



Internal Quality Assurance Circle Action Taken Report (ATR) for the Year 2019-20

The quality initiatives of IQAC and consolidated Action Taken Report for the academic year 2019-20. The report has been tabled for approval before the administrative senate.

Plan of action	Details of Program	Achievement of Quality Sustenance & Enhancement
Academic Staff Orientation	Conducted on 14 and 15 th June 2019	The academic year, 2019-20 began with the General Staff Orientation Program conducted by IQAC on 14 th June 2019 and 15 th June 2019 on the theme: "Outcome Based Education". Dr.M.C. Sethuraman, Professor of Chemistry & Director (R&D) and Dr.Suhil Mathew, Head, Department of English, PSGR Krishammal College of Arts and Science, Coimbatore served as Resource Persons. All 364 teaching faculty benefitted from the training
Springboard – Preparing Leaders of Tomorrow. Program for Quality Circle Members	<ul style="list-style-type: none"> • Inauguration and the first session conducted on 16th July 2019. Rev.Dr. John Peter, Principal Don Bosco Matriculation HSS, Red Hills, Chennai delivered special address on "Discover a Leader in You" <p>The Second session was organized on 20th August 2019 Mr. Unni Nair Management Consultant conducted the session on the theme "Decision making skill"</p> <p>Third session was organized on 05th February 2020 on team Building skills animated by Ms.R.Sujitha CEO of People Rhythm.</p>	Quality Circle members were trained to develop decision-making skills and sensitized on social sensitivity to emerge as responsible leaders.

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Faculty Development Program	Training on use of smart board technologies conducted on 4 th February 2020 to all faculty members.	Faculty members have gained hands on experience use of smart board technologies.
IQAC Seminar	The seminar on revised Accreditation framework – Opportunities and Challenges was organized by the IQAC on 5 th October 2019 for Shift I and Shift II faculty. The session was led by Mr.B.S. Ponnudiraj. Deputy Advisor, NAAC	Members have gained the clarity over various data requirement as per SOP and the relevant and importance of quality bench marks
Open Forum	An interface between students and officials of the college was organized by IQAC 22 nd August 2019. The second session of open forum was conducted on 06 th February 2020	The various representatives of students have shared their feedback and concerns with the managements. IQAC Coordinator has presented the Action Taken Report regarding the resolution of the various academics and administrative queries that were raised in the previous open forum.
All India Survey on Higher Education	The report for the All India Survey on Higher Education was submitted on 04 th March 2020.	Data collated and submitted in time to fulfill the objective of MHRD on the consolidation of a report on Higher Education.
NIRF - National Institutional Ranking Framework	Details of our college were submitted to the Ministry of Human Resource Development	Data collated and submitted in time and the college was ranked 6 th in the category of colleges.
Media Ranking	<ul style="list-style-type: none"> • Data submitted for various media ranking. • The Week Survey Was submitted on 20th March 2020. • The India Today Survey for Best College Ranking in Arts, Commerce, and Science was submitted on 20th December 2019. 	The college was ranked based on the data submitted, which has been considered as one of the benchmarks for quality sustenance and enhancement.

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Staff Assessment	<ul style="list-style-type: none"> • The First Staff Assessment for the academic year was conducted on 26th September 2019 and 06th March 2020. • The Second Staff Assessment and the Exit Poll for Final Year Students for the academic year were conducted on 06th March 2020. 	<p>The collated report was given to the staff members by the Principal. The staff members were asked to go through the various indicators for their better and greater improvement over teaching methodologies.</p>
IQAC Meetings	<p>6 meetings with members of IQAC and Extended IQAC were conducted during the year to plan, execute and evaluate the quality initiatives of IQAC and various works with regard to prepare the college for 4th Cycle for Assessment and Accreditation</p>	<p>Plan of action, Execution and follow up of the outcome for assurance of quality initiatives.</p> <p>Various committees were constituted for the various works related to 4th Cycle of Accreditation and successfully submitted the SSR on 10th January 2020</p>



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PARAMARSH	College has been recognized as mentor institutions under PARAMARSH UGC scheme to guide mentee institution for NAAC. Three Programmes have been organized	Various sessions on revised accreditation framework where conducted to the mentee institutions. One of the mentee institutions has submitted has been helped ably to submit their SSR.


Dr.A.Xavier Mahimairaj
IQAC Coordinator



Rev.Dr.A.Thomas S.J.

Principal

Principal

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