

Loyola College (Autonomous)
Chennai – 600034



**The institution functioning is as per professional code of prescribed/suggested
by statutory bodies / regulatory authorities for different professions**

Loyola College (Autonomous)

Chennai – 600 034

Mandatory Disclosure

Profile of the College:

Name and Address of the College			
Name	Loyola College (Autonomous)		
Address	Sterling Road, Nungambakkam		
City	Chennai	Pin	600034
State	Tamil Nadu	Website	http://www.loyolacollege.edu/

Nature of Institution	Institution Status	Grant-in-Aid - Shift-1 Self Financing – Shift-2
Type of Institution	By Gender	Co-Education
	By Shift	Regular / Day
Establishment Details	Date of establishment, prior to the grant of (Autonomy)	10 th March 1924
	Date of grant of 'Autonomy' to the College by UGC	25 th February, 1978
	Establishment date	10 th March 1924

University to which the college is affiliated

State	University Name
Tamil Nadu	University of Madras

Recognized Minority Institution

If it is a recognized minority institution	Yes
If yes, Specify minority status	
Religious	Religious Christian Minority
Linguistic	
Any Other	

Recognition Details

Date of Recognition by UGC or any Other National Agency	
Under Section	Date
2f of UGC	01 March, 2011
12B of UGC	01 March, 2011

GSTIN No: 33AAATL1018P1ZO

Number of Programmes offered in the college:

UG : 22
PG : 21
M.Phil. : 11
P.hD. : 12

Board of Management: <http://www.loyolacollege.edu/administration/boardmanagement>

BOARD OF MANAGEMENT OF THE LOYOLA REGISTERED SOCIETY

(REGD. NO. S.228/1973)

Rev. Dr. Danis Ponniah, S.J.
Rev. Dr. Jebamalai Irudayaraja, S.J.
Rev. Dr. Francis P. Xavier, S.J.
Rev. Dr. Andrew Francis, S.J.
Rev. Dr. Selvanayakam Diraviam, S.J.
Rev. Dr. A. Thomas, S.J.
Rev. Dr. Alangaram Arockiam, S.J.
Rev. Dr. Amaladoss Michael, S.J.
Rev. Fr. Antony Robinson, S.J.
Rev. Dr. Antonysamy Antony, S.J.
Rev. Bro. Antony Sinnamuthu, S.J.
Rev. Fr. Arul Henry William, S.J.
Rev. Dr. A. Gaspar Leonard, S.J.
Rev. Dr. A. Irudayaraj, S.J.
Rev. Dr. C. Joe Arun, S.J.
Rev. Fr. John Irudaya Kumar, S.J.
Rev. Dr. M.S. Joseph Antony Jacob, S.J.
Rev. Fr. Justin Prabhu, S.J.
Rev. Dr. Justin Yasappan Emmanuel, S.J.
Rev. Dr. A. Louie Albert, S.J.
Rev. Dr. A. Louis Arockiaraj, S.J.
Rev. Dr. A. Maria Arul Raja, S.J.
Rev. Dr. S. Maria Packiam, S.J.
Rev. Dr. Maria Wenisch, S.J.
Rev. Fr. S.M. Mark Stephen, S.J.
Rev. Fr. Rodrigues James, S.J.
Rev. Dr. S. Samuel Jeyaseelan, S.J.
Rev. Dr. Sebastian Soosai, S.J.
Rev. Fr. G. Victor Roch, S.J.

Governing Body: <http://www.loyolacollege.edu/administration/governbody>

Rev. Dr. Danis Ponniah, S.J. Chairman, Provincial
Rev. Dr. Jebamalai Irudayaraja, S.J. Deputy Chairman, Superior, Chennai Mission
Rev. Dr. Francis P. Xavier, S.J. Vice-Chairman, Rector
Rev. Dr. A. Thomas S.J. Secretary, Principal
Rev. Dr. D. Selvanayakam, S.J. Member, Secretary & Correspondent
Dr. Melchias Gabriel Member, Deputy Principal
Mr. L. Antoine Lebel Member, Vice Principal
Rev. Dr. S. Samuel Jeyaseelan, S.J. Member, Controller of Examinations
Rev. Dr. F. Andrew, S.J. Member, Campus Treasurer
Rev. Dr. D. Thomas Alexander, S.J. Member, Coordinator, Madurai Jesuit Higher Education
Dr. J. Merline Shyla, Dean of Sciences Member
Mr. D. Edward Sudhakar, Dean of Arts Member
Dr. J. Madhavan, Dean of Research Member
Prof. Shakeel Ahmad Member

Dr. (MS) Sudha Vyas, UGC Nominee
Principal, K.J. Somaiya College of Arts and Commerce
(Autonomous), Mumbai - 77.

Dr. R Ravanan, Govt. Nominee
Regional Joint Director of Collegiate Education,
Chennai Region, Chennai

Dr. S. Murugesan, University Nominee
Principal, Thiruthangal Nadar College, Selavayal, Chennai - 51.

Dr. V. David Jayabalan Senior Staff, Dept. of English

Dr. D. Florence Isido Senior Staff, Dept. of Mathematics

Standing Committee Of The Governing Body

Rev. Dr. Francis P. Xavier, S.J. Rector & Vice - Chairman
Rev. Dr. D. Selvanayakam, S.J. Secretary & Correspondent
Rev. Dr. A. Thomas, S.J. Principal
Dr. Melchias Gabriel Deputy Principal
Rev. Dr. S. Samuel Jeyaseelan, S.J. Controller of Examinations

Academic Council: <http://www.loyolacollege.edu/administration/acadcouncil>

Rev. Dr. A. Thomas, S.J. Principal & Chairman
Rev. Dr. D. Selvanayakam, S.J. Secretary & Correspondent
Dr. Melchias Gabriel Deputy Principal
Dr. J. Merline Shyla Member, Secretary (Dean of Sciences)
Member, Academic Council, University of Madras
Mr. D. Edward Sudhakar Member, Secretary (Dean of Arts)
Dr. J. Madhavan Dean of Research
Rev. Dr. S. Samuel Jeyaseelan, S.J. Controller of Examinations
Dr. Bernard D'Sami Dean, School of Human Excellence
Dr. K. Jothi Sivagnanam, Professor & Head, Department of Economics
University of Madras - University Nominee
Dr. S. Manivasagam Director and Head, UGC - Centre for South & Southeast Asian Studies
University of Madras - University Nominee
Dr. Lalitha Balakrishnan Principal, M.O.P. Vaishnav College of Women - University Nominee
Mr. George Cherian Expert in Industry
Dr. Joe Durairaj Former Vice-Chancellor i/c, Gandhigram Rural Institute, Deemed University -
Educationist
Mr. Lakshmi Narayanan Expert in Law
Dr. Xavier Mahimairaj Coordinator, IQAC
Mr. D. Francis Xavier Deputy Coordinator, IQAC

IQAC: <http://www.loyolacollege.edu/iqac/committemembers>

Rev. Dr A. Thomas, SJ.	- Principal
Dr. Melchias Gabriel	- Deputy Principal
Dr. A. Xavier Mahimairaj	- Coordinator & Convener
Mr. D.Francis Xavier	- Deputy Coordinator
Mr. L. Antoine Lebel	- Vice-Principal (Shift-I)
Dr. J. Madhavan	- Dean of Research
Dr. J. Merline Shyla	- Dean on Sciences
Dr. Dorathy Pushparani	- Vice-Principal (Shift-II)
Mr. Simon Aju Sudhakar	- Vice Principal (Shift-II)
Mr. Paragn Kapadia, C.A.	- External Expert, Chartered Accountant, Kapital Konnet
Mr. Jana Krishnamurthy	- Alumnus
Mr. C. Subbareddy	- Industrialist, MD, Ceebros Prop.Dev.
Dr. P.C. Lakshmi Narayanan	- External Expert, Asso. Prof. LIBA

Minutes and Action Taken Report (ATR) <http://www.loyolacollege.edu/iqac/MinutesAndATR>

Organogram: <http://www.loyolacollege.edu/administration/organogram>

Annual Reports: <http://www.loyolacollege.edu/about/report-loyola>

AQAR: <http://www.loyolacollege.edu/iqac/aqar>

Professional Code of Ethics for Staff: http://www.loyolacollege.edu/staff/professional_ethics.pdf

Professional Code of Ethics for Students:
<http://www.loyolacollege.edu/events/calendar/normsandguidelines.pdf>

Code of Ethics for Research: <http://www.loyolacollege.edu/research/CodeOfEthics.pdf>

Policy for Promotion of Research:<http://www.loyolacollege.edu/research/PolicyForPromotion.pdf>

Policy for Consultancy: <http://www.loyolacollege.edu/research/PolicyForPromotion.pdf>

Alumni Association: <https://www.loyolaalumni.org/>

The Right To Information Act: <http://www.loyolacollege.edu/InformationAct.html>

Financial Transparency

The college has a finance committee appointed by the governing body. It tracks the financial transactions and discusses the matters in their meetings to evolve appropriate strategies to achieve effective and efficient funds management. The finance committee meets twice a year and the report along with audited statements is presented in the Governing Body.

Annual financial auditing is done by the internal auditor who is duly approved by the Governing Body at periodical intervals. A statutory auditor who is duly approved by the Governing Body will complete the process of statutory audit and assure the institution of various compliances. Apart from the regular systems in place for auditing, Regional Joint Director and the office of Joint Director of Collegiate Education carry out the audit on a regular basis. All queries raised by these government bodies are duly clarified; no queries remain pending till date. After the clarifications on the queries raised by the above-stated government offices, the Accounts General of Tamil Nadu Region conducts an audit.

In order to ensure financial transparency, the following system, practices and procedures have been put in place:

1. Enterprise Resource Planning system is used to track the financial status on various payments and receipts.
2. Students can generate their fee challan from the student's portal. It helps the parents and wards to have a complete view of details of the fees.
3. All payments are done only through crossed cheques or account transfers done through NEFT and RTGS.
4. All receipts of funds in the form of contributions, endowments and other sponsors are done only through bank transactions.
5. Concessions, scholarship and any other aid from the college are always done through account transfer.
6. Filing of tax returns is done regularly.

7. All utilization certificates are promptly submitted to the funding agencies concerned, in time with approval from the certified auditor.
8. The UGC mandatory PFMS is in place.
9. The statement of income and expenditure are presented before the governing body for approval.

Academic Transparency

The student representatives play an active role in the deliberations of the Board of Studies and Academic Council. The college website hosts information about the curriculum, syllabus and rules and regulations pertaining to academic matters. The old question papers of UG and PG programmes are published on the website. The softcopy of the students' handbook is uploaded for ready reference. MCQs bank for each course is developed and uploaded on the website and the college has made it mandatory for the faculty to strengthen the MCQs bank at regular intervals. The CIA component marks are entered online by the faculty immediately after the valuation for instant student access. Students are entitled to access their answer papers of summative review as part of the transparency process.

<http://www.loyolacollege.edu/services/students-union>

<http://www.loyolacollege.edu/students/question-paper>

Transparency in administrative and auxiliary functions

The college gives open call through notice board for applications from qualified staff while filling- up the administrative positions such as Deans and Heads of the Department. A centralized and comprehensive recruitment system is in vogue for the appointment of qualified staff to various positions. A comprehensive appraisal system provides for the performance evaluation of the teachers by the administrators, peers, subordinates and students. The outcome of this exercise helps the teachers to enhance their performance. The college has a well-defined grievance handling mechanism to address the grievances of the students and the staff. The management periodically holds meetings with the staff association and student council to solicit their views and share details about the various activities undertaken. Collective decision making is encouraged in the institution whenever important academic and administrative decisions are made. An Open Forum for the students is organised for greater clarity in administrative issues.

Staff Grievance Redressal Cell

Rev. Fr. Alangaram, S.J.	- Convener
Rev. Fr. S. Emmanuel, S.J.	-Assistant Convener
Dr. Melchias Gabriel	- Member
Mr. L. Antoine Lebel	- Member
Dr. Dorathy Pushparani	- Member
Mr. P. Krishnan	- Member
Dr. Muralidharan	- Member
Dr. Chithra Venkataachalam	- Member
Ms. Maria Banu	- Member
Mr. Lakshmi Narayanan	- Member

Students Grievance Redressal cell

Dr. P. Sagayaraj	- Convener
Rev. Fr. Alangaram, S.J.	- Member
Dr. D. Suresh Kumar	- Member
Dr. J. Justin Rayappa	- Member
Mr. S. Peter	- Member
Ms. Jeyamani Divya Christodoss	- Member
Ms. Brownie Amutha	- Member
Mr. B. Hannah Evangeline Sangeetha	- Member
Ms. D. Christiana Venita Deepa	- Member
Ms. P.V. Preeja	- Member
Student Representative	

Internal Complaints Committee

[UGC (Prevention, Prohibition and Redressal of Sexual Harassment of Women Employees and Students in Higher Educational Institutions) Regulations, 2015]

Dr. S. Pauline	- Convener
Ms. R. Saritha	- Member
Ms. P. Mary Jessi Rani	- Member
Dr. M. Annam Ragamalika	- Member
Ms. Semmalar Selvi	- Member
Ms. S. Emelda Rani	- Member
Dr. S. Parimalam	- Member
Dr. S. Marcus	- Member
Mr. S. Michaelraj	- Member
Ms. G. Valarmathi	- NGO Representative
Three Student Representatives	
Student Representative – FLOWS	

Disciplinary Committee

Mr. L. Antoine Lebel	- Convener, Vice-Principal (Administration-Shift I)
Ms. Chithra Regis	- Vice-Principal (Academics- Shift I)
Dr. Dorathy Pushparani	- Vice-Principal (Administration-Shift II)
Mr. Simon Aju Sudhakar	- Vice- Principal (Academics- Shift II)
Dr. J. Merline Shyla	- Member
Mr. D. Edward Sudhakar	- Member
Mr. J. Maria Roy Felix	- Member
Dr. S. Prasanna Kumar	- Member
Dr. D. Robert Selvam	- Member
Rev. Dr. A. Irudayaraj, S.J.	- Member
Ms. D. Anita Yazhini	- Member

Anti-Ragging Committee

Rev. Dr. A. Thomas, S.J.	- Principal and Convener
Dr. Melchias Gabriel	- Deputy Principal
Mr. L. Antoine Lebel	- Vice-Principal (Administration-Shift I)
Dr. Dorathy Pushparani	- Vice-Principal (Administration-Shift II)
Ms. Chithra Regis	- Vice-Principal (Academics- Shift I)
Mr. Simon Aju Sudhakar	- Vice Principal (Academics-Shift II)
Mr. J. Maria Roy Felix	- Member
Dr. S. Prasanna Kumar	- Member
Dr. Durga Devi	- Member
Ms. S. Venkatalakshmi	- Member
Dr. V. David Jayabalan	- Member
Dr. A. John Maria Xavier	- Member
Student Representative	

Institutional Animal Ethics Committee

- Dr. M. Gabriel Paulraj, Chairman, Scientist, ERI, Loyola College, Chennai - 600 034
- Dr. S. Meenakshi Sundaram, Main Nominee, 2/1036, Maniammal Street, Raja Rajeswari Nagar, Madipakkam, Chennai - 600 091
- Dr. R.P. Aravindh Babu, Link Nominee, Assistant Professor, Laboratory Animal Medicine Unit Centre for Animal Health Studies, TANUVAS, Chennai-600 051
- Dr. V. P. Karthik, Scientist from outside the institute, A.P - 385, 3rd Street, I Block Anna Nagar West, Chennai - 600 040
- Dr. R. Prakash, Socially aware Nominee, 1/161, Sankaralinganar road Gerugambakkam Chennai - 600 128
- Dr. S. Ignacimuthu, S.J., Member, Emeritus Scientist, Loyola College, Chennai - 600 034
- Dr. R. Mahaprabhu, Assistant Professor, Member, Department of Veterinary Pathology Madras Veterinary College, Vepery, Chennai - 600 007.
- Dr. P. Pandikumar, Member & Animal House In charge, Scientist, Entomology Research Institute, Loyola College, Chennai - 600 034.

Loyola College (Autonomous) Chennai recognized under 2F-12B of UGC Act (TNMD010).

Loyola College (Autonomous) Chennai is functioning as per the professional code of prescribed/suggested by statutory bodies/regulatory authorities for different professions.


Principal

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LOYOLA COLLEGE
CHENNAI-600034