



## LOYOLA COLLEGE

(AUTONOMOUS)

NUNGAMBAKKAM, CHENNAI - 600 034.

TAMILNADU, INDIA

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### IQAC Meeting - Minutes

Date: 26<sup>th</sup> June 2017

Venue: JD Conference Hall

Time: 11:30 a.m.

The meeting was attended by the following Members:

<i>Rev. Dr. M. Arockiasamy Xavier, S.J.</i>	- Principal & Chairman
<i>Dr. Fatima Vasanth</i>	- Deputy Principal
<i>Dr. A. Xavier Mahimairaj</i>	- IQAC Coordinator
<i>Prof. S. Pencier</i>	- Vice-Principal (Administration Shift-1)
<i>Prof. M. Chandrasekar</i>	- Vice-Principal (Academics & Services)
<i>Dr. S. Vincent</i>	- Dean of Research
<i>Dr. Joe. G. M. Jesudurai</i>	- Dean of Sciences
<i>Prof. D. Edward Sudhakar</i>	- Dean of Arts

The meeting began with a silent prayer.

#### **NIRF Appreciation:**

Rev. Fr. Principal appreciated the IQAC team for the collation of report and timely submission for the NIRF Ranking. Appreciation was registered for all those who contributed in terms of academic and research to get the overall 2<sup>nd</sup> Rank in the NIRF Ranking 2017. Alumni and the list of employers who visit our campus for on-campus recruitment were also thanked and appreciated for their response to the perceptual survey. Rev. Fr. Principal urged all the members to keep up the spirit and continue the good work, more concerted efforts are to be planned and taken to improve the overall Graduation Outcome.

A committee was suggested to take up a study in detail the various scores under NIRF framework to strategize ways to improve our areas of concern.



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### Report on StaffOrientation:

IQAC coordinator share information on the Two Days of Reflection which was conducted on 13<sup>th</sup> and 14<sup>th</sup> June 2017 for all the academic staff on the occasion of academic staff orientation. The overall feedback of staff was highly appreciative on the theme and the choice of the resource persons. The take away of the orientation was based on the discussions at the department. A strategic plan has been evolved to improve upon learning, teaching, evaluation and research.

### Preparation for UGC Renewal of Autonomous Status:

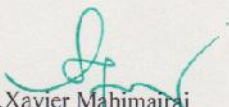
IQAC Coordinator shared the following information on the Peer Team visit on the UGC Renewal of Autonomy. 20<sup>th</sup> and 21<sup>st</sup> July 2017 are the confirmed dates of the visit.

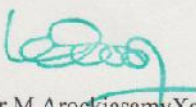
Various committees have been constituted to organize the visit. Coordinator and HODs were requested to prepare the PPT presentations of the departments. They are requested to send the PPT to IQAC in advance for the feedback. They were also requested to ensure various documents are kept ready for scrutiny by the peer team.

The IQAC Coordinator specially requested a serious and committed work on collation of annual report of the department every year. If a comprehensive report comes from the department on all specified requirements, preparation of an overall consolidated report becomes viable for the IQAC.

Rev.Fr.Principal has shared the same concern and requested the members to follow the matters at their respective departments.

**The meeting ended at 1:00 p.m.**

  
Dr. A. Xavier Mahimairaj  
IQAC Coordinator

  
Rev. Dr. M. Arockiasamy Xavier, S.J.  
Principal



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### IQAC Meeting Minutes

3<sup>rd</sup> July 2017

**Venue: JD Conference Hall**

**Time: 11:30 a.m.**

Dr.M.Raja - Advanced Zoology, Dr. S. Anuja Manikandan Chemistry, Prof.A. Leena Mercy - Commerce, Prof.Sarita. R - Economics, Prof.D. Kavitha Mary - Economics, Prof.D.Christina Sagayamary-English, Dr. Princess. I - History, Dr. M. Arockiaraj - Mathematics, Dr. K.S. Suman - Oriental Languages, Dr. R. Ravindhnan - Plant Biology, Prof.Kirubakaran.H - Social Work, Dr.S Amala Revathy - Statistics, Dr.Louis Mushary - History, Dr. Sheela S - Biotechnology (Plant Biology), Dr. Saravanan P.V - Commerce, Dr. Amali Asha. A - Computer Science, Prof.Chris M. Jayachandran - MCA, Dr. Selvarani Michael - Economics, Prof. Ashwin Parameshwar. S - English, Dr.Dorathy Pushparani-Food Chemistry, Prof.J.Maria Priya - Foreign Languages, Prof.D.Kumanan - Mathematics, Dr.M.Chandrasekar - Medical Lab Technology, Prof.Hannah Sangeetha-Social Work, Prof.Vijay Ratna Kumar - Visual Communication. (25)

**Prayer:** Prof.D.Christina Sagayamary

**Welcome & Introduction: Rev.Dr.M.Arockiasamy Xavier,S.J., Principal**

**Principal:** The groundwork has been done and the report has been sent to the UGC members. Now the departments should be ready with the documentation work for the UGC visit. I request you to support the IQAC Coordinator with all your documents.

We have many good achievements over the last 5 years and they are documented in the department. I request you all to follow the direction from the IQAC coordinator and furnish the required documents.

Any queries and clarifications can be made in this forum as well. So that we can complete these exercises successfully.

I once again thank Dr.A.Xavier Mahimairaj and his team members for their wonderful work.



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**Dr.FatimaVasanth:** I thank the IQAC Coordinator, his team and you the Extended members. We need to go into this experience with enthusiasm and a positive feeling. The departments play a critical role in this exercise. Let us not be overconfident, we need to be well-prepared for the visit.

### **Document Status Report: Dr.A.Xavier Mahimairaj, IQAC Coordinator**

Dr.A.Xavier Mahimairaj,IQAC Coordinator:

I welcome you all to this Extended IQAC meeting. I thank Principal and Deputy Principal for their kind words and motivation.

(Presentation of the PPT to the audience.)

We need to improve our results and our documentation. We need to keep a track of our graduates, these are the areas we need to work on as well.

Documentation is an area of concern.

There are some meetings that we are under the impression that it is taken care of like the Board of Studies.

Next is the research publications, we send the proforma every year, unfortunately when the reports are collated, it is not collated well. Some departments have mentioned only the number of research publications and no details are mentioned. The proforma that I send is detailed and will cover all the details of the department.

In another 1 year, we will have to get ready for NAAC, with the new rules, there will be computer intervention and only 20% of Human Intervention from NAAC or MHRD, this is the new model that will come up in another year. I am happy that this occasion is keeping us on track.

I request you to be the IQAC Coordinator for your department, without your support the documentation is not possible. Kindly see that the documents are documented at the department level.

Research projects we are unable to get the Utilisation Certificate, this is another issue we are facing.



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Devise a mechanism for student progression to higher studies. Results are another thing that we do not document. We need supportive documents for all these programs. Stocktaking is going well. The syllabus should also be maintained for the last five years.

We come once a year and there is no continuous follow-up. Kindly engage the quality circle members in the department, through them you can pass on the information to IQAC.

Engage the quality circle members.

Some colleges have different models to get college data. Whereas we have a decentralized system, where we have Extended IQAC member for each department. I request your support.

These 6 tasks need your immediate action:

Detailed Report of the Department for the last 5 years (2012-13 to 2016-17).

Supportive Documents for conference, guest lecture etc.

Submit the documents to the IQAC in time.

Maintain the hard copies in specified files, see that the files are maintained.

Follow up of quality circle members in the department.

The chairperson who visited Stella Maris is the person visiting our college. They requested a PPI for the last 5 years of both staff and students. Assist the HOD to prepare this PPT. I requested the Dean of Arts and Science to give you guidelines. These documents should be ready for the scrutiny.

Your role is crucial, apart from this team we have other teams as well as working together.

Dr.S.Vincent asked me to inform you, that on College of Excellence, we received instruments, their office will approach you to name these instruments in these departments.

I request your involvement for things to go on smoothly. If you have any suggestions on how we should move, please share it now.



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### **Discussion: Strengthening Documentation in the Department:**

Prof.Saritha: Create a uniform proforma on graduation day to collect it on the graduation day.

Dr.A.Xavier Mahimairaj: We have already made a change in the Online Graduation Form, the difficulty is sorting it out and giving it back to the dept.

Dr.Ravindran: Alumni can send a questionnaire through the mail to get this information. Regarding placements, we do not have clear data, maybe if we get that information from the CELL.

Prof: We need fresh folders.

Dr.A.Xavier Mahimairaj: Request the HOD to make a request in ERP it will be delivered.

Dr.R.Ravindran: Regarding exam results, if the exam dept gives the details for the last 5 years it will be helpful.

Prof.Saritha: Will the QC students be having a meeting.

Dr.A.Xavier Mahimairaj: Yes we will organize it once the list comes back to us with the list of students.

Prof: Regarding publication, do u need a hard copy?

Dr.A.Xavier Mahimairaj: If possible the entire details, as it will be useful for SIRO as well. We haven't sent the Research Publications to NIRF, they had their own mechanism to scrutinize.

Dr.R.Ravindran: Maybe with an ERP team this can be uploaded into the ERP.

Dr.A.Xavier Mahimairaj: Most of us have not updated the data for the last five years.

Dr.K.S.Suman: Has the recent proforma been given, only if a paper is published it has value, all such things are relevant now, is there an updated proforma.



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Dr.A.Xavier Mahimairaj: This is to consolidate our academic attainments, not for ranking, the team will see how best we have used the autonomous status to the maximum.

A mock visit to the departments on 13<sup>th</sup> and 14<sup>th</sup> July 2017.

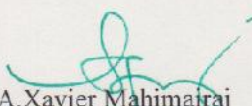
The placement and exam results I will get it and send it to you.


**The vote of thanks: Dr.A.Xavier Mahimairaj, IQAC Coordinator:**

Thank you so much, please help the management, let's be well prepared for the next accreditation.

We need to sustain our position at NIRF as well.

Meeting ended at 1:30 P.M.

  
Dr.A.Xavier Mahimairaj  
IQAC Coordinator

  
Rev.Dr.M.ArockiasamyXavier,S.J.  
Principal



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### IQAC Meeting - Minutes

Date 10<sup>th</sup> July 2017

Venue: JD Conference Hall

Time: 11:30 a.m.

The meeting was attended by the following Members:

<i>Rev. Dr. M. Arockiasamy Xavier, S.J.</i>	- Principal & Chairman
<i>Dr. Fatima Vasanth</i>	- Deputy Principal
<i>Dr. A. Xavier Mahimairaj</i>	- IQAC Coordinator
<i>Prof. S. Pencier</i>	- Vice-Principal (Administration Shift-1)
<i>Prof. M. Chandrasekar</i>	- Vice-Principal (Academics & Services)
<i>Dr. S. Vincent</i>	- Dean of Research
<i>Dr. Joe. G. M. Jesudurai</i>	- Dean of Sciences
<i>Prof. D. Edward Sudhakar</i>	- Dean of Arts
<i>Prof. L. Antoine Lebel</i>	- Senior Professor

The meeting started with a prayer by *Prof. S. Pencier, Vice Principal*

IQAC Coordinator *Dr. A. Xavier Mahimairaj* briefed the members about the preparedness for the Peer Team Visit. The following committees were constituted with a specific portfolio for organizing the overall visit of the peer team for Autonomy Extension.





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### Committees:

Committee Name	Chairperson	Portfolio
Documentation Committee	Dr.S.Vincent, Dean of Research & UGC Affairs	Preparing and keeping documents ready for the scrutiny of Peer Team members
Logistics Committee	Dr.FatimaVasanth, Deputy Principal	Travel, Accommodation, Conveyance & TA,DA
Programme Committee	Dr.G.M. Joe Jesudurai, Dean of Sciences	Organizing visits to Department, Lab, Library, Sports & Other Facilities
Hospitality Committee	Dr.D.RobertSelvam, Vice Principal – Shift-II	Reception, Hall Arrangements, Lunch & Refreshment
Internal Coordinating Committee	Prof. S. Pencier, Vice Principal – Shift-I	Coordinating Meeting of Students, Parents, Alumni, Academic & Administrative Staff
Cultural Committee	Dr.D.Carol, Dean of Women Students-Shift-2	Venue Arrangements and Programme
Committee Name	Chairperson	Portfolio
Finance and Accounts Committee	Dr.A.Xavier Mahimairaj, IQAC Coordinator	Maintenance and Finalization of Accounts



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There was an extensive discussion on various arrangements to be organized by the committees. Rev.Fr. Principal and Secretary assured of various support to the committees.

The Chairpersons of various committees were asked to conduct an exclusive meeting on the agenda of the portfolio assigned for the visit.

**The meeting ended at 1:20 p.m.**

  
Dr. A. Xavier Mahimairaj  
IQAC Coordinator

  
Rev. Dr. M. Arockiasamy Xavier, S.J.  
Principal



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### IQAC Meeting - Minutes

Date 25<sup>th</sup> July 2017

Venue: JD Conference Hall

Time: 11:30 a.m.

The meeting was attended by the following Members:

<i>Rev.Dr.M.Arockiasamy Xavier,S.J,</i>	<i>- Principal &amp; Chairman</i>
<i>Dr.FatimaVasanth</i>	<i>- Deputy Principal</i>
<i>Dr.A.Xavier Mahimairaj</i>	<i>- IQAC Coordinator</i>
<i>Prof.S.Pencier</i>	<i>- Vice-Principal (Administration Shift-1)</i>
<i>Dr.Joe.G.M.Jesudurai</i>	<i>- Dean of Sciences</i>
<i>Prof.D.Edward Sudhakar</i>	<i>-Dean of Arts</i>
<i>Prof.L.Antoine Lebel</i>	<i>- Senior Professor</i>

The meeting began with a prayer by Dr.Fatima Vasanth, Deputy Principal.

The report of the UGC Committee Visit was presented.

Rev.Fr.Principal appreciated the good work of IQAC, HODs, and Coordinators, Staff, and Students for having successfully completed the UGC Peer Team Visit. The IQAC coordinator shared the highlights of the report of the exit meeting of the UGC Peer Team.

The UGC Peer Team Committee was highly appreciative of various practices followed in the college, the Chairperson of the Committee,Dr.MeenakshiGopinath, highly commended the presence, curriculum, pedagogy, and evaluation of foundation courses offered by the School of Human Excellence. The committee has highlighted a few recommendations at the time of the exit meeting:



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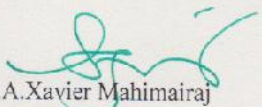
1. Efforts to develop common labs for the faculty to carry research, to create the right ambience for better space management
2. Emphasis on streaming and consolidating existing economic programs
3. Strengthening e-content lectures
4. It was stressed to appoint a committee for a comprehensive study on results and the academic performance of students at all levels.

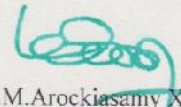
Rev.Fr.Principal has assured a further follow-up and details study on recommendations of the peer team.

Members have shared their suggestions in the light of recommendations of the peer team.

Rev.Fr.Principal thanked all the members for their committed contributions for having successfully completed the visit and the process of obtaining the extension of Autonomous Status to the college.

**The meeting ended at 1:30 p.m.**

  
Dr.A.Xavier Mahimairaj  
IQAC Coordinator

  
Rev.Dr.M.Arockiasamy Xavier,S.J.  
Principal



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### IOAC Meeting - Minutes

Date 15<sup>th</sup> September 2017

**Venue: JD Conference Hall**

**Time: 11:30 a.m.**

The meeting was attended by the following Members:

<i>Rev.Dr.M.Arockiasamy Xavier,S.J.</i>	<i>- Principal &amp; Chairman</i>
<i>Dr.A.Xavier Mahimairaj</i>	<i>- IQAC Coordinator</i>
<i>Prof.S.Pencier</i>	<i>- Vice-Principal (Administration Shift-I)</i>
<i>Prof.M.Chandrasekar</i>	<i>- Vice-Principal (Academics &amp; Services)</i>
<i>Dr.Joe.G.M.Jesudurai</i>	<i>- Dean of Sciences</i>
<i>Prof.D.Edward Sudhakar</i>	<i>-Dean of Arts</i>
<i>Prof.L.Antoine Lebel</i>	<i>- Senior Professor</i>

The meeting started with a prayer by Prof.M.Chandrasekar, Vice Principal

**Open Forum:** The first Open Forum for the academic year 2016-17 was conducted on 30<sup>th</sup> August 2016. 131 Students from Shift-I and 212 students from Shift-II attended the Open forum. Various Concerns and queries of students were collated and presented for the discussion. Officials were requested to take up queries related to their portfolio to take appropriate action from their office.

Members were informed about the particulars of AQAR submitted to NAAC. The Annual Quality Assurance Report (AQAR) was submitted to NAAC on 29<sup>th</sup> September 2016.



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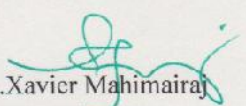
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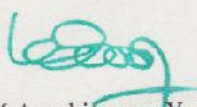
**NIRF 2018:** Dr.A.Xavier Mahimairaj,IQAC Coordinator briefed the members about the process of collection of data for NIRF ranking. An exclusive committee for the same has been constituted by the IQAC to ensure collation of comprehensive report for ranking with all required supportive documents. The following members of the special committee of the ranking requested to meet periodically to take stock of data collection, collation and submission to NIRF.

- Dr. D. Robert Selvam – Vice Principal - Administration - Shift – II
- Prof. Antoine Lebel – Plant Biology & Biotechnology
- Dr. S. Bharathidasan – Coordinator, Computer Science
- Dr. D. Suresh Kumar – Chemistry
- Dr. M. Selvaraj – Economics

Rev.Fr.Principal requested the members of the above committee to look into areas of concern and areas to strengthen the data.

**The meeting ended at 1:10 p.m.**

  
Dr.A.Xavier Mahimairaj  
IQAC Coordinator

  
Rev.Dr.M.Arockiasamy Xavier,S.J.  
Principal



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### IQAC Meeting Minutes

Date: 23 January 2018

Time: 12:20

Venue: JD Conference Hall

The following members attended the meeting:

*Dr. M. Raja - Advanced Zoology*  
*Dr. S. Anuja Manikandan - Chemistry,*  
*Prof. A. Leena Mercy - Commerce,*  
*Prof. D. Kavitha Mary - Economics*  
*Prof. D. Christina Sagayamary - English*  
*Mr. P. Jai Prakash - Outreach*  
*Dr. K.S. Suman - Oriental Languages, Dr.*  
*S. Pauline - Physics*  
*Rev. Fr. Wellington, S.J. -*  
*School of Human Excellence*  
*Dr. J. Vanitha - Sociology*  
*Prof. Kirubakaran. H - Social Work, Dr. S*  
*Amala Revathy - Statistics*  
*Dr. A. Daniel - Tamil*  
*Dr. L. Chinnappan - Visual Communication*  
*Prof. N. Poarkodi - Kaushal Kendra*  
*Prof. Loius Mushary - History*  
*Dr. Sheela S - Biotechnology (Plant*  
*Biology)*

*Dr. Saravanan P.V - Commerce*  
*Prof. Arockia Jerold. V -*  
*BBA & B.Com. Corporate*  
*Dr. Amali Asha. A - Computer Science*  
*Prof. Chris M. Jayachandran - MCA, Dr.*  
*Selvarani Michael - Economics*  
*Prof. Ashwin Parameshwar. S - English*  
*Prof. Dorothy Pushparani - Food Chemistry*  
*Prof. D. Kumanan - Mathematics*  
*Prof. Samson Durai - Media Arts,*  
*Dr. M. Chandrasekar - Medical Lab. Tech.*  
*Prof. Beena Kumari Nair V G - Oriental*  
*Languages*  
*Prof. Hannah Evangeline Sangeetha - Social*  
*Work*  
*Prof. S. Browni Amudha - Sociology*  
*Prof. G. Gnana Yuvaraj - Tamil*  
*Prof. Vijaya Rathina Kumar - Visual*  
*Communication. (32)*

The meeting started with a prayer by Dr. Dorothy Pushparani.



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Dr.A.Xavier Mahimairaj, IQAC Coordinator, welcomed the Extended IQAC members, and briefly explained the agenda for the deliberation.

Members shared their difficulty over collecting the hard copies of supportive documents from faculty as and when a particular event ended.

There was a suggestion from the members that a provision in the ERP to update the profile of the staff with provision for adding supportive documents on a regular basis should be included.

Dr.A.Xavier Mahimairaj thanked the Extended IQAC members for their commendable work on documentation at the department level.

Members were reminded of the role of the staff in-charge of IQAC in the department and various requirements of documentation of data and files for accreditation and ranking. The list of files required for NAAC re-accreditation was shared with the members.

IQAC coordinator shared the data submission of NIRF Ranking 2018 and thanked all the units of the college for having extended their support to IQAC with data for India Ranking submission.





## LOYOLA COLLEGE

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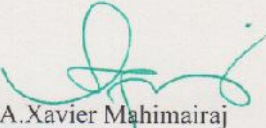
Web : [www.loyolacollege.edu](http://www.loyolacollege.edu)

A discussion on proposed UGC Sponsored State Level Seminar on "Quality Assurance and Accreditation" initiated by the members, and it is decided that the Seminar should give an opportunity to Higher Education Institutions to familiarize themselves with the new framework and methodology of the accreditation process.

The organizing committee was constituted with the following members for the State Level Seminar:

Dr. D. Suresh Kumar	: Associate Professor, Dept. of Chemistry
Prof. Antoine Lebel	: Associate Professor, Dept. of Plant Biology & Biotechnology.
Dr. D. Robert Selvam	: Vice Principal - Administration - Shift - II.
Prof. K.T. Manivannan	: Coordinator, Dept. of Commerce Shift - II
Dr. S. Bharathidason	: Coordinator, Dept. of Computer Science.
Dr. M. Selvaraj	: Assistant Professor, Dept. of Economics.

The meeting came to an end at 1:30 P.M.

  
Dr. A. Xavier Mahimairaj  
IQAC Coordinator



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### IQAC Meeting - Minutes

Date: 7<sup>th</sup> February 2018

Venue: JD Conference Hall

Time: 11:30 a.m.

The meeting was attended by the following Members:

<i>Rev. Dr. M. Arockiasamy Xavier, S.J.</i>	- Principal & Chairman
<i>Dr. Fatima Vasanth</i>	- Deputy Principal
<i>Dr. A. Xavier Mahimairaj</i>	- IQAC Coordinator
<i>Prof. S. Pencier</i>	- Vice-Principal (Administration Shift-1)
<i>Prof. M. Chandrasekar</i>	- Vice-Principal (Academics & Services)
<i>Dr. S. Vincent</i>	- Dean of Research
<i>Prof. D. Edward Sudhakar</i>	- Dean of Arts
<i>Prof. L. Antoine Lebel</i>	- Senior Professor

The meeting began with a silent prayer.

**Open Forum:** The second Open Forum for the academic year 2017-18 was conducted on 24<sup>th</sup> January 2018. 109 students from Shift-I and 140 students from Shift-II attended the Open Forum. All officials of the college were present to listen to the queries of the students and provided the platform to have an interface between students and administrators.

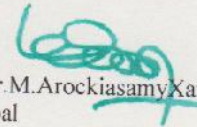
The queries related to infrastructure have been given to the maintenance manager to get appropriate action taken. With confirmation from the Maintenance Manager, the report was presented in the Open Forum. Mr. Rajasekar, the maintenance manager was thanked by the officials for his timely action.

**All India Survey on Higher Education (AISHE):** A report was prepared and duly submitted on 5<sup>th</sup> February 2018.

The IQA Coordinator shared the plan for the State Level Seminar on "Quality Assurance And Accreditation" to be held on 2<sup>nd</sup> March 2018.

The meeting ended at 12:45 p.m.

  
Dr. A. Xavier Mahimairaj  
IQAC Coordinator

  
Rev. Dr. M. Arockiasamy Xavier, S.J.  
Principal



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### IQAC Meeting - Minutes

Date: 7 March 2018

Venue: JD Conference Hall

Time: 11:30 a.m.

The meeting was attended by the following Members:

<i>Rev.Dr.M.Arockiasamy Xavier,S.J.</i>	- <i>Principal &amp; Chairman</i>
<i>Dr.A.Xavier Mahimairaj</i>	- <i>IQAC Coordinator</i>
<i>Prof.S.Pencier</i>	- <i>Vice-Principal (Administration Shift-1)</i>
<i>Prof.M.Chandrasekar</i>	- <i>Vice-Principal (Academics &amp; Services)</i>
<i>Dr.S.Vincent</i>	- <i>Dean of Research</i>
<i>Prof.D.Edward Sudhakar</i>	- <i>Dean of Arts</i>
<i>Prof.L.Antoine Lebel</i>	- <i>Senior Professor</i>

The meeting began with a prayer by Dr.S.Pencier, Vice Principal, Shift-1.

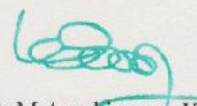
**IQAC State Level Seminar:** The IQAC Coordinator presented a report on the successful conduct of the one-day state level seminar. Participants were highly appreciative of various arrangements, resourcepersons and the content of the seminar. In particular, the session on the new framework of assessment and accreditation by NAAC, which was explained and presented by Dr.B.S.Ponmudiraj, Deputy Advisor, NAAC. The Principal has appreciated the commendable work of IQAC and for the outcome of the seminar.

Rev.Fr.Principal urged the members and IQAC to get the data and also get the report prepared in visual form for the presentation on College Day. Special attention is to be made on matters of concerns based on the experience of last year and to be sorted out. Special effort and attention to be given to make the report comprehensive.

Members were informed about the schedule for the Staff Assessment and Stock Verification.

The meeting ended at 12:50 p.m.

  
Dr.A.Xavier Mahimairaj  
IQAC Coordinator

  
Rev.Dr.M.Arockiasamy Xavier,S.J.  
Principal