Central Library, Loyola College
Chennai – 600 034
Phone: 28178340-341
E-Mail : library@loyolacollege.edu

Library Committee Meeting: 2019-2020

Date: 26-03-2020 Time: 11:00 am noon Venue: Central Library (online meet)

AGENDA

1. Prayer– Dr Xavier Mahimairaj A
2. Welcome – Dr Parthiban M, Librarian
3. Minutes of the Previous Meeting

   - Dr Parthiban M, Librarian
4. Introductory Remarks

   - Rev Dr Leonard AG SJ, Library Director
5. Library - related Issues & suggestions, if any
6. Vote of Thanks – Prof. K.D.Francis Xavier

Central Library, Loyola College
Chennai – 600 034
Phone: 28178340-341
E-Mail :library@loyolacollege.edu

Activities for the Academic Year 2019-2020

ACTIVITIES

Being a service sector, Library staffs carry out their activities by keeping in mind the need of the users. Two Administrative staff (Sarathkumar.C and Anitha.M) working in the Library were transferred to other department, and one (Sagundhala.C) was sent to Library from other department.

STATISTICS

1. *New Arrivals during the Academic year 2019-2020*

Books	1710	3,82,995
Journals	86	1,11,009
E-resources	3	19,63,142
TOTAL		**34,57,146**

2. Usage Statistics (01-04-2019 **to** 31-03-2020)

Member Type	Access
UG Student	78,615
PG Student	22,052
Research Scholars	3664
Faculty	3646
Administrative	912
TOTAL	**1,08,889**

3. Books Issued during (01-04-2019 **to** 31-03-2020)

Member Type	Transaction
UG Student	11,443
PG Student	5871
Research Scholars	186
Faculty	1863
Administrative	181
TOTAL	**19,544**

Central Library, Loyola College
Chennai – 600 034
Phone: 28178340-341
E-Mail :library@loyolacollege.edu

4. E-Resources Accessed during (01-04-2019 **to** 31-03-2020)

Usage	Download
EBSCO Academic Search Ultimate	26,713
EBSCO e-Book	3177
UGC N-List	56,055

5. Articles checked for Plagiarism through URKUND (01-04-2019 **to** 31-03-2020) - 578

Central Library, Loyola College
Chennai – 600 034
Phone: 28178200 Ext: 340-341
E-Mail :library@loyolacollege.edu

2019-2020 : Minutes of Library Committee Meeting – I

1. *Date & Venue*

   2019-2020 The Library Committee Meeting- Scheduled to be held in the Principal's Office, was later on converted as online meeting due to the prevailing COVID-19 pandemic. So the online meeting was conducted on 26th March, 2019, Thursday at 11:00 am. Fr Leonard A G, SJ chaired the session as suggested by Fr. Principal and Mr Ashok Kumar.P, Assistant Librarian recorded the minutes.

2. *Apology for absence, if any*

All the members were present

The following are the members :*(The names of new members are given in Italics)*

1. *Rev. Dr A.Thomas, SJ, Principal & Chairman*
2. Rev. Dr D.Selvanayakam, SJ., Secretary & Correspondent
3. *Dr MelchiasGabriel, Deputy Principal*
4. Rev. Dr. A.G.Leonard, SJ, Library Director
5. Dr M.Parthiban, Librarian, Central Library
6. Dr M.George Johnson, Member - Chemistry
7. Dr SherafinJanciVincy, Member - Adv. Zoology
8. Prof K.T.Maninivannan, Member - Commerce
9. Dr A.XavierMahimairaj, Member - Commerce
10. Prof K.D.Francis Xavier, Member - English
11. Prof. E.Suresh Paul, Member – Visual Communication
12. Mr. K.ArokiaSagayaMelson, Member – Service Learning
13. MrP.Ashok Kumar, Assistant Librarian

Thomas

Principal
LOYOLA COLLEGE
CHENNAI-600 034

Central Library, Loyola College
Chennai – 600 034
Phone: 28178200 Ext: 340-341
E-Mail :library@loyolacollege.edu

3. *Prayer*

The meeting began with the prayer said by Dr Xavier Mahimairaj.

4. *Thanks & Welcome*

Librarian thanked the outgoing members: Rev. Dr. F.Andrew, S.J., Principal, Dr Fatima Vasanth, Deputy Principal, for their contribution towards the functioning of the college library. Further, he welcomed all the members present.

5. *Passing of the Minutes of the Previous Meeting*

Librarian read out the Minutes of the previous Library Committee Meeting held at Central Library on 15th February, 2019, Friday at 11:00 am. (See copy of the minutes attached). The same was passed without any modification.

6. *Introductory Remarks*

Rev Fr. A.G.Leonard, S.J. presented the activities at the central library during the academic year 2019-2020.

7. *Clarifications, Proposals & Queries*

The following proposals were given by the Library Committee members for the betterment of the Library.

- Members suggested that taking into consideration the present need and attitude of the Library users, more e-resources should be added to the existing collection.
- If there is a possibility, accessing our E-resources from outside should be enabled.
- Common Digital Resource Centre for our campus should be worked out.
- Infrastructure in the Library shall be improvised for the sake of the users.
- Some of the basic things like concealed electrical wiring, fresh painting would give a better look to the library.

Principal
LOYOLA COLLEGE
CHENNAI-600 034

Central Library, Loyola College
Chennai – 600 034
Phone: 28178200 Ext: 340-341
E-Mail :library@loyolacollege.edu

- The services of an Interior decorator shall be utilized to improvise the reading ambience of the library, without altering the magnificence of the building.
- Furnitures should be revamped to support the reading ambience.
- Timing of the Library shall be increased.
- Existing system of Library Hours for Hostel students shall be continued.
- Existing W-Fi facility inside the Library should be further strengthened.

The Library, has taken note of these proposals, and will work out the possibilities of implementing it.

8. *Vote of Thanks*

Prof. K.D.Francis Xavier, proposed vote of thanks.

Meeting came to an end.

Principal
LOYOLA COLLEGE
CHENNAI-600 034

Central Library, Loyola College
Chennai – 600 034
Phone: 28178340-341
E-Mail : loyolalibrarychennai@gmail.com

Library Committee Meeting: 2019-2020

Date: 26-03-2020 **Time: 11:00 am** **Venue: Central Library (Online)**

S.No.	Name	Designation	Signature
1.	Rev. Dr A.Thomas, SJ,	Principal & Chairman	
2.	Rev. Dr D.Selvanayakam, SJ.,	Secretary & Correspondent	
3.	Dr. Melchias Gabriel	Deputy Principal	
4.	Rev. Dr Leonard A G SJ	Library Director	
5.	Dr M.Parthiban	Librarian	
6.	Dr M.George Johnson	Member	
7.	Dr Sherafin Janci Vincy	Member	
8.	Prof K.T.Manivannan	Member	
9.	Dr A.Xavier Mahimairaj	Member	
10.	Prof K.D.Francis Xavier	Member	
11.	Prof. E.Suresh Paul	Member	
12.	Mr K. Arokia Sagaya Melson	Member	
13.	Mr P.Ashok Kumar	Asst. Librarian	