualities of an effective counsellor, Counsellor as a helper. Characteristics of clients, Voluntary and non-voluntary clients. Expectations of Counselling- goals of counselling. **(9 Hours)**

UNIT II

Theoretical foundations of counselling: Psychoanalysis, Adlerian, Client-centered, Transactional, Existential counselling, Gestalt approach, Rational emotive therapy, Behaviour therapy and Reality therapy. **(9 Hours)**

UNIT III

Counselling relationship- regard, respect, authenticity and empathy. Counselling process- initiating counselling, attending skills: non verbal, interacting with clients, termination. Counselling techniques: listening, responding, goal setting, exploration and action. **(9 Hours)**

UNIT IV

Counselling in special situations: Family counselling, alcoholism counselling, Deaddiction counselling, sex counselling, career counselling, crisis counselling. **(9 Hours)**

UNIT V

Counselling as a profession- counsellor as a professional, ethical standards. Research, relevance of counselling as a Social Work practice. **(9 Hours)**

REFERENCES :

- Currie, Fr.J, 1989 Barefoot Counselling – A Primer in building relationship, Asiam Trading Corp. Bangalore, India.
- Egan, Gerard, 2006 The skilled helper: A problem management and opportunity, Development Approach to helping, Wadsworth publishers, Boston, USA
- Hough & Margaret, 2006 Counselling skills and theory, Hodder Arnold publishers, UK
- Lapworth, Phil, 2001 Integration in Counselling and Psychotherapy: Developing a personal approach, sage publications, New Delhi.
- Mcleod & John, 2003 Introduction to Counselling, Open university press, UK
- Mearns & Dave, 1999 Person- Centred Counselling in Action, Sage Publications, New Delhi, India
- Palmer, 2004 Counselling, The BAC Counselling reader, British Association for •ounseling, Vol. 1 & 2, Sage publications , New Delhi, India
- Rao, Narayana, 2003 Counselling and Guidance, Tata McGraw Hill, New Delhi.India
- Sanders, 2002 First steps in Counselling, PCCS Books Ltd, UK.
- Windy, Dryden, 2002 Handbook of Individual Therapy, Sage Publications, New Delhi.

CD

SW 4805 :URBAN COMMUNITY DEVELOPMENT (MC)

Objectives:

Total Hours : 45
Credits 4

- To understand the issues of Urban Communities.
- To gain knowledge about the Structure, Principles, Process and Programmes of Urban Community Development.
- To understand the role and strategies of the various stakeholders in Urban Community Development.

UNIT I

Concepts and Theories: Characteristics of Urban life, Theories of Urbanization. Characteristics of town, City and Metropolis, Suburbs, Satellite town, City - hinterland relationship. Ecological pattern of cities, Concept of Urban Planning, Urban Community Development: Meaning, Need and Scope. Origin of Urban Community Development in India. Urban services and deficiencies.

(10 Hours)

UNIT II

Issues of urban communities: Housing, Water and sanitation, Unemployment, Pavement Dwellers, Dlinquency, Human Trafficking and Sexual Exploitation. Alcoholism, Drugs, Crimes, Urban Poverty, Displacement & Resettlement, Problem related to Children. Environmental Issues. Slum: Definition, Theories, causes, characteristics and problems of Slum Dwellers. **(9 Hours)**

UNIT III

Administration structure & Governance : National Administrative Structure. Local self-government with special reference to Tamil Nadu: Forms, Structure, Functions, Administration – Town Panchayat, Municipalities and Corporation. E-Governance in Urban Development. Urban Community Development Institutions: Role and Functions of UN Habitat, Chennai Metropolitan Development Authority (CMDA), Chennai Metropolitan Water Supply and Sewerage Board. Tamil Nadu Housing Board, Tamil Nadu Slum Clearance Board, National Institute of Urban Affairs, TN Institute of Urban Studies. **(10 Hours)**

UNIT IV

Policies and Laws: 74th Amendment of the Constitution, Right to Shelter, Right to Water,

Jawaharlal Nehru Urban Renewal Mission, National Housing Policy, Government Policies for Slum Dwellers Total Sanitation Policy, Displacement. Tamil Nadu Slum(Improvement and clearance) Act of 1971. **(8 Hours)**

UNIT V

Intervention and Strategies: Urban Projects: Joakin's Project, Spark Mumbai, Birde – Hyderabad, Homeless people project of Action Aid, Oxfom – Urban Project, Unorganized Workers Federations, National Domestic Workers movement. Role and Skills of Community Development Worker. **(8 Hours)**

REFERENCES

- Ashish Bose, 2001 India's Urbanization, Institute of Economic Growth, McGraw Hill, New Delhi.
- Bala, 2000 Trends in Urbanization in India, Patel enterprises, New Delhi
- Bhattacharya B, 2000 Urban Development in India, Shree Publishing House, New Delhi.
- Census of India Government of India Publication, 2001.
- Cherunilam Francis, 1984 Urbanisation in developing countries, Himalaya Publishing House, Mumbai.
- Desai A.R & Devadas Pillai (ed), 1970 Slums & Urbanization, Popular Prakashan Pvt. Ltd Mumbai.
- De Souza Alfred & Singh, A.M 1998 The Urban Poor, Manohar Publications, New Delhi.
- Gerald Breeze, 1996 Urbanization in newly developing countries, Prentice Hall Inc. London ,1966
- Jacob Z. Thudipara, 1993 Urban Community Development, Rawat Publishers, NewDelhi.
- Jayamala Diddee & Rangasamy, N, 1993 Urbanisation Trends, Perspectives & Challenges, Rawat Publications, Jaipur
- Paul Wiebe, 1998 Social Life in an Indian slum; Vikas Publishing House, New Delhi
- Ramachandran R., 1975 Urbanisation & Urban Systems in India, Oxford, University Press, Madras.
- Satish Sinha, 1995 Slum Eradication & Urban Renewal, Inter-Publications, New Delhi
- Sharma C.L., 1992 Urban Power Structure; Shiva Publications, Udaipur.
- Tha S.S, 1986 Structure of Urban Poverty, Popular Prakashan, Bombay.

SW 4806: NGO MANAGEMENT MC

Objectives:

Total Hours: 45
Credits 4

- To understand the meaning of Management Concepts, Principles and Process in the context of Non Profit Sector.
- To provide knowledge on Project Management.
- To gain insights into the Government Programmes of various Ministries and Departments.

UNIT I

Historical Development of NGOs, Definition, Meaning, Characteristics, Types, Voluntary Organisation, Community Based Organisation, Movements, Groups, Trusts, Civil Society Agencies, Registration of Voluntary Organisations, Certificate of Incorporation, Certificate of Commencement of Business, By-laws, Memorandum of Association, Articles of Association, Board, Trustee, Committees, Executive Committee, Adhoc Committees, Duties and Responsibilities of Office Bearers, President, Secretary, Treasurer, Vice President, Joint Secretary, Managing Trustee, Share Holders, Stake Holders, Target Groups and Partners in Development. Conduct of Meetings, Preparation of Agenda, Minutes of Meetings, Resolutions and Quorum. **(10 hrs)**

UNIT II

Laws related to NGOs: Society Registration Act 1860, Trust Act of 1912, Cooperative Societies Act 1912, Foreign Contribution Regulation Act, Income Tax Act. Companies Act 1956, National Policy on Voluntary Sector 2007 **(7 Hours)**

UNIT III

Accounting and NGOs - Book Keeping and Accounting, Definition, Meaning, Types of Accounts, Golden Rules of Accounting, Single Entry System and Double Entry System of Book Keeping Banking, Types of Bank Accounts, Pass Book, Cheque Book, Bank Reconciliation Statement, Books of Accounts, Cash Book, Journal and Ledger, Negotiable Instruments, Bill of Exchange, Vouchers, Receipt Books, Assets, Liabilities, Capital Expenditure, Revenue Expenditure, Deferred Revenue Expenditure, Budgeting, Administrative Cost, Programme Cost, Final Accounts of Non Trading Concerns, Trial Balance, Receipts and Payments Account, Income and Expenditure Account, Balance Sheet, Auditing, Definition, Types, Auditors Report. **(10 Hours)**

UNIT IV

Project Planning: Baseline Survey, Participatory Project Planning Techniques, PRA, RRA, Need Assessment, Logical Frame Work Analysis, Centralised Planning Vs. Decentralised Planning, Bottom Up Planning, Micro Plan, Grassroots Plan, Alternate Planning, Pro poor Planning, Expectations, Key Result Areas Tangible / Intangible, Project Evaluation. Proposal Writing for the Programmes of Central and State Governments - Social Welfare Board, Department of Social Defence and Donor Agencies. Report Writing: Interim Report, Term Reports and Completion Report. **(10 Hrs)**

UNIT V

Management Process: Concept and Principles of Management, Operational Management, Personnel Management, Material Management, Fund Raising, Information Management and Time Management. Organisational Behaviour; Individual in an Organisation - Groups in Organisation- Group Behaviour, Leadership and Team Building, - Organisational Process- Communication, Supervision, Organizational Change and Development. **(8 Hours)**

REFERENCES:

- Brown, Andrew, 1970 Management Development and MBO, Sonalaya Publications, Bombay
- Chandra, Snehalata, 2003 Guidelines for NGOs Management in India, Kanishka Publishers, New Delhi
- Chambers, R, 1994 The Origins and Practice of Participatory Rural Appraisal, World Bank
- Keith Davis, 1964 Readings in Human Relations, Mc Graw Hill Book
- Lewis & Wallace, 2000 New roles and Relevance; Development of NGOs and Challenge of change, Kumarian press, Chennai.
- Paul Samuel, Managing Development Programmes, The Lessons of Success, Boulder Co West View Press, Washington.
- Padaki & Manjulika, 2005 Management Development in Non-Profit Organisation, Sage Publications, New Delhi
- Roy Sam, M, 2002 Project planning and Management focusing on Proposal writing, CHAI, Secunderabad.
- Sen, Amartya, 2005 Human Rights and Human Development, UNDP Human Development Report

SW 4807: DEVELOPMENTAL STRATEGIES (MC)

Objectives

Total Hours : 45
Credits 4

- To acquire knowledge and skills required for a development professional
- To give a clear understanding of nature and forms of development interventions strategies
- To equip the professional social work trainees with cutting edge development techniques

UNIT I

Development Strategies: Meaning, Definition, Types, Strategic Planning as a Development Tool. Role of Five Year Plans in Development. Current Development Strategies: Issues and Challenges. Community based Development models. Asset based Community Development.

(8 Hours)

UNIT II

Development Strategic Tools: Stake-holder Analysis, SWOT Analysis, Strategic Analysis, Force Field Analysis, Logical Frame Work Analysis, Tools for Assessment and Appraisal. Participatory Action Research. Programme Monitoring and Evaluation: Concept, Steps and Process. Evaluation Report. Social and Economic Impact assessment. **(10 Hours)**

UNIT III

Alternate Planning Strategies: PRA, Pro Poor Planning, Micro Planning, Participatory Planning, Client Articulation Systems, Networking: Neighbourhood Networks and Representative Networks, Collaboration, Community Organising, Coalition Building, Partnership Development, Developing strategies to minimize Resistance. **(10 Hours)**

UNIT IV

Tools and Techniques: Law as an Instrument for Development Strategy, PIL, RTI, Advocacy, Lobbying, Social Action, Pressure Group Tactics, Social Audit, Public Hearing, Fact Finding. Role of Statutory Commissions in Development Strategies. Court and Human Rights Protection Mechanisms. **(9 Hours)**

UNIT V

Role and Strategies: Social Work methods in Development Strategies, Role of Social Worker in the application of Development Strategies in the Social excluded groups: Dalits, Tribals, Women, Children, and Displaced. **(8 Hours)**

REFERENCES :

- Social Work and Social Development - Theories and Skills for Developmental Social Work, Edited By James Midgley and Any Canly, Oxford University Press, April 2010, USA.
- Strategies for Sustainable Community Development, Edited by Archana Sinha, Indian Social Institute, 10 Institutional Area, Lodi Road, New Delhi, 2010
- Burkey,S.(1993), People First : A Guide to Self Reliant, Participatory Rural Development, New York: Zid Books.
- Rober, Chambers (1983), Rural Development:: Putting the Last First, Harlow, ; Long Man, New Delhi.
- Chambers Robert, (1994) Participatory Rural Appraisal (PRA), Challenges, Potentials and Paradigms, in World Development; Vol 22, No 10.
- DANIDA, (1990), Handbook on Logical Framework Approach, LFA for Project Preparation Vol 1 & 2, Hand Book on Logical Frame Work Approach, LFA, for Project Preparation Vol and 2, Copenhagen.
- Freire Paulo, (1970), The Pedagogy of the Oppressed, Herder and Herder, New York
- MC Gracken, Narayan (1998), Participation and Social Assessment – Tools and Techniques, The International Bank for Reconstruction, World Bank, Washington.
- Mikkelsen Britha, (1995), Methods for Development Work and Research – A Guide for Practiceners, Sage Publications, New Delhi.
- MYRADA, (1990), A Review Workshop on Participatory Learning Methods, Banglore, PRA-PALM Series No 4 , Report on the Workshop.
- Slocum, Wichart, Rocheleau,Slayter, (1995), Power, Process and Participation: Tools for Change, Intermediate Technology Publications, London.
- Nelson, Nici and Susan Wright, (1995), Introduction, Power, Participatory Development, Theory and Practice, Intermediate Technology Publications, London.
- Gokhul Sharma (1997), Human Rights and Special Justice and Human Rights in India, Serial Publications.
- Subhash Chandra Sing (2006), Social Justice and Human Rights in India, Serial Publications.

HRM

SW 4808 : INDUSTRIAL RELATIONS AND LABOUR WELFARE MC

Objectives:

Total Hours : 45

Credits 4

- To understand the basic concepts of Industrial Relations and Labour Welfare
- To develop a holistic understanding of the functioning of the Industrial Relations System
- To familiarize with the recent trends in Industrial Relations
- To know the relevance and applicability of Labour Welfare in the Industry

UNIT I

Industrial Relations: Meaning, Definition, Concepts, Origin, Approaches to the study of Industrial Relations, Influence of Socio-Economic, Political and Technical Forces on Industrial Relations; Industrial Relations at Shop Floor and Plant: Employee Discipline, Grievance Redressal Machinery

(5 Hours)

UNIT II

Trade Unions: Evolution, Purpose, Functions and Structure of Trade Unions, Major Central Trade Union Organisations, Recognition of Trade Union, Rights and Responsibilities of Registered Trade Union; Trade Union - Membership, Finance Structure, Leadership, Politics, Trade Union Rivalry & Violence. Collective Bargaining: Meaning, Theories, Pre requisites, Principles, Strategies, Skills, Subject matter for Collective Bargaining, Factors influencing Collective Bargaining, Bargaining Structure, Procedure and Machinery for Collective Bargaining, Collective Bargaining Agreements; Problems pertaining to Collective Bargaining in India

(9 Hours)

UNIT III

Industrial Dispute : Meaning and Concept, Instruments of Coercion – Strike, Picketing, Gherao, Bandh, Stikes and Lock – Out; Dispute Settlement Mechanisms: Bipartite Approach – Negotiation, Mediation, Works Committee, Significance of Employers' Federations; Tripartite Approach - Conciliation, Arbitration, Adjudication - Courts of Enquiry, Labour Courts, Industrial Tribunal, National Tribunal, Awards; Workers Participation in Management – Concept, Levels of Participation, Benefits of Participation; Industrial Relations at the Government Level

(7 Hours)

UNIT IV

~~Labour Welfare: Definition, Scope, Classification, Approaches, Principles, Origin and~~

Development of Labour Welfare in India; Role of Government, Employer and Trade Union in promoting labour welfare activities. Occupational Health & Voluntary Welfare Measures: Study of Working Conditions and Hazards in Factories, Mines, Plantations and Docks. Industrial Hygiene and Health – Occupational Hazards and Diseases, Role of Industrial Social Worker in promoting the Occupational Health at work place. Industrial Accidents: Causes, Prevention, Statistics and Records, Safety Administration. Housing of Industrial Labour: Significance of Housing, Government Housing Schemes; Organization and administration of crèche, canteen, credit and consumer cooperatives in Industry
(15 Hours)

UNIT V

Workers' Education: Need and scope of Worker's Education Schemes in India: Aims, Structure, Functions; Social Security: Meaning of Social Security, Definition, Origin and Development of Social Security Measures in India, Main features and types of Social Insurance: Social Insurance and Social Assistance, Scope of Social Security and its Application; International Labour Organisation (I.L.O.) – Structure, Functions and its role in Labour Welfare.
(9 Hours)

REFERENCES:

- Ahuja .K.K., 1990 Industrial Relations Theory & Practice, Kalyani Publishers, Ludhiana
- Bhatia.SK, 1988 Personnel Management & Industrial Relations, Deep & Deep Publications, New Delhi
- Gupta. C.B., 2000 Industrial Relations & Labour Laws, Sultanchand, New Delhi
- Mamoria. C.B, 2000 Dynamics of Industrial Relations, Himalaya Publishers, Mumbai
- Misra.S.N., 1986 Labour & Industrial Laws, Allahabad Book Agency, Allahabad
- Monappa , Arun , 2005 Industrial Relations, Tata McGraw Hill Book, New Delhi
- Sarma. A.M, 2000 Industrial Relations: Conceptual and Legal Frame Work Himalaya Publishers, Mumbai
- Subramanian, 2002 Labour Management Relations in India, Asia Publishing House, Chennai
- Tiwari.R.S.1999 New Challenges in Industrial Relations, Tamil Nadu Book House, Chennai
- Tripathi. P.C, 1998 Industrial Relations & Labour Laws, Sultanchand Publication, New Delhi
- Bascia, N, 1995 Social Security and Labour Welfare in India, Ashish Publishers, New Delhi

- Bhogoliwal, T.N, 1973 Economics of Labour and Social Welfare, Sakithya Bavan, Agra
- Giri, V.V , 2000 Labour Problems in Indian Industry, Asia publishing house, New Delhi
- Laldas, D. K, 1991 Personnel Management Industrial Relations and Labour Welfare, YK Publications, Agra
- Sarna, A.M, 1999 Aspects of Labour Welfare and Social Security, Himalaya Publishing House, Delhi
- Saxena, R.C, 2006 Labour Problems and Social Welfare, K.Nath & Co. Educational Publishers, Meerut

SW 4809 : ORGANIZATIONAL BEHAVIOUR

MC

Objectives :

Total Hours : 45

Credits 4

- To understand the concept of organizational behavior & its management
- To understand the systems approach as applied to Human and Organizational behavior.
- To gain knowledge of contemporary issues and approaches to the organizational change facing organizations.
- To apply organizational behavior approaches to the analysis of one organization's initiatives.

UNIT I

Organizational Behaviour: Concept, Meaning Scope and Importance. Multi-Disciplinary nature of Organizational Behaviour. - Personality: Meaning of personality, - Development of personality – Attributes of personality . Attitudes : Nature and dimensions of attitude – Developing the right attitude. Perception. Organizational Culture and Climate, Communication and Inter-group Relations. Management Processes: Decision-Making, Communication and Control; Conflict Resolution and Negotiation Skills - Creativity and Problem Solving. **(12 Hours)**

UNIT II

Motivation: Definition, Importance, Motives – Characteristics, Classification of motives - Primary & Secondary motives. Theories of Motivation - Maslow's Theory of need hierarchy - Herzberg's theory. Morale - Definition and relationship with productivity - Morale Indicators. Individual and Organizational Learning. Organizational Change and Behaviour modification. **(8 Hours)**

UNIT III

Group Dynamics and Team building: Concept of Group & Team. Theories of Group Formation - Formal and Informal Groups. Importance of Team building. Power and Politics, Leadership : Defining Leadership - Ingredients of Leadership, Leadership Behaviour and Styles. Organizational Excellence. **(10 Hours)**

UNIT IV

Organization Development (OD), Characteristics, Techniques of OD - Survey & Feedback, Team Building, Quality of Work Life, Sensitivity Training, Role Analysis, Transactional Analysis. Organizational Health and Effectiveness. Emotional Intelligence. Social Networking. **(6 Hours)**

UNIT V

Industrial Mental Health : Job Satisfaction, Conflict Management, Stress Management and Change Management. Dysfunctional Behaviours - Absenteeism, Alcoholism, Fatigue, Monotony, Accidents and Boredom; The role of Behavioural Scientist in Industry. (9 Hours)

REFERENCES :

- Baron. R. A 1999, Behaviour in Organizations, Prentice Hall India, New Delhi.
- Davis , Keith 1990, Human Behaviour at Work, Tata McGraw Hill, New Delhi.
- Dwivedi, R S , 2000 Human Relations and Organizational Behaviour: a Global Perspective', Macmillan India Ltd., Delhi
- Fred Luthans 2007 Organizational Behaviour', McGraw Hill Education New Delhi.
- Hersey and Blanchard 2001 Management of Organizational Behaviour and Utilizing Human Resources Prentice Hall of India Pvt. Ltd. New Delhi.
- Mcshane L.Steven 2006 Organisational Behaviour Tata McGraw Hill New Delhi.
- Prasad L.M , 2002, Organizationa Behaviour, Sultan Chand & Sons Publications, New Delhi.
- Robin Fincham Peter Rhodes 2005 Principles of Organizational Behaviour Oxford University Press New Delhi.
- Robbins Stephen P 2006 Organisational Behaviour 12th Edition Prentice Hall (India) Pvt Ltd New Delhi.
- Udai Pareek 2004 Understanding Organisational Behaviour, Oxford University Press New Delhi.

SW 4810: STRATEGIC MANAGEMENT

MC

Objectives:

Total Hours : 45

Credits 4

- To acquire familiarity with the concepts, frameworks and techniques of strategic management
- To increase the knowledge on various approaches and methods of Strategic Management.
- To Provide an understanding nature, importance, process and various strategies of Strategic Human Resource Management.

UNIT – I

Strategic Management : Concept, Meaning, Objectives , Need and Significance. Historical development of Strategic Management. Approaches to Strategic Management. Advantages of Strategic Management. Strategic Planning Process : Benefits and Drawbacks. Vision, Mission, and Corporate Governance. Strategy and Business Ethics. **(6 Hours)**

UNIT – II

Environment Appraisal : Concept and Characteristics. External and Internal Environment - SWOT Analysis. Changes in Environment. Organizational Appraisal : Process and Factors affecting. Approaches, Methods and Techniques used for Organizational Appraisal. Strategy Formulation and Choice : Corporate level Strategy – Global Strategy – Business level Strategy – Functional level Strategy. Process of Strategic Choice – Subjective factors in Strategic Choice. Strategic Plan. **(7 Hours)**

UNIT – III

Activating strategies : Aspects of Strategy implementation – Project implementation- Procedural implementation and Resource allocation. Strategy Implementation :– Structural Implementation – Behavioural Implementation – Functional and Operational Implementation. Strategic Evaluation and Control : Motivation, Importance and Participants. Requirements for Effective evaluation. Strategic Control process. Operational Control techniques. Role of Organizational systems in evaluation. Du-pont Control Model. Porters approach for Globalization. Future of Strategic Management. Global HR Strategies : Introduction To Global HR Strategies; Developing HR as a value added function. **(12 Hours)**

UNIT IV

Strategic Human Resource Management : Definition, need and importance.. Role of HRM in Strategic Management. Benefits of Strategic HR Practices. Approach for HRM to be Strategic. Competencies of a Strategic HRM Executive. Change Management. Managing Conflict and Change. Changing Business Environment : Concept and Significance – Globalization –

Technological Changes – Market Changes – Business Strategy and Human Resource - Strategic HRM Practices and Facilitators. **(8 Hours)**

UNIT V

Recruitment and Retention Strategies: Online Recruitment; Employee Referrals; Recruitment Process Outsourcing. Head Hunting; Executive Education; Flexi Timing; Telecommuting, Work-Life Balance; Employee Empowerment - Employee Involvement; Autonomous Work Teams. Training and Development Strategies: Creating a Learning Organization; Competency Mapping; Multi-Skilling Succession Planning; Cross Cultural Training. Performance Management Strategies : Defining Key Result Areas (KRA); Result Based Performance - Linking Performance to Pay; Merit Based Promotions. Reward and Compensation Strategies: Performance Based Pay; Skill Based Pay; Team Based Pay -Broad Banding; Profit Sharing; Executive Compensation; Variable Pay. Retrenchment Strategies: Downsizing; Voluntary Retirement Schemes (VRS) - HR Outsourcing; Early Retirement Plans; Project Based Employment. **(12 Hours)**

REFERENCES :

- Alex Miller and Gregory G.Dass, 1996, Strategic Management, McGraw – Hill Companies, New Delhi.
- Bhatia S.K., 2006, Human Resource Management – A Competitive Advantage, Deep & Deep Publishing Pvt.Ltd, New Delhi
- Charles R Greer, 2001, Strategic Human Resource Management – A general Managerial Approach, Pearson Education (Singapore) Pvt. Ltd, New Delhi.
- Collis DJ, Montgomery CA. 1997. Corporate Strategy: Resources and the Scope of the Firm. Irwin: Chicago
- Grant RM. 2002. Contemporary Strategy Analysis: Concepts, Techniques, Applications (Fourth ed.). Blackwell Publishers: Oxford
- Philip Sadler, 2004, Strategic Management, Kogan Page India Pvt.Ltd, New Delhi.

M&P

SW 4811: PSYCHIATRIC SOCIAL WORK MC

Objectives:

Total Hours: 45
Credits 4

- To develop the knowledge of Psychosocial Treatment Methods for persons with Mental and Emotional Disorders.
- To acquire knowledge of Institutional and Extra-mural approaches to provision of Mental Health Services.
- To acquire knowledge and skill in the practice of Community Psychiatry and Rehabilitation

UNIT I

Psychiatric Social Work as a field of Social Work in India. Historical Development of Psychiatric Social Work in U.K., U.S.A. and India. **(5 Hours)**

UNIT II

The concept of psychiatric patient, Family and mental illness. Diagnosis in Psychiatric Social Work. Social Case Work, Social Group Work and Family Therapy in Psychiatric setting. **(15 Hours)**

UNIT III

The Mental Hospital as a social system: Partial hospitalization. Therapeutic community. **(5 Hours)**

UNIT IV

Functions of the Psychiatric Social Worker in the following: Psychiatric Out-Patient Department and Psychiatric Ward(in-patients) in the Government General Hospitals, Day Hospitals, Child Guidance Clinics, Epilepsy Clinics, Adolescent Clinics, Neuroses Clinics, Geriatric Clinics. **(5 Hours)**

UNIT V

Rehabilitation of Chronic Mentally ill Patients. Community Psychiatry: Role of the Psychiatric Social Worker in Community Mental Health Programmes, Limitations faced by the Psychiatric Social Worker in the field and solutions for the same. **(5 Hours)**

REFERENCES :

- Daver, Bhargavi, 1999 Mental Health of Indian Women, Sage Publications, New Delhi
- Daver, Bhargavi, 2001 Mental Health from a Gender Perspective, Sage Publications, New Delhi
- Dhanda, Amita, 1999 Legal Order and Mental Disorder, Sage Publications, New Delhi
- Kapur, Malavika, 1997 Mental Health in Indian Schools, Sage Publications, New Delhi
- Verma, Ratna, 1991 Psychiatric Social Work in India, Sage Publications, New Delhi
- World Health Organization, 1986 Prevention of Mental, Neurological and Psychosocial problems
- WHO, 1991 Innovative Approaches in Mental Health Care, Psychosocial Interventions and Co-management, Geneva.
- www.who.org

SW 4812 : MEDICAL SOCIAL WORK MC

Objectives:

Total Hours: 45

Credits 4

- To enable the students to develop appropriate values, knowledge, skills and techniques for effective Social Work practice in the field of Health.
- To enable the students to understand the psycho- socio- cultural realities associated with patient care in the Hospital and Community setting.
- To acquire the knowledge with respect to the inter-disciplinary approach for persons with disease and disability.

UNIT I

Medical Social Work: Definition and Objectives, Historical Development of Medical Social Work in the West and in India, Need for Medical Social Work in our Country, Current trends in Medical Social Work in India. Relevance of Sociology and its Practice of Medical Social Work - Medical Sociology: Definition and important concepts. Concept of patient as a person : Patient as a whole, Social Assessment of patient's family, Preparation of Social Case Work history(With examples from field work practice), Patient's Rights and Medical Ethics, Psycho-Social Problems of patients and families during the process of treatment and hospitalization, Palliative care and Pain Management.

(10 Hours)

UNIT II

Concept of long term hospitalization: Impact of long term hospitalization on the patients and the families- Role and Functions of Medical Social Worker : Rural and Urban Community Settings, Promoting health needs and functions, Maternity and Children's Hospital, Cancer, Chronic Illness (Diabetes, Nephritis, Cardio-Vascular Disorders, HIV/ AIDS, Tuberculosis) Blood Bank, Organ Transplant Centers, Trauma Care Centers, Hospice settings, NGOs managing Health Services and Hospitals.

(10 Hours)

UNIT III

Concept of Disability: Causes, Management and Rehabilitation of Physical Disabilities-Rehabilitation : Definition, Objectives, Principles, Approaches and Models - Community Based Rehabilitation - Multi Disciplinary approaches in Medical Social Work: Importance of Team Work and Case Conference, - Role of the Medical Social Worker.

(9 Hours)

UNIT IV

Organisation and Administration of Medical Social Work in a Hospital Setting- Role of the Medical Social Workers in the Department- Staff Developmental Programmes for Medical Social Workers- Application of various Social Work Methods in Hospital Setting- Specific skills required for Medical Social Work Practice.

(8 Hours)

UNIT V

Field work in the Medical Social Work Practices- Role of the trainee- Importance of Supervision-Evaluating the current trends in the Field Work practices- Measures to strengthen Field Work practice- Inter-Disciplinary Studied, Medical Social Work Research.

(8 Hours)

REFERENCES :

- Ahuja, Ram, 2006 Social Problems in India, Rawat Publication, New Delhi.
- Blaxter, Mildred, 2004 Key Concepts on Health, Polity Publishers, New Delhi
- Bradshaw & Bradshaw, 2004 Health Policy for Health Care Professional, Sage Publications, New Delhi.
- Brannon & Feist, 2000 Health Psychology, TLARC Publication, Toronto.
- Dowding & Barr, 2002 Managing in Health Care, Pearson Education Ltd.London
- Dziegielewski, Sophia, 2003 Changing Phase of Health Care, Social Series II Education, Sara book, New Delhi.
- Sarah Ghelert, 2006 Hand book of Health Social Work, John Wiley & Co., London
- Sirohi, Anand, 2005 Modern Perspectives in Social Work, Dominant Publishers, New Delhi.
- William C. Cockerham, 1998 Medical Sociology, Prentice Hall, New Jersey.
- Zastrow, Charles, 2000 Introduction to Social Work and Social Welfare, Wadsworth Publication, Belmont.

JOURNALS:

- Health Action, CHAI, Secunderabad
- Health Care Law, ICFAI, Hyderabad
- Health for the Millions, VHAI, New Delhi
- Indian Journal of Social Work, TISS, Mumbai
- Journal of Indian Council of Medical Research
- Social Welfare, CSWB, New Delhi

SW 4813: THERAPEUTIC INTERVENTIONS IN SOCIAL WORK PRACTICE

MC

Total Hours: 45
Credits 4

Objectives:

- To enable the student to understand the basic Principles underlying various forms of Psycho Social Intervention techniques in Clinical Settings.
- To facilitate the development of skills in Practicing various psychosocial interventions while working with patients, their families and communities.
- To initiate the student into integrating indigenous and holistic therapeutic practices in keeping with the principles and the code of ethics of Professional Intervention.

UNIT I

Clinical Setting-Definition, Types, Models of Clinical Practice, Psycho- Social Therapies- Definition, Types, Emerging Trends in Holistic treatment. **(9 Hours)**

UNIT II

Social Worker's role in Therapy, Application of Social Case Work, Social Group Work in Clinical setting- Emerging trends. Use of Advanced Counseling Techniques in clinical setting- Behaviour Therapy-Cognitive Therapy- Gestalt Therapy. **(9 Hours)**

UNIT III

Psychotherapy- Definition, Techniques - Application of CBT in Clinical Settings- Interpersonal Therapy- Psychoanalysis- Role of Social Worker. **(9 Hours)**

UNIT IV

Indigenous therapeutic Techniques- Yoga, Meditation, Spiritual Healing and Relaxation Therapy **(9 Hours)**

UNIT V

Current trends in Healing- Transactional Analysis, Neurolinguistic Programming, Positive Imaging, Self analysis and Healing, Pain Management techniques, PTSD Therapy- Use of Art Based Therapies in the healing Process. **(9 Hours)**

REFERENCES:

- Hamilton, Gordon, 1955, Theory and Practice of Social Case Work, Columbia University Press, New York, USA
- Helen, 1995, Social Case Work: A Problem Solving Process, The University of Chicago Press, Chicago, USA
- Coleman, Comprehensive Textbook of Abnormal Psychology
- Mangal, S.K. 2006. An Introduction to Psychology, Sterling Publishers Pvt. Ltd.
- Konopka, 1983 Social Group Work: A helping Process, Prentice Hall, New Jersey, USA
- Lapworth, Phil, 2001 Integration in Counselling and Psychotherapy: Developing a personal approach, sage publications, New Delhi.
- Windy, Dryden, 2002 Handbook of Individual Therapy, Sage Publications, New Delhi.
- Egan, Gerard, 2006 The skilled helper: A problem management and opportunity, Development Approach to helping, Wadsworth publishers, Boston, USA

WDS

SW 4814:EMPOWERMENT OF THE MARGINALISED MC

Objectives:

Total Hours: 45

Credits 4

- To expose the students to the reality of the dispossessed sections of the society
- To facilitate an understanding of the social and political factors that influence the weaker sections
- To provide an analytical perspective of the issues involved in the weaker sections.

UNIT I

Societal processes – Socialization, Socialized Self, Social Control and Group Formation, Social Inequality, Social Stratification, Race, Ethnicity, Inequality in the Indian context. **(8 Hours)**

UNIT II

Disadvantaged Sections: Identifying the Weaker Sections, concept and definition of Welfare, looking through the lenses of the Disadvantaged Sections, classification of the Weaker Sections, background, context, legal classification and its consequences. **(10 Hours)**

UNIT III

Disadvantaged Sections a Sectoral Approach; An analysis of the situation of Dalits, Tribals, Women, Landless Laborers and Minorities. **(8 Hours)**

UNIT IV

Laws and welfare measures for the Weaker Sections, Protective Discrimination, approaches for the welfare/development/empowerment of the Disadvantaged Sections- Program Planning and related issues - budget, social policy, and the politics of welfare planning. **(10 Hours)**

UNIT V

Social Work Interventions: Case Studies and Models for the upliftment of the Disadvantaged Sections. Reformers: Phule, Ambedkar, Periyar, Pundit Ayothidass and other contemporary reformers. **(9 Hours)**

REFERENCES :

- Ambedkar, B.R, 1987, “Annihilation of Caste” Dr.B.R. Ambedkar -“Writing and Speeches” The Education Department, Government of Maharashtra,Mumbai.
- Beteille, Andre. 1996, Caste, Class and Power: Changing Patterns of Stratification in a Tanjore Village, Oxford University Press, Delhi.
- Ghurye, GS ,1961 Caste, Class and Occupation, Popular Book Depot, Bombay.
- Ilaiah. Kancha 1996, Why I Am Not A Hindu, Samya publications, Calcutta
- Louis, Prakash, 2003, The Political Sociology of Dalit Assertion, Gyan, New Delhi
- Michael, S,M., ed., 1999, Dalits in Modern India, Vision and Values, New Delhi.
- Thurston. E (assisted by K. Rangachari) 1909, The Tribes and Castes of South India, Government Press, Madras.
- Yadav , 2004 , Encyclopedia of Scheduled Castes and Scheduled Tribes, Anmol Publications, New Delhi.

Reports :

- Tamil Nadu Social Development Report, 2000, Tamil Nadu Peoples Forum for Social development, Chennai.
- National Human Development Report 2001, Government of India, New Delhi.
- Social Development Report. 2006, Oxford University Press, New Delhi,

Journals :

- Social Action
- Indian Journal of Development
- Indian Journal of Social Work

Periodicals :

- Economical and Political Weekly,
- Mainstream,
- Kurukshetra,
- Social Welfare
- Himal
- Dalit Voice
- Communalism Combat

SW 4815: FORCED MIGRATION AND SOCIAL WORK PRACTICE

MC

Objectives

Total Hours: 45
Credits 4

- To introduce the students to the concepts of Forced Migration
- To enable the students to understand the magnitude of forced migration on Human Development
- To help students to understand the role of a social worker in situations of forced migration.

UNIT I

Introduction and concepts: Forced Migration: definition, types: Conflict induced, disaster induced and development induced. Types of Forced Migrants: Refugees, internally displaced, asylum seekers, environment displacees, trafficked people, smuggled people, environmental and disaster displacees. migrants. **(10 Hours)**

UNIT II

Global Scenario: Mapping world displacement, major geo political issues in displacement. Laws and conventions related to displacement: United Nations Convention on Refugees, the protocols, guiding principles of Internal displacement, OAU, Carthegena Declaration and other regional instruments. **(10 Hours)**

UNIT III

Forced Migration in India: History of forced migration in India, causes and consequences, relief and rehabilitation of forced migrants. Role of the State in dealing with refugees and IDPs. **(10 Hours)**

UNIT IV

Case Studies in Forced migration: Narmada Bachao Andolan, Polavaram, Tsunami (2004), Tibetan refugees, Sri Lankan refugees, Chin Refugees, Chackma Refugees and other long term displacement in India. **(5 Hours)**

UNIT V

Social Work Practice and forced migration: Disaster mitigation and Social Work response: five stages of disaster preparedness. Interventions with long term refugees and idps, participatory planning for displaced communities, durable solutions for displacement and Social Work. Role of Social Workers in national and international organizations working on forced migration. **(10 Hours)**

REFERENCES:

- Ager, A. (Ed.) (1999) Refugees: Perspectives on the Experience of Forced Migration. London: Cassell Academic.
- Ahearn, F. (Ed.) (2000) Psychological Wellness of Refugees: Issues in Qualitative and Quantitative Research. New York and Oxford: Berghahn Books
- Arcel, L. and Simunkovic, G. (Eds.) (1998) War violence, trauma and the coping process: Armed conflict in Europe and survivor responses. Copenhagen: International Rehabilitation Council for Torture Victims.
- Bracken, P. & Petty, C. (Eds.) (1998). Rethinking the Trauma of War. London: Free Association Books/Save the Children Fund.
- Carr, S. & Schumaker, J. (Eds.) (1996) Psychology and the developing world. Westport, Connecticut: Praeger Publishers/Greenwood Publishing Group.
- Danieli, Y., Rodley, N. & Weisaeth, L. (Eds.) (1996). International responses to traumatic stress: Humanitarian, human rights, justice, peace and development contributions, collaborative actions and future initiatives. New York: Baywood Publishing Company.
- Punamaki, Raija-Leena (2000) How to Help Children Experiencing Traumatic Stress: An Evaluation of Long-term Effects of Psychosocial Assistance and International Solidarity Work. STAKES, National Research and Development Centre for Welfare and Health, Finland.
- Tolfree, D. (Ed.) (1996). Restoring playfulness: Different approaches to assisting children who are psychologically affected by war or displacement. Stockholm: Radda Barnen.
- Van der Veer, G. (1998). Counselling and therapy with refugees and victims of trauma: Psychological problems of victims of war, torture and repression. Chichester: John Wiley & Sons.
- Hope, A. and Timmel, S. (Revised edition 1995) Training for transformation: A handbook for community workers. Gweru, Zimbabwe: Mambo Press.
- Langer, J. (Ed.) (1997) The bend in the road: Refugees writing. Nottingham: Five Leaves Publications.
- McCarthy, J. (Ed.) (1999) Captured voices. London: Medical Foundation for the Care of Victims of Torture
- Mertus, J. et al. (Eds.) (1997) The suitcase: Refugee voices from Bosnia and Croatia. Berkeley, California: University of California Press.
- Moussa, H. (1998) Stormy seas we brave: Creative expressions by uprooted people. Geneva: World Council of Churches.

**SW 4816: CONFLICT TRANSFORMATION AND
PEACE BUILDING FOR SOCIAL WORK**

MC

Total Hours : 45

Credits 4

Objectives:

- To introduce the students to the concepts of justice, peace and conflict transformation
- To enable the students to apply the techniques of conflict transformation in their work
- To facilitate students to use the tools of conflict transformation in the field of development

UNIT I

Definition and concepts of Conflict, crises and disputes. Conflict situations, causes and effects. Intractable conflicts and its impact. **(5 Hours)**

UNIT II

The conflict map, conflict tree, time line, Power triangle, ABC triangle, force field analysis, the needs, interests and positions, relationship map, and structural analysis. **(10 Hours)**

UNIT III

Conflict management, resolution, transformation. Decoding the Adam Curl, John Paul Lederarch and Johan Galtung models. Structural Dimensions, Relational and Personal dimension of conflict transformation. **(10 Hours)**

UNIT IV

Nonviolent communication, Appreciative enquiry, Building substantial Dialogue, Fact finding, Networking, Negotiation , mediation and Alternative Dispute resolution skills. **(15 Hours).**

UNIT V

Case studies from clinical settings, small group settings involving two or three people, community settings and situations involving masses. **(10 Hours)**

REFERENCES :

- Barash, David P. and Charles P. Webel. 2002. Peace and Conflict Studies. Thousand Oaks, CA: Sage Publications.
- Burton (1), John W. 1990. Conflict: Resolution and Provention. London: Macmillan Press. Chapters 1-3.
- Burton (2), John W. 1997. Violence Explained. Manchester, UK: Manchester University Press. Chapter 4.
- Clements, Kevin and the editors. 2003. Theory Research and Practice. In Conflict.Cheldelin, Druckman, and Fast eds . New York: Continuum.
- Chang, Andrew, et al. 2008. Race, Injustice, and Conflict Resolution. In Re- Centering: Culture and Knowledge in Conflict Resolution Practice. Syracuse, NY: Syracuse University Press.
- Church, Cheyanne and Mark Rogers. Designing for Results: Integrating Monitoring and Evaluation in Conflict Transformation Programs. Washington, DC: Search for Common Ground and U.S. Institute of Peace. Accessed 1/5/08. http://www.sfcg.org/programmes/ilr/ilt_manualpage.html, Chapters 1,2
- European Centre for Conflict Prevention. 1999. People Building Peace: 35 Inspiring Stories from Around the World. Utrecht, the Netherlands: European Centre for Conflict Prevention.
- Francis, Diana. 2002. People, Peace, and Power: Conflict Transformation in Action. London: Pluto Press.
- Gilligan, James. 2001. Preventing Violence. New York: Thames and Hudson.
- Jeong, Ho-Won. 2000. Peace and Conflict Studies: An Introduction. Aldershot, England: Ashgate.
- Lederach, John Paul. 1995. Preparing for Peace: Conflict Transformation Across Cultures. Syracuse, NY: Syracuse University Press.
- Lederach, John Paul. 1997. Building Peace: Sustainable Reconciliation in Divided Societies. Washington, DC: United States Institute of Peace Press.
- Parker, John et al. 2003. Social Theory: A Basic Tool Kit. New York: Palgrave Macmillan.
- Ramsbotham, O., and Woodhouse, T., and Miall, H.2005. Contemporary Conflict Resolution, 2nd Edition. Malden, MA: Blackwell.
- Schirch, Lisa. 2004. Little Book of Strategic Peacebuilding. Intercourse, PA: Good Books.
- Stassen, Glen, ed. 1998. Just Peacemaking: Ten Practices for Abolishing War. Cleveland, OH: The Pilgrim Press.

HRT

SW 4817 : CONTEMPORARY ISSUES IN HUMAN RIGHTS MC

Objectives:
Credits : 4

Total Hours: 45

- To enable the students to contextualize contemporary human rights
- To facilitate an in-depth understanding of the current contemporary issues
- To engage the students in a proactive thinking process with a human rights orientation

UNIT I

Contemporary issues of Human Rights at the Global level - Current Reports from various countries-Globalization and Human Rights- Terrorism and Human Rights- Health and Human Rights- Gender equity and Human Rights- Children and Human Rights- Refugees and Human Rights- Global Conflicts and Human Rights - Role of Amnesty International.

(8 Hours)

UNIT II

Human Right Violations in India -Violation of Human Rights of Vulnerable & Marginalized groups - Women, Children & Aged persons. Violation of Human Rights of Backward Class Persons, Minorities, Dalits, Indigenous People, Urban slum dwellers- Migrant worker and Homeless persons.

(10 Hours)

UNIT III

Violation of Human Rights in Custodial Care- Capital Punishment - POTA - use and abuse - Violations of Rights of Workers in Organized and Unorganized sectors- Problems of bonded labourers- Violation of Human Rights in Industries and Organizations.

(10 Hours)

UNIT IV

An analysis of the Socio, Economic, Religious, Cultural and Psychological dynamics in assessing the violation of Human Rights- National and State level Government and Non- Government organizations dealing with Human Rights violation- Review of their Role and Functions.

(8 Hours)

UNIT V

Environmental Concerns for Social Workers -Environment and its Impact on Individuals and Groups - Specific Case Studies - Environment and Law - National and International Conventions and Conferences -Current Research on Environmental Issues & Human Rights - Government Policy and Programmes - National Movements to protect the Environment - Role of Non-Governmental Organizations & Social activists.

(9 Hours)

REFERENCES :

- Baxi, U., 1998 The state and human rights movements in India. Sage, New Delhi,
- Dereze, J., 2002 From Courts to streets. Combat Law. Aug- Sep: 14- 16.
- Kumar, A., 2001. Liberalism, human Rights and Political Theory-a third world critique. Human Rights in India Problems and perspectives. New Delhi, Deep and Deep Publishers: 68-75.
- Lauren, P. G.,(1998 My Brother's and sisters keeper: Visions and the birth of human rights in The evolution of International Human Rights Vision Scene 4-36. University of Pennsylvania, Philadelphia.
- Manohar, S., 2000. The Indian judiciary and Human Rights, Butterworths, New Delhi
- Myths, F. a., 2003 Official Secrecy or the people's right to know: The Myths behind the "freedom of Information". Vikas Adhyayan Kendra, Mumbai.
- Parasuraman, S. K. R., G & Fernandez, B (2003). Institutional Context: Socio Cultural., Books for change, Bangalore.
- Singh, S. D. b. a. D. P. (2001). Socio economic disparities and violation of Human Rights. Human rights in India problems and perspectives. Deep and Deep, New Delhi.
- Sirur, C.,2000 The consumer movement in India. The Lawyers Collective. 15(4): 4-6. 10.
- Suresh, H., 2001. Poverty is the worst violation of Human Rights. Human Scape. 8(3): 18-22.
- Thakur, L. (2002). PTA 2002 and Terrorism Bill 2000. Essentials of Pota and other human rights laws, Authors Press, New Delhi.

WEBSITES

- www.righttofood.org
- www.ncdhr.org
- www.oneworld.org
- www.mediaonline.org

SW 4818 : HUMAN RIGHTS AND SOCIAL WORK PRACTICE

MC

Objectives:
Credits : 4

Total hours : 45

- To explore and understand the human rights intervention processes in a social work perspective
- To learn the techniques to Social Work interventions in Human Rights Violation
- To identify and evolve systematic interventions to specific situation

UNIT I

Issues and interventions: Individual interventions-Group interventions-Community based interventions-(Restorative justice - victim offender reconciliation program, Counseling)-Trauma healing – Case work and Group work techniques. **(10 Hours)**

UNIT II

Levels of intervention: Executive-Legislative-Judiciary **(8 hours)**

UNIT III

Understanding collective intervention: Activism-Community organization-Social action methods-Gene Sharp – Methods of non violence **(12 hours)**

UNIT IV

Allied interventions: Networking-Lobbying-Advocacy-Creating awareness to all parties involved **(10 hours)**

UNIT V

Research based intervention: Fact finding – using Social Work Research techniques – Case study method **(5 hours)**

REFERENCES :

- Baxi, U, 1998 The state and human rights movements in India.Sage, New Delhi,
- Cohen. D, De LA Vega .Rosa & Watson. Gabrielle, 2001 Advocacy for Social Justice: A Global Action and Reflection Guide, Kumarian Press, New York,

- Dereze, J, 2003 Democracy and the right to food, International Institute of population Sciences, Mumbai
- Gene Sharp, 1973 The Methods of Nonviolent Action, Porter Sargent Publishers, Boston
- Herman, Judith, 1997 Trauma and Recovery: The Aftermath of Violence-from Domestic Abuse to Political Terror, Basic Books, New York.
- Kumar, 2001. Liberalism, human Rights and Political Theory-a third world critique. Human Rights in India Problems and perspectives. New Delhi, Deep and Deep Publishers: 68-75.
- Manohar, 2000. The Indian judiciary and Human Rights, Butterworths, New Delhi
- Singh, S. D ,2001 Socio economic disparities and violation of Human Rights. Human rights in India problems and perspectives. Deep and Deep, New Delhi.
- Sirur, C.,2000 The consumer movement in India. The Lawyers Collective. **15(4):** 4-6.
- Suresh, H., 2001. Poverty is the worst violation of Human Rights. Human Scape. **8(3):** 18-22.
- Tiwari, A., 2000. Custodial Torture in Indian prisons: An Overview. The CBI Bulletin: 9- 18.

WEBSITES:

- www.hrw.org
- www.amnestyinternational.org
- www.ahrc.org

SW 4819: SOCIAL EXCLUSION AND INCLUSIVE DEVELOPMENT (MC)

Objectives:

**Total Hours : 45
Credits 4**

- To introduce debate, definitions and various approaches to the study of social exclusion and inclusive policy measures.
- To understand about the excluded communities and economic factors imparting on social system leading to social exclusion.
- To apply social exclusion methods for a inclusive State Policies.

UNIT I

Social Exclusion : Emergence of the concept – multidimensional and dynamic - Debate and Definitions - Characteristics of Social Exclusion - Economics /Structural - Socio / Cultural – Approaches on Social Exclusion – social integrationist approach - Poverty and Deprivation Approach - Underclass approach – redistributive approach - capability approach – welfare rights approach - Social Exclusion, Social Capital and Governance – Exclusion, Inequality and Social Justice. (**9 Hours**)

UNIT II

Conceptualizing social exclusion in India – socio-historical perspective – nature and mechanism of social exclusion in India – geographies of exclusion: rural / urban disparities - exclusion due to poverty - exclusion from the labour market and means of livelihood - exclusion from social and political representation – exclusion from the right to secure childhood - caste, religion and gender based exclusion – Elderly, disabled and HIV affected – migration and homelessness – globalization and social exclusion. (**9 Hours**)

UNIT III

Qualitative and Quantitative debate – properties of Social Exclusion measure – mobility and social exclusion – measuring poverty – unemployment - human development – UNDP’s Human Development Index and Human Poverty Index - elements of discrimination and deprivation – inclusive growth - indicators of social exclusion – general index for social exclusion – European Union’s Social Inclusion Index. (**9 Hours**)

UNIT IV

Social Exclusion and the Millennium Development Goals – ideological challenges to social inclusion agenda in India – social movements and identity politics – Dalit and Feminist Movements in India – governance and social legislation in combating exclusion – law and governance relating to

Adivasi, Dalits and women – role of Civil Society Organizations – United Nations System: UNDP, UNICEF, ILO – NGOs: DFID, Human Rights Watch – Partnership, Networking and Advocacy.
(9 Hours)

UNIT V

Post-colonial Welfare State - Policy making processes and structures in India –Problems in implementation of policy - Analysis of different policies of the Central and State Governments - food security and Public Distribution system – Micro-credits and Self-Help Groups - Integrated Child Development Scheme (ICDS) – National Rural Employment Guarantee Scheme (NREGS) – Vazhndhu Kaatuvom Project - Liberalism, Globalization and Changing nature of social policy in India.
(9 Hours)

REFERENCES:

- Amartya, Sen (2007) On economic inequality, Oxford University Press
- Bhaduri (2006) Employment and Development Oxford University Press
- Hills, J. le Grand, J. and Piachaud, D (eds.) (2002) Understanding Social Exclusion, Oxford University Press
- Jordan, B. 1996, A Theory of Poverty and Social Exclusion, Oxford: Blackwell
- Shiv Kumar (2007) Readings in Human Development, Oxford University Press.
- Sukhadeo Thorat and Narender Kumar (2008), B.R Ambedkar Perspective on Social and Inclusive Policies, Oxford University Press, New Delhi
- Arjan de Haan, Conceptualising social exclusion in the context of India's poorest regions: a contribution to the quantitative-qualitative debate, Working Paper, March 2004
- Kanchana N. Ruwanpura, Exploring the links of multi-discrimination: Considering Britain and India, The International Institute for Labour Studies, Discussion Paper Series, DP/157/2005
- Hilary Silver and Frank Wilkinson, Policies to Combat Social Exclusion: A French-British comparison, International Institute for Labour Studies, Geneva, 1995
- Serena Olsaretti, Endorsement and Freedom in Amartya Sen's Capability Approach, Economics and Philosophy, 21 (2005) 89–108
- Sukhadeo Thorat, Caste, Social Exclusion and Poverty Linkages – Concept, Measurement and Empirical Evidence, Working Paper

- Nolan, B. and Whelan, C. (1996) Resources, Deprivation and Poverty (Clarendon Press, Oxford)
- Planning Commission (2006) Towards Faster and More Inclusive Growth: An Approach to the 11th Five Year Plan Government of India, New Delhi
- Robinson, Peter, and C. Oppenheim 1998, Social Exclusion Indicators. London: IPPR
- Rodgers, G., C. Gore and J. B. Figueiredo (eds), 1995, Social Exclusion, Rhetoric, Reality, Responses, International Institute for Labour Studies, ILO, Geneva.
- Walters N, Lygo-Baker S, Strkljevic S, Empowerment Indicators: Combating Social Exclusion in Europe, 2001 Policy Press, Bristol
- Bhalla A.S and F. Lapeyre, Poverty and Exclusion in a Global World, Macmillan Press, London, 1999.