## LOYOLA COLLEGE (AUTONOMOUS), CHENNAI – 600 034



## U.G. DEGREE EXAMINATION – GENERAL ENGLISHFOURTH SEMESTER – APRIL 2016EL 4060 - ENGLISH FOR SOFT SKILLS

Dept. No. Max.: 100 Marks

Date: 16-04-2016 Time: 09:00-12:00

I	Answer the followin	g questions in about 200 words each:	(10X10=100
1.	Answer the followin	g questions in about 200 words each;	(IUAIU

- "Success in one's career depends on a combination of Soft skills and Hard skills."
  Elucidate your point of view.
- 2. Explain the five types of leadership styles.
- 3. Suggest a creative solution for this particular technological roadblock "Aircrafts that can fly by flapping wings like birds."
- 4. Bring out the importance of 'Time Management' for an executive in his office? Can Time Management be learnt? Give reasons for your answer.
- 5. Highlight the importance of 'Audience analysis' in planning for your presentation.
- 6. Define 'Motivation.' Differentiate between 'Internal' and 'External' motivation. Explain the method by which you can motivate yourself.
- 7. Write down the strategies to be adopted while preparing oneself for a 'job interview.'
- 8. Explain the three types of 'Influencing Styles.'
- 9. Write down the ten characteristics of highly cohesive teams.
- 10. Write down the tips to be followed for making a lively power point presentation.

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