



LOYOLA COLLEGE

(AUTONOMOUS)

NUNGAMBAKKAM, CHENNAI - 600 034.
TAMILNADU, INDIA

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Email : welcome@loyolacollege.edu

Web : www.loyolacollege.edu

IQAC Meeting - Minutes

Date: 22nd June 2016

Venue: JD Conference Hall

Time: 11:30 a.m.

The meeting was attended by the following Members:

- Rev. Dr. M. Arockiasamy Xavier, S.J., Principal & Chairman
- Dr. Fatima Vasanth, Deputy Principal
- Dr. A. Xavier Mahimairaj, IQAC Coordinator
- Prof. M. Chandrasekar, Vice Principal (Academics & Services)
- Dr. S. Vincent, Dean of Research
- Dr. Joe. G. M. Jesudurai, Dean of Sciences
- Dr. A. Marcus, Dean of Arts
- Prof. Robert Bellarmine, Senior Professor

The meeting began with a prayer by Dr. A. Marcus, Dean of Arts. The IQAC coordinator presented the report of Academic Staff Orientation and 5 days of orientation for the newly joined staff which was conducted with the theme of teaching, research, psychology and student centrality. The academic staff orientation was organized on the theme of "Students Centrality", the members have expressed their appreciation on their theme and the deliberations that took place. The insights of various stakeholders who shared on the occasion collated for further deliberations and appropriate actions. The group discussion was animated by Mr. Mathew, HR Manager of Loyola Society. The report was collated by the following team of officials.

Arts: Dean of Arts – Dr. A. Marcus; Science: Dean of Science – Dr. Joe G. M. Jesudurai;
Commerce: HOD Commerce - Dr. T. Joseph., Shift-II Arts: Vice Principal Academics –
Prof. M. Chandrasekar; Science: Deputy Dean of Women Students – Dr. D. Carol; Commerce:
Coordinator Commerce - Prof. K. T. Manivannan.



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1. What are the diverse sets of needs of your students that you have observed in the class?
2. How can you meet their needs?
3. What are the existing resources /system available that support you in meeting the student's needs?
4. What is the additional resources/system that you need to meet the student's needs?

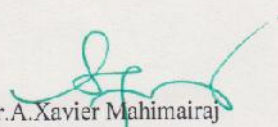
The summary of the report with the response for the above stated questions were collated and presented for discussion during the meeting. Rev.Fr. Principal and Rev.Fr.Secretary have assured support from the management, to create additional resources and resources.

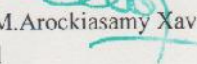
Members have shared their observations and suggestion on 5 days orientation for newly joined staff:

1. Orientation was too long and repetition of topics should be avoided
2. Focus of staff centrality should be a theme for future staff orientation
3. Resource person should be invited from outside the college and repetition of resource persons should be avoided
4. Members have discussed about the functionality of existing magazines that are published by the college

IQAC has assured that the following suggestions will be taken into account for future programs.

The meeting ended at 1:00 p.m.


Dr.A.Xavier Mahimairaj
IQAC Coordinator


Rev.Dr.M.Arockiasamy Xavier,S.J.
Principal



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IQAC Meeting – Minutes

Date: 21st Sep 2016

Venue: JD Conference Hall

Time: 11:30 a.m.

The meeting was attended by the following Members:

Rev.Dr.M.Arockiasamy Xavier,S.J, Principal & Chairman

Dr.Fatima Vasanth, Deputy Principal

Dr.A.Xavier Mahimairaj, IQAC Coordinator

Prof.S.Pencier, Vice Principal (Administration Shift-1)

Prof.M.Chandrasekar, Vice Principal (Academics & Services)

Dr.S.Vincent, Dean of Research

Dr..Joe.G.M.Jesudurai, Dean of Sciences

Dr.A.Marcus, Dean of Arts

Dr.S.Anthony Selvanathan, Senior Professor

The meeting began with a prayer by Prof.Robert Bellarmine. The report on the Open Forum Conducted by IQAC for students of Shift-1 and Shift-2 was presented by the IQAC coordinator.

131 Students from Shift-1 and 212 students from Shift-2 participated in the Open Forum.

Concerns that were raised in the Open Forum were collated and sent to the officials for a follow up and further actions. Fr.Principal appreciated the IQAC Coordinator for the quality in which the entire Open Forum was conducted.

Data for AQAR was presented to the members and the same was approved by the members for submission.

A brief report on the seminar on New Education Policy, 6th August 2016, was presented to the members and also informed that the responses that were received from the staff have been collated, if it is needed, a press meet could be organized for the release. The members have suggested that a committee can be constituted to go through the feedback if the content is strong and appropriate, it can be very well release with the press and the same is to be sent to MHRD.



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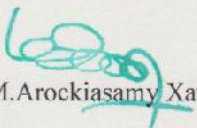
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Rev.Fr.Principal requested the IQAC to organize a lecture on E-Content development before October 2016. The member shave deliberated and the following suggestions were obtained for the conduct of the program.

1. Two separate session for shift-1 and shift-2 should be organized
2. The focus should be developing e-learning text and skills in the video format
3. At the end of the session, participants should be able to create e-content and upload the same on the college website.
4. A suggestion was made to get the support of the VISCOM department, by adding input on the basics of television program and also train some of our staff members in the process.

The meeting ended at 1:30 p.m.


Dr.A.Xavier Mahimairaj
IQAC Coordinator


Rev.Dr.M.Arockiasamy Xavier,S.J.
Principal



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IQAC Meeting - Minutes

Date 6th March 2017

Venue: JD Conference Hall

Time: 11:30 a.m.

The meeting was attended by the following Members:

Rev. Dr. M. Arockiasamy Xavier, S.J., Principal & Chairman

Dr. Fatima Vasanth, Deputy Principal

Prof. S. Pencier, Vice Principal (Administration Shift-I)

Prof. M. Chandrasekar, Vice Principal (Academics Shift-II)

Dr. S. Vincent, Dean of Research

Dr. Joe. G. M. Jesudurai, Dean of Sciences

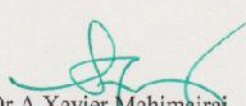
Dr. A. Marcus, Dean of Arts

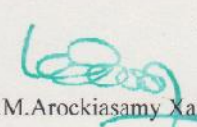
Prof. Robert Bellarmine, Senior Professor

Dr. A. Xavier Mahimairaj, IQAC Coordinator

The meeting began with a prayer by Dr. A. Marcus. The report on the Open Form Conducted by IQAC for students of Shift-1 and Shift-2 on 2nd March, 2017 was presented by the IQAC coordinator. 83 Students from Shift-1 and 131 students from Shift-2 participated in the Open Forum. The action taken report was submitted to the students and officials from the previous Open Forum. Members were appreciative of the action taken report and also the initiatives of various officials of the offices concerned. Data for the AISHE was presented to the members and approved for submission. Members were informed about the plan for the annual report in the AV format, the Online Staff assessment and stock verification.

The meeting ended at 12:45 p.m.


Dr. A. Xavier Mahimairaj
IQAC Coordinator


Rev. Dr. M. Arockiasamy Xavier, S.J.
Principal



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Extended IQAC Meeting - Minutes

Date: 20th July 2016

Venue: JD Conference Hall

Time: 12:20 p.m.

Dr.Fatima Vasanth – Deputy Principal, Prof. S. Pencier - Vice-Principal (Admin.) - Shift I, Dr. L. Selvanathan - HOD – History, Dr.Mary Dorothy Anitha Sebastian - Advanced Zoology & Biotech., Dr. S. Anuja Manikandan Chemistry, Prof.A. Leena Mercy - Commerce, Dr.A.Mariyappan-Economics, Prof.D.Christina Sagayamary-English, Dr.R.Xavier - History, Dr.M.Arockiaraj-Mathematics, Dr.G.logeshwar – Oriental Languages, Dr.J.Mary Linet- Physics, Prof.T.Arokiya Mary-Physics, Dr.Brownie Amutha-Sociology, Dr.S.Amala Revathy-Statistics, Prof.J.Janci Arockiarani – School of Human Excellence, Dr.I.Amalraj – Tamil, Dr.L.Chinnappan – Visual Communication. Dr.Shirly George Panicker - Biotechnology, Prof.M. Ayyappan-Commerce, Prof.Arockia Jerald-BBA, Prof.M.Deeba – Computer Science, Prof.Diana Josephine – Economics, Prof.Ashwin – English, Prof.Abisha – English, Prof.A.Nelson – Mathematics, Prof.S.A.Nagarajan – M.C.A., Prof.Hannah Sangeetha – Social Work, Prof. Jeyapragash Rathina Thiagu – Tamil, Prof.Nancy – Visual Communication, Prof.Dr.Chrispin Karthick – Physics. (31)

Prayer: Dr. S. Anuja Manikandan

Welcome & Introduction: Rev.Dr.M.Arockiasamy Xavier,S.J., Principal:

The principal explained the importance of documentation at the department level. He appreciated the work done by IQAC but it has to be made little more effective in terms of data collection and report writing.

IQAC Coordinator presented the various activities of the IQAC to the Extended IQAC members and requested their support in terms of helping the IQAC to sustain and enhance the quality of the college.



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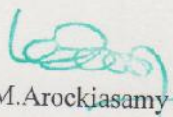
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During the discussion the following suggestions were evolved:

1. Special training for staff on E-content development.
2. Students should be given handouts on certain papers.
3. Sufficient infrastructure to be created for filing and documentation.
4. Stock verification is to be done by a separate office involving the maintenance team of the college.
5. Quality Circle Members to be engaged with more activities.

Deputy Principal thanked the members for their participation in the meeting. The meeting came to an end at 1:15P.M.


Dr.A.Xavier Mahimairaj
IQAC Coordinator


Rev.Dr.M.Arockiasamy Xavier,S.J
Principal