Library Committee Meeting

The Library Committee meeting was held at Rev. Fr. Principal's room at 12.30 noon on **27 th September 2010** with a silent prayer.

The following members were present:

Rev. Fr. Principal
Rev. Fr. John pragasam
Prof.G. Ramamurthy
Dr. P. Sagayaraj
Prof. T.Vincent jayakumar
Prof.S.A Nagaraj
Dr. Bernard D sami
Mr. K.D. Dilli

Fr.Library Director welcomed the library committee members and then the librarian read out the minutes of the previous library committee held on **18th February 2010,** the minutes were approved by the committee.

The following points were discusssed.

1. FR. Principal informed the librarian to check out the security system inside in the library and enquried about the Magnetic and Demagnetic system. The librarian informed Fr. Principal about the quotation given by 3M group last year. Fr. Principal requested Fr. Library Director to take it up further for serious consideration in consultation with Fr.Secretary.
2. Dr. Bernard D sami stressed the **NAAC report** that the unused and old books should be weeded out. The librarian informed him that he had

already requsted the head of the departments to assist in weeding out the unused books.. Dr.Bernard D sami also informed the committee that the library committee should be conducted regularly.

3. Fr. Principal gave a suggestion that the General body meeting of head of department may be treated as library committee. He also gave the suggestion that the old and unused books shoud be put in the archives for future use. The librarian informed the committee about the importance of **conversion of college magazines in to CD**, for which Fr. Principal gave a suggestion that the documentation fund may be used for the purpose of scanning the magazines and informed the committee that Prof. Nagaraj to shoulder the responsiblity.
4. Prof.Ramamurthy Vice -Principal gave a suggestion that M.C.A students be given the project of converting the college magazines into CD and also informed the CD pertaining to 3-4years (2005-2009) would be available with the printer.
5. The librarian informed the committee the importance of E- Journals of **U.G.C infonet(INFLIBNET).** In this regard he informed the committee that he had already circulated the list of journals to Dr. Bernard D sami and Dr. Jesudurai.
6. Fr. Principal wanted that the E-subscriptions should be subscribed immediately with the consultation of Research committee. Fr. Principal also informed the committee that he would discuss the subscription to E-Journals in the board of study meeting to be held in the end of **Oct-2010**
7. Fr.Principal requested that **E-subscription** should be given high priority and the list of journals shoud be sent to all the HODs through E-mail, since the list of journals runs arround 80 pages. Prof.Vincent Jayakumar wanted to know whether the E- subscribtion would function with WIFI facility.

8. The librarian informed him that the **IPN number** would be given to the Digital library only. Hence the users have to make use of the E- journals only in the Digital library.
9. The librarian requested Fr. Principal that the semester Question papers be put in the net regularly to make the library a paper less society.
10. The librarian requested Fr. Principal to inclue IQAC co-ordinator as a member to all the library committee meeting. Fr. Principal approved the suggestion.
11. Fr. Library director informed the committee that Mr. Parthiban, Assistant Librarian and some Shift II co-coordinators are included as members to the library committee meeting along with Fr. Deputy Principal.
12. Prof.Vincentjayakumar gave a suggestion that the college magazines should be given in the form of CD to the students instead of book form. Fr. Principal welcomed the proposal.
13. The librarian requested the committee to increase the fine amount from 0.50paise to 1 Rupee for which Fr. Principal gave a suggestion that the fine amount be rounded off if necessary instead of hiking the fine.
14. Fr. Principal informed the committee that Fr. Albert William incharge of digital library may be invited as member of the library committee meeting to discuss the teachers' materials to put up in the Digital Library.