

THE RIGHT TO INFORMATION ACT

REQUEST FORM FOR INFORMATION

Request for information (statements/records/documents..) can be sent through post/e-mail/fax/telephone/in-person.

THE PUBLIC INFORMATION OFFICER:

Rev. Dr. B. Jeyaraj, SJ

Principal,

Loyola College,

Chennai - 600 034,

Tamil Nadu, India.

THE APPELATE AUTHORITY:

Joint Director of Collegiate Education,

Chennai Region,

577, Anna Salai, Saidapet.

Chennai - 600 015,

Tamil Nadu, India.

WEBSITE: www.loyolacollege.edu

EMAIL: princibj@gmail.com

TELEPHONE NO: 9144 28178301

FAX: 91 44 28175566

NAME OF THE PERSON SEEKING INFORMATION:

FULL POSTAL ADDRESS FOR COMMUNICATION:

PINCODE:

EMAIL:

TELEPHONE NO:

FAX NO:

*PARTICULARS OF PAYMENT MADE: CASH/CHEQUE/DRAFT
NUMBER/DATED

WHETHER COPY OF DOCUMENTS ARE REQUIRED: YES / NO

IF YES, NUMBER OF COPIES REQUIRED:

DETAILS OF DOCUMENTS REQUIRED TO BE ENCLOSED:

SIGNATURE OF THE INFORMATION SEEKER

*Rs.50/- is to be paid to the Principal, Loyola College, Chennai-600 034.

Actual cost (Xeroxing etc) for providing document is to be paid before
obtaining the information.