

# **Internal Quality Assurance Cell (IQAC)**

## **Annual Report- 2015-16**

As a post-accreditation quality sustenance measure as prescribed by the NAAC, the college established the Internal Quality Assurance Cell (IQAC) under the auspices of the Loyola College in 2003. Ever since the inception of IQAC, it has been an integral part of the college works towards realizing the goals of quality enhancement by developing a system for conscious, consistent and catalytic improvement in different aspects of functioning of the college.

The IQAC assures the stakeholders i.e., students, parents, teachers, staff, Management, funding agencies and society in general - of the accountability and transparency in the quality management system of the institution and its concern for ensuring quality of education being imparted.

### **Staff Orientation for Newly joined and Junior Staff Organized by IQAC and School of Human Excellence 8<sup>th</sup> – 12<sup>th</sup> June, 2015**



**Day 1 (08.06.2015) Inauguration & Prayer**



**History of Loyola College, Glories of Loyola, Roots, Heroes and Vision.  
-Rev.Dr.G.Joseph Antony Samy,S.J.–Principal**



**Governance system – Faculty training, Evaluation and tenure  
– Rev.Dr.S.Lazar – Secretary**



**Rector's Address**  
**-Rev.Fr. A.M. Jayapathy Francis,S.J – Rector**



**Philosophy and characteristics of Jesuit Pedagogy - Rev.Fr.Ignacimuthu,S.J.**



**Social consciousness and higher education. Rev.Dr. Emmanuel, S.J. – Director – AICUF**



**Day – 2 (09.06.2015)**



**Teacher as a facilitator, Motivator and Enabler.  
Rev.Dr.M.Albert William,S.J.**



**Academic Integrity – Striving Towards Professional Excellence  
Dr.S.Albones Raj**



**Reaching out to Students for Outcome based teaching.  
Dr.Francis Jose, Associate Professor,  
Dept. of Commerce.**

**Day 3 (10.06.2015)**



**Day – 3 Educational Psychology,- Rev. Dr. Emmanuel Arockiam, S.J**



**Dealing with psychological needs of students – Tips for staff.  
- Rev. Dr. Emmanuel Arockiam, S.J.**



**Is Social Media harming our mental health?  
Moderator - Rev. Fr. V.Henry Jerome, S.J. . Dean – School of Human Excellence**



**Day – 4 (11.06.2015)**



**Time Management.-Rev.Dr.G.Lawrence Amalraj,S.J.**



**Testing and Evaluation  
Rev. Dr.S.Arockiasamy**

**Day – 5 (12.06.2015)**



**Enhancing the research profile through minor/major projects.  
Session 2 - Minor/Major Project Proposal writing, Dr.R.Ravindran –Dean of Research**



**Link Between Teaching & Research – Dr.A.Xavier Mahimairaj, IQAC Coordinator**



## **Staff Orientation Programme:**

IQAC in collaboration with School of human excellence organised two days orientation programme to newly recruited and junior staff on 16<sup>th</sup> and 17<sup>th</sup> June, 2015. Staff were orientated by the experts from the other institutions and officials of the college on various aspects of academic theme to orient and motivate the staff to sensitise them with new teaching methodologies and avenues for research.



**Inaugural Address: "Desired Learning Focus"  
Dr. K. Kesavasamy, The Head, Academic Interface Programme, TCS.**



**Innovative Pedagogical Techniques in Higher Education**  
**Mr.Sridhar Ganesh, The Chairperson, Management Development Centre, LIBA**



**Higher Education and Research – Trends and Challenges:**  
**Dr.Michael Arul Das, Former Head,**  
**Department of Endocrinology, University of Madras**





**Striving Towards Professional Excellence  
Dr.I.Thiagarajan, Professor & Dean of part time Programme, LIBA**



**Group Discussion During General Staff orientation**



# Open Forum

25<sup>th</sup> August 2015 & 21<sup>st</sup> January 2015

The first Open Forum for the academic year 2015-16 was conducted on 25<sup>th</sup> August, 2015. 129 Students from Shift-I and 101 students from Shift-II attended the Open forum.

The second Open Forum for the academic year 2015-16 was conducted on 19<sup>th</sup> & 20<sup>th</sup> January 2016.

102 students from Shift-I and 142 students from Shift-II attended the Open Forum. Both sessions of the Open Forum was overlooked by the Secretary, Principal, Deputy Principal, Vice Principals, Deans, Hostel Directors and officials of the college.

General concerns were raised by the students from both shifts to the management and proper steps have been taken to resolve them.



## Loyola Award 2014

IQAC has organized the college function to confer the Loyola Award on 15<sup>th</sup> September, 2016, to P.Sainath, a distinguished journalist in recognition of his yeoman service in reporting agrarian crisis.



**All India Survey on Higher Education:** The report for the All India Survey on Higher Education was submitted on 8<sup>th</sup> October 2015.

**AQAR:** The Annual Quality Assurance Report (AQAR) was submitted to NAAC on 10<sup>th</sup> October 2015.

## Inauguration of Springboard – Leadership Program for QC Members 26<sup>th</sup> August 2015

Spring Board is a leadership programme for developing leadership skills of the Quality Circle members. Four sessions on leadership skills were organized to train the students leaders with leadership skills.



The Inauguration of Quality Circle and Springboard-Leadership Programme on 26<sup>th</sup> August, 2015, guest address Mr. Madhava Priyan – Head – HR & Organizational Development Flyjac Logistics Private Limited on the topic *Discover A Leader in You*.



The second sessions of Springboard was on 28<sup>th</sup> September 2015 - Mr. Parag Kapadia, Management Advisor and Mentor, Kapital Konnect on the topic *Creating Winning Ideas*.



The third session of Springboard was on 21<sup>st</sup> January 2016 on *Emotional Quotient for Effective Leadership* by Mr. Prince, Ms. Yazini and Ms. Christina, Counsellors of the College.





The fourth session of Springboard was conducted on 5<sup>th</sup>, March,2016 by Dr.A.Xavier Mahimairaj, Coordinator, IQAC. On the topic *Leadership for Social Change*.

## **Workshop on Soft Skills**



During the second day of the international conference organized by school of human excellence, the workshop on soft skill was organized by the IQAC. 42 participants from various colleges attended the programme. It gave them an orientation and hands on experience in developing soft skill programmes at UG and PG level integrated with curriculum.

## **Staff Assessment** **2015-16**

The First Staff Assessment for the academic year was conducted on 5<sup>th</sup> and 6<sup>th</sup> October 2015 and on 7<sup>th</sup> October for Defaulters.

The Second Staff Assessment and the Exit Poll for Final Year Students for the academic year was imitated and done online through ERP, where the students could do the Staff Assessment and Exit Poll online during the specified days. Since this was the first time the assessment was done online, an initial pilot test phase was conducted with the class representatives before initiating the assessment full scale to all the students. Being the first time we also left the portal open to ensure the students were able to complete the Assessment and Exit Poll without any hassles.

**NIRF** - National Institutional Ranking Framework Details of our college was submitted to Ministry of Human Resource Development on 20th January 2016.

**Staff Appraisal**: An appraisal program was exercised for the Staff appointed from 2013-14, they were evaluated by their peers, HOD/Coordinators and Jury team. These scores along with the scores from the Student appraisal of the staff was submitted to Rev.Fr.Secretary on 17th, March, 2016.

**Stock Verification 2015-16**: Stock Verification was conducted for the Departments of Arts and Commerce on 11th April, 2016 and for Departments of Science Disciplines and Outreach on 12th April, 2016.

**Week and India Today Survey**: The Week Survey Was submitted on 6th April 2016. The

India Today Survey for Best College Ranking in Arts, Commerce and Science was submitted on 11th April 2016.

Internal Quality Assurance System is a step towards Excellence. The IQAC of Loyola organises orientation programmes for faculty, administrative staff and quality circle members. It conducts open forum to provide inter face between students and officials of the college. It conducts staff assessment and exit poll to provide valuable feedback for quality sustenance and improvement in teaching, learning and research experiences in the college. It documents and reports various activities of the college for various higher education requirements. A continuous follow up has been made on infrastructural resources of the college to assure adequate, appropriate and better facilities to assure conducive and enabling environment for teaching, learning and research. Through all these measures IQAC happens to be one of the important components of the college which ensures quality and continuous improvement in all the units / aspects of the college. The IQAC places it on record its gratitude to the management, staff, students, funding agencies and parents for their support to the IQAC in fulfilling quality sustenance and maintenance at Loyola. A word of appreciation and thanks goes to Mr.Shane Aurel D'Rozario, Office Assistant of IQAC for his dedicated service to the office.

With Best Wishes.

Dr.A.Xavier Mahimairaj  
Coordinator  
IQAC