

AQAR 2013

Annual Quality Assurance Report 2012-2013

Name of the Institution	:	Loyola College
Year of Establishment of the Institution	:	1925
Address	:	Sterling Road Nungambakkam
City	:	Chennai
State	:	Tamil Nadu
Postal Code	:	600 034
Email Address	:	loyolaprincipal@gmail.com
Year of NAAC Reaccreditation	:	2013
Current Grade	:	A
CPGA	:	3.70
Name of the Head of the Institution	:	Rev. Dr. G. Joseph Antony Samy, S.J.
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The National assessment and Accreditation Council advocated the establishment of Internal Quality assurance Cell (IQAC) by all the accredited institutions as a post accreditation quality sustenance activity.

IQAC Established: 03.11.2003

Objective

The primary aim of the IQAC is to develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution.

Functions

Some of the functions expected of the IQAC are:

- * Development and application of quality benchmarks / parameters for the various academic and administrative activities of the institution.

- * Dissemination of information on the various quality parameters of higher education.

- * Organisation of workshops, seminars on quality related themes and promotion of quality circles.

- * Documentation of the various programmes / activities leading to quality improvement.

- * Preparation of the Annual Quality Assurance Report (AQAR) to be submitted to NAAC based on the quality parameters.

Strategies:

IQAC shall evolve mechanisms and procedures for:

- * Ensuring timely, efficient and progressive performance of academic, administrative and financial tasks.

- * Optimization and integration of modern methods of teaching, learning and evaluation.

- * Ensuring the adequacy, maintenance and functioning of the support structure.

Benefits:

IQAC will facilitate / contribute:

- * To a heightened level of clarity and focus in institutional functioning towards quality enhancement and facilitate internalization of the quality culture.

- * To the enhancement and integration among the various activities of the institution and institutionalize many good practices.

- * To provide a sound basis for decision-making to improve institutional functioning.

- * To act as a change agent in the institution.

- * To better inter communication.

Section-I

This section is related to institutional goals, vision and mission, academic programmes and activities, strategies and action plans for institution building.

Number of Academic Programmes existing:

Undergraduate	(BA/B.Sc./B.Com etc.)	23
Post Graduate	(MA/M.Sc./M.Com etc.)	22
Research Programmes	(M.Phil/P.hD)	23
Certificate Programmes		11
Professional Programmes	(B.Tech/M.Tech/B.Ed/M.Ed) (Medicine Pharmacy) (Paramedical /Nursing etc.)	0
Other Value Added Programmes		0
Any other Programme offered		1

Details on Programme Development

New programmes Added during the Year	0
New programmes Designed	0
Programmes under Revision	22
Interdepartmental Collaborative Programmes	0
Inter Institutional Collaborative Programmes	1
Number of review Committee Recommendations Implemented (Total)	0
Number of NAAC Peer Team Recommendations Implemented	1
Number of UGC/any Other expert Committee Recommendations Implemented	1
Number of review Committee Recommendation Under implementation	0
Number of NAAC Peer Team Recommendations Under Implementation	1
Number of UGC/Any other expert Committee Recommendations Under Implementation	0

Faculty Details

Strength of Faculty

Total faculty Strength required as Per norms for all Programmes	328
Total faculty on rolls	276
Faculty added During the year	24
Faculty positions Vacant	0
Faculty left during the year	11
Total number of Visiting faculty	0
Total number of Guest faculty	0

Qualification of Faculty

PhD and above	142
MPhil	260
Masters	328
Any other (specify)	61

Faculty Qualification Improvement

PhD awarded to Existing faculty	19
MPhil awarded to Existing faculty	0
Any other degree Awarded to existing Faculty	6

Administrative and Technical Support Staff Details

Administrative Staff Details

Administrative staff (total sanctioned)	145
Administrative staff (actual strength)	145
Added during the Year of reporting	7
Left during the year	5
Number of posts Vacant	0

Technical Support Staff details

Technical Support (Sanctioned strength)	9
Technical Support (Actual strength)	9
Added during the year	0
Left during the year	0
Number of Posts Vacant	0

Section-II

This section surveys the quality sustenance and development activities during the year taken up by IQAC.

It reflects the quality management structure, strategies and processes which would enhance the academic quality of the institution as perceived by faculty, students, alumni and other stakeholders (social perception of the institution) in line with the vision, mission and goals of the institution.

The IQAC Department was established in Loyola College, Chennai on 3rd November 2003 (03.11.2003).

Composition of the IQAC Department 2012-2013	
Number of IQAC Members	76
Number of Alumni in IQAC	2
Number of Students in IQAC	61
Number of Faculty in IQAC	9
Number of Administrative Staff in IQAC	1
Number of Technical Staff in IQAC	0
Number of Management Representatives	1
Number of External Experts in IQAC	2
Number of any other stakeholder/community representatives	0
Number of IQAC Meetings held during the year	3

IQAC Plans for Development (2012-2013)

The IQAC department has formulated a Calendar of Activities planned out for the academic year 2012-2013.

IQAC Plans for Development	
Number of academic programmes proposed	0
Number of value added programmes proposed	0
Number of skill oriented programmes proposed	1
Number of faculty competency and development programmes proposed	3
Number of other staff development programmes proposed	5
Number of student mentoring programmes proposed	6
Number of co-curricular activities proposed	5
Number of inter departmental cooperative schemes proposed	0
Number of community extension programmes proposed	0
Any other programmes proposed (specify)	0

IQAC Plans for Development & Implementation (2012-2013)

IQAC Plans for Development & Implementation	
Number of Academic programmes implemented	0
Number of value added programmes implemented	0
Number of skill oriented programmes implemented	1
Number of faculty competency and development programmes implemented	3
Number of other staff development programmes implemented	5
Number of student mentoring programmes implemented	6
Number of co-curricular activities implemented	5
Number of inter-departmental cooperative programmes implemented	0
Number of community extension programmes implemented	0
Any other programmes that are implemented (specify)	0

IQAC Seminars and Conferences (2012-2013)

IQAC Seminars and Conferences	
Number of seminars/conferences/workshops organised by IQAC within the institution	3
Number of participants from the institution	262
Number of participants from outside	0
Number of external experts invited	6
Number of external seminars/conferences/workshops on institutional quality attended	0
Number of events conducted with IQAC's of other institutions as collaborative programmes	1

The IQAC did not receive any funding from UGC during the year 2012-2013.

A significant contribution was made by the IQAC department on quality enhancement during the academic year 2012-2013, these achievements are stated below:

* IQAC has been monitoring the quality in the college through quality assessment internal/external academic audit and proper documentation system in place.

*IQAC facilitated the restructuring of curriculum of PG programmes.

*IQAC organized 5 days training programme for junior staff.

*IQAC organized a 1 day workshop on testing and evaluation methods in collaboration with the Controller of Examinations.

*IQAC facilitated mentoring sessions of the college.

*IQAC Helped the college in preparing and organizing the peer team visit and supervised the overall preparation for the re-accreditation process through which the overall quality in teaching, learning, research and evaluation has been enhanced.

Section-III

In this section the events, activities, and outputs in the field of research and academic areas are being surveyed.

Academic Programmes (2012-2013)

Academic Programmes	
Number of new programmes developed or designed by faculty	0
Number of faculty members involved in curriculum restructuring/revision/syllabus development	11
Number of programmes in which evaluation process reformation taken up and implemented	0
Number of active teaching days during the current academic year	180
Average percentage of attendance of students	71
Percentage of classes engaged by guest faculty and temporary teachers	0
Number of self financed programmes offered	23
Number of Aided programmes offered	24
Number of programmes discontinued during the year	0

The college has a systematic student feedback mechanism in place in the form of Staff Assessment and Open Forum. The percentage of courses where the feedback is taken is 100%. The feedback for improvement is also provided to the faculty after the feedback session.

Faculty Research, Projects and Publication Details

Faculty Research, Projects and Publication	
Number of major research projects undertaken during the year	54
Number of minor research projects undertaken during the year	19
Number of major ongoing projects	34
Number of minor ongoing projects	10
Number of major projects completed	20
Number of minor projects completed	09
Number of major project proposals submitted for external funding	04
Number of minor project proposals submitted for external funding	05

Faculty Research, Projects and Publication	
Number of research publications in peer reviewed journals	336
Number of research publications in international peer review journals	146
Number of research publications in national peer review journals	190
Number of research papers accepted for publication in international peer reviewed journals	0
Number of research papers accepted for publication in national peer reviewed journals	0
Average of impact factor of publications reported	2
Number of Books published	15
Number of edited books published	5
Number of Books published (single authored)	15
Number of Books published (co authored)	0
Number of conferences attended by faculty	114
Number of international conferences attended	9
Number of national conferences attended	105
Number of papers presented in conferences	153
Number of papers presented in international conferences	20
Number of papers presented in national conferences	133
Number of conferences organised by the institution	30
Number of faculty acted as experts resource persons	95
Number of faculty acted as experts resource persons - international	10
Number of faculty acted as experts resource persons - national	85
Number of collaborations with international institutions	4
Number of collaborations with national institutions	1
Number of linkages created during the year	4
Total budget for research for current year as a percentage of total institution budget	8
Amount of external research funding received in the year	1972241
Number of patents received in the year	2
Number of patents applied for in the year	5
Number of research awards/recognitions received by faculty and research fellows of the institute in the year	7
Number of PhDs awarded during the year	19
Percentage of faculty members invited as external experts/resource persons/reviewers/referees or any other significant research activities	45

Section-IV

This section deals with Student Mentoring and Support System existing in the institution. This includes student activities, mentoring and opportunities for development and inclusive practices.

Student Details and Support Mechanisms	
The total intake of students for various courses (sanctioned)	2885
Actual enrolment during the year	2624
Student dropout percentage during the year	18
Success percentage in the final examination across the courses	79
Number of academic distinctions in the final exam and percentage	12
Number of students who got admitted to institutions of national importance	0
Number of students admitted to institutions abroad	5
Number of students qualified in UGC NET/SET	17
Number of students qualified for GATE/CAT/other examinations	23

Loyola College has a student support mechanism in place to coach students for competitive examinations. 56 students participated in this programme for the year 2012-2013.

Loyola College also has a Student Counselling and Guidance service in place, with a turnout of 640 students for the academic year 2012-2013.

Loyola College has organised a Career Guidance department to help students in the right career path. In the year 2012-2013 we had organised 19 career guidance programmes where 921 students participated in these programmes.

A campus placement drive is organised in the college to give students a head start in their careers. In the year 2012-2013, 804 students participated in the campus selection programmes, with 100% of the students being selected for placement during the year.

Gender Sensitization

Loyola College has a gender sensitization programme in place, where 3 programmes were organised during the year 2012-2013.

Student Activities:

The information below highlights the activities the Students have taken part in, the prizes won etc.

Student Activities	
Number of students participated in external cultural events	900
Number of prizes won in external cultural programmes	600
Number of cultural events conducted by the institute	02
Number of students participated in international sports and games	12
Number of students participated in national level sports and games	60
Number of students participated in state level sports and games	200
Number of students participated in university level sports and games	59
Number of prizes won in international level sports and games	03
Number of prizes won in national level sports and games	26
Number of prizes won in state level sports and games	150
Number of prizes won in university level sports and games	28
Number of prizes won in institute level sports and games	50

Composition of Students:

Composition of Students	
Percentage of Schedule Cast	30%
Percentage of Schedule Tribe	3%
Percentage of Other Backward Communities	44%
Percentage of Women students	9%
Percentage of Physically Challenged students	1%
Percentage of Rural Students	36%
Percentage of Urban Students	64%

Scholarship and Financial Support

Below are the scholarship/financial support offered by Loyola College.

Scholarship and Financial Support	
Number of students availing financial support from the institution	357
Amount dispersed as a financial support from the institution	1,64,3500
Number of students awarded scholarship from the institution	1820
Number of students received notable national/international achievements/recognition	0

Student Initiatives

Here at Loyola we encourage our students to come up with ideas on their own to uplift the community, below are the student initiatives for the year 2012-2013.

Student Initiatives	
Number of community upliftment programmes initiated by students	116
Number of literary programmes initiated by students	36
Number of social action initiatives based on science and environment initiated by students	46
Number of student initiatives	2

Section V

This section relates to the Governance and Innovation at the institution related to quality management. The educational management strategies adopted and in practice for achieving the objectives are focussed.

Loyola College has a plan for the overall development activities created. There is a plan implemented to ensure that these activities are implemented.

Benchmarking is created for institutional quality management efforts.

- *State of the art infrastructure for teaching, learning, research and evaluation.
- * Research leading to patents and value creation to society.
- * Preparing competent men and women with character.
- * Access with equity and excellence

Loyola college has a Management Information System (MIS) in place called the ERP, which is applied to the points below:

- * Administrative procedures including finance
- * Student admission
- * Student records
- * Evaluation and examination procedures
- * Research administration
- * Others

The college has ERP for education software to generate data and enable flow of communication to take quick and appropriate decisions on various administrative, resource management, evaluation and research administration.

Resource Management System

Loyola College is proud to have a state of the art resource management system in place to help our students receive information easily, with the facilities mentioned below:

- *E-database in library
- *ICT and Smartclass Room
- *E-Learning sources (e-books, e-journals)
- *Production of teaching modules
- *Interactive learning facilities

Amount spent towards Internal Resource Mobilization:-

Internal Resource Mobilization	
Research	1,38,77,781
Consultancy Training	2,46,822
Amount spent for Infrastructure development	4,27,53,054
Amount spent for student welfare	2,65,43,695
Amount spent for staff welfare	2,04,82,195

Amount spent towards Infra Structure and Welfare Spending:-

Infra Structure and Welfare Spending	
Amount spent for infrastructure development	4,27,53,054
Amount spent for student welfare	2,65,43,695
Amount spent for staff welfare	2,04,82,195

Grievance Cell

Loyola College practices delegated authority, and also has a Grievance Cell in place for its Faculty, Students and Staff. This cell was setup up for the soul purpose of voicing out any grievances faced by the Faculty, Students and Staff in the college.

Number of Grievances Received 2012-2013	
Number of grievances received from Faculty	2
Number of grievances from Faculty resolved	2
Number of grievances received from Students	3
Number of grievances from Students resolved	3
Number of grievances received from other Staff	0
Number of grievances from other Staff resolved	0

SWOT

Loyola College conducted the Internal SWOT Analysis for the year 2012-2013 and did a survey on its strengths, weaknesses, opportunities and challenges which are mentioned below.

The identified strengths from SWOT Analysis are

- *Periodically restructured curriculum with revised syllabus relevant to the time.
- * Decentralized administration with greater flexibility.
- * Career orientation and placement

The identified weaknesses from the SWOT Analysis are

- *Delay in getting aided vacancy filled up due to delay in government approvals.
- *Not much of consultancy explored.
- *Inadequate funds to support social research.

The opportunities identified from the SWOT Analysis are

- *Greater autonomy by going towards degree awarding college status.
- *Research leading to patents and value addition to national requirements.

The identified challenges/threats from SWOT Analysis are

- *Financial support to augment the ever increasing need of developing the infrastructure.
- *Making programmes in the college relevant and valuable to the needs of modern times with inclusive development.

Progress and the Role of NAAC in Loyola College

Significant progress was made by the institution towards achieving the goals and objectives during the year 2012-2013

*The college is moving towards the school system with greater flexibility.

*SIRO status renewed and extended up to 2016 which enables and supports greater research in science

*A special income tax exemption given for any donation related to scientific research under section 35 sub section (1) Clause (II) which gives 175% tax exemption.

The role of NAAC has played an important role in the quality development of Loyola College.

The IQAC has been monitoring the quality in the college through quality assessment, internal/external academic audit and enables the college to have a meaningful feedback mechanism through organizing Open Forum, Staff Assessment, Feedback of outgoing students and the feedback of parents. IQAC conducts leadership skill development programmes for Quality Circle members and finally the IQAC ensures a proper documentation for the entire college in place.