

Rev. Dr. F. Andrew, SJ
Principal



LOYOLA COLLEGE

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18th Jan 2019

NOTICE FOR THE STUDENTS OF PRIOR BATCHES
(2012(UG & MCA) / 2014(PG) / 2016(M.PHIL.) & prior batches)

It may be recalled that the maximum time limit to complete the respective degrees of the 2012(UG & MCA) / 2014(PG) / 2016(M.PHIL.) and prior batches was extended by one year only (i.e. up to April 2019). Hence, students of the concerned batches are requested to avail the opportunity and take up the arrear examinations both Internal and External of ODD and EVEN Semesters.

Registration for Internal and External Examinations:

- Students who are not in possession of sufficient details regarding arrear papers are requested to follow the procedure below:

Step 1: The students are requested to register through the Loyola College Alumni portal link <http://www.loyolacollege.edu/alumni/> (link will open from tomorrow). Fill-in the online form and re-send the same to the Alumni office on or before **31st Jan 2019**.

Step 2: The Loyola Alumni Office will contact the Academic Deans Office and Controller of Examination Office and monitor the process.

Step 3: The Academic Deans Office will send a mail to the student, furnishing details of his/her arrear papers.

Step 4: After receiving the mail, the students are requested to come in person with all relevant documents they possess and meet the concerned Academic Deans to apply for the INTERNAL Examinations and the Controller of Examinations for EXTERNAL Examinations.

- Students who already have all the required details can register directly with the Academic Dean (INTERNALs) or Controller of Examinations (EXTERNALs).
- The last date for Internal Registration is **04th February 2019**.
- The last date for Registration for External (Semester) Examinations is **21st February 2019**.


PRINCIPAL

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