



# **SW 3819- NATIONAL SOCIAL WORK PERSPECTIVE**

## **EDUCATIONAL TOUR- NEW DELHI**

**17<sup>TH</sup> NOVEMBER, 2014 TO 29<sup>TH</sup> NOVEMBER, 2014**

The students of the Social work Department are engaged in an educational tour to expose them to National level agencies in their specialization. This National Social Work Perspective is to have an exposure to national level organizations, provide an idea and opportunity for job placement through block placement. This vital part of their curriculum through which students not only earn a credit but are also get an opportunity to familiarize themselves with the working of reputed agencies and organizations.

### **GENERAL OBJECTIVES:**

- To create a feeling of oneness among the students through group living and informal interactions and to understand the importance of social relationships.
- To get exposed to Socio- Economic and Cultural diversities, value systems that exist in the country.
- To develop networking skills and connect with Social Work Professional within the country.
- To get an understanding about the functioning of different successful organizations.
- To acquire professional competence in decision making, planning, implementation, monitoring and reviewing.

### **TOUR PROCESS:**

Students form various committees and are directly responsible for selection of places of visit, budgeting, obtaining prior permission, drafting of schedules and arranging travel & accommodation. To facilitate the students in this process two faculty extend their guidance and supervision.

### **OBJECTIVES OF THE COMMON & SPECIALIZATION VISITS:**

#### **General Objectives:**

- To provide an opportunity to students to gain an insight into a working environment related to the subject area.
- To help students develop their communication and inter- personal skills in the context of professional social work.

### Community Development:

- To acquire knowledge on the administrative structure and staffing pattern.
- To understand the aims, objectives, mission and vision of the organization.
- To learn about the welfare activities and benefits carried out for the target group.
- To get an exposure in the field of fund mobilization and utilization.

### Human Resource Management:

To acquire knowledge on the organizational activities, with specific reference to:

- Organizational Culture and Hierarchy
- Manufacturing Process (if any)
- HR Policies
- Industrial and Employee Relations
- Welfare Measures and activities
- Retention Strategies.

### Medical & Psychiatry:

- To understand the relationship of the agency with its clients.
- To gain knowledge on effective social work practices in the field of Health and Mental Health.
- To enable the students to understand the socio- cultural realities associated with patient care.
- To learn how to identify mental disorders and how to effectively care for patients.

### **CHANNELS OF COMMUNICATION:**

The elected Tour Leaders will be the point of coordination between the faculty, committee leaders and students. The tour leaders, committee leaders along with the Faculty form the Executive Committee. The Executive Committee is expected to meet once a week and will be chaired by the Faculty in charge. Every meeting of the students is expected to be chaired by the Faculty. The leaders are required to update the students on the progress of the various committees.

**WORK COMMITTEE:** (Poulin Michael, Prasan Kumar Raghavan- CD, Pogundai Paomei Bernard- M&P, Shelma Matthew- HRM)

Identify and communicate with relevant organizations for Common & Specialization visits. The committee is responsible to prepare a schedule that balances education and relaxation. The committee is also required to ensure the punctuality of the members in attending the visits and daily review meetings.

**TRAVEL & ACCOMODATION COMMITTEE:** (Fr. Jose Matthew, Elizabeth Toppil)

The committee is required to comply with all procedures to receive permission from the College and Department. They are responsible to obtain railway and other concessions for the booking of tickets and accommodation in the most convenient and economical manner.

**FINANCE COMMITTEE:** (Loganathan. R, Meetparasi Monika)

The committee is expected to work out an optimal budget and keep in mind the allocation of funds for various purposes. They are responsible for the collection of money and the various expenses at every stage of the tour. The Leader is expected to record all transactions and accordingly update the Executive Committee and students on the Financial Status.

**DOCUMENTATION COMMITTEE:** (Leanne Maria, Juliana Catherine- CD, Thangaswathi Arumugam- M&P, Getsia Malar- HRM)

The committee is required to record the minutes of every meeting convened and assist in drafting letters of communication. They must prepare in detail reports of every visit. They will be responsible for the photography and preparing of the Report for official department record.

**FOOD COMMITTEE :**( Agastin Prabhu)

The committee is required to identify safe and economic places for the students to have their meals. They will be responsible to ensure that the group receives hygienic and nutritious food.

**HEALTH COMMITTEE:** (Bala Kumar, Revathi Priya. R)

The committee is responsible in providing first aid if need arises, after getting advice from a physician. They are required to gather information on the health status and illnesses/ allergies the students suffer from. They must also identify and maintain a database on the nearest available hospitals and emergency help lines.

**TOUR LEADERS:**

Saravanan. S

Monica Robert. J

**FACULTY IN CHARGE**

Prof. Hannah Sangeetha

Prof. Edward Sudhakar.

## PROGRAM SCHEDULE:

17-11-2014 (Monday)	10.00 pm	<b>Departure to New Delhi</b>	Tamil Nadu Express (15621)	
18-11-2014 (Tuesday)	Full day	<b>Travel to New Delhi</b>	„	
19-11-2014 (Wednesday)	07.05 am	<b>Arrival in Delhi</b>	Sadananda Ashram	
	11.00 am	<b>Common Visit -1</b>	Not confirmed	
20-11-2014 (Thursday)	10.00 am	<b>Specialization Visit-1</b>	HRM	KONE
			M&P	IHBAS
			CD	PRATHAM
21-11-2014 (Friday)	10.00 am	<b>Specialization Visit-2</b>	HRM	Wheels
			M&P	Not confirmed
			CD	EFICOR&HRLN
22-11-2014 (Saturday)	09.00 am	<b>Sightseeing in Delhi</b>	The Red Fort, Qutb Minar, Lotus Temple,	
23-11-2014 (Sunday)	07.05 am	<b>Travel to Agra</b>	Taj Express	
	10.00 am- 06.00 pm	<b>Sightseeing in Agra</b>	Taj Mahal, Agra Fort, Fatehpur Sikri etc.	
	06.55 pm	<b>Return to Delhi</b>	Taj Express	
24-11-2014 (Monday)	10.00 am	<b>Specialization Visit-4</b>	HRM	Not confirmed
			M&P	AIIMS
			CD	DB Ashralaya
25-11-2014 (Tuesday)	10.00 am	<b>Specialization Visit-3</b>	HRM	L&T
			M&P	WIMHANS
			CD	Not confirmed
26-11-2014 (Wednesday)	10.00 am	<b>Common Visit-2</b>	JNU	
27-11-2014	10.00 am	<b>Parliament Visit</b>	Till afternoon	
	10.30 pm	<b>Departure to Chennai</b>	Tamil Nadu Express (12622)	
28-11-2014	Full day	<b>Travel to Chennai</b>	„	
29-11-2014	07.10 am	<b>Arrival in Chennai</b>	<b>GOOD BYE</b>	

## DAILY SCHEDULE

<b>Time</b>	<b>Activity</b>
6.30 a.m	Wake up!!
6.30-7.00 a.m	Freshen up
7.00- 7.30 p.m	Daily Prayer
7.30- 8.30 p.m	Breakfast
8.30 a.m	Departure for visits
1.30 p.m	Lunch
4.30- 7.30 p.m	Free time
7.30 p.m	reporting
7.30- 8.30 p.m	Dinner
8.30- 9.30 p.m	Evaluation
10.00 p.m	Lights Out!!

## DO'S & DON'TS

### Do's

- Always carry your ID cards with you. (College ID & other ID like voters ID / Aadhar card etc.)
- Punctuality is expected.
- Maintain the dignity and the decorum of the college.
- Be polite and exhibit modest behavior with people around you.
- You are expected to be formally dressed during all visits.
- Actively participate in all activities.
- Carry a notepad and pen at all times.
- Lock your room and belongings. You are responsible for them at all times.
- You are required to inform the faculty when and where you are going.
- Remain in your respective rooms at night

### Don'ts

- Do not go anywhere without prior permission from the faculty.
- Do not use mobiles during field visits.
- Do not earn a bad name for the college.
- Drinking and Smoking are strictly prohibited.
- Do not wear short or night clothes in common places like the dining hall or meetings.

- Do not tease or make fun of people during the journey or places of visits.

### **Things to be brought**

- Warm cloths (Sweaters, Mufflers, Socks, Gloves, etc)
- Bed Linen (Please note that sheets and pillows will not be provide in the train)
- Umbrella and Torch (with extra batteries)
- Daily use articles, Toiletries etc
- Prescribed Medication, if any and other general medication.
- College ID and other ID's (Voters ID, Driving License, etc)
- Required stationery for use during the visits.
- Locks for your bags and suitcases.
- Sufficient clothes and comfortable shoes.
- Things of Responsibility- Camera, Laptop, etc.

### **CONTACT DETAILS:**

#### **Accommodation in New Delhi:**

Sadananda Ashram,

No 20 south patel nagar, Pillar no 193

New Delhi

Phone: 01125841160

#### **In Chennai:**

Prof. Vincent Vijayaraj, Co-ordinator, Department of Social Work- 9444152314

#### **On Tour:**

##### **Faculty in Charge-**

Prof. Hannah Sangeetha- 9841547234

Prof- Edward Sudhakar- 9841124734

##### **Student Leaders:**

Monica Robert- 9500168553

Fr.Jose- 8220663113

## STUDENT'S CONTACTS

DEPT. NO	NAME	PERSONAL CONTACT #	EMERGENCY CONTACT #	NAME /RELATIONSHIP
13-PSW-051	Leanne Maria	8870460560	9443469084	Anand kumar / Father
13-PSW-052	Jenita.J	9677003720	9443379421	James / Father
13-PSW-053	Avinash Jones.P.J	9566726464	9894216175	John / Father
13-PSW-054	Loganathan.R	9566611372	9994179349, 9790258018	Ranganathan / Father
13-PSW-055	Babu.P	9159143426	9786186955, 9940565593	Mother / Rector (Fr.Berk)
13-PSW-056	Bernard	9790733194	9790714556	R Linnah / Guardian
13-PSW-057	Hema.G	9003108737	9840867668, 8939977052	Govindarajan / Father
13-PSW-058	Clean N areng	9677296744	9486694111	Fr. Ignacimuthu / Guardian
13-PSW-059	Naresh.R	9789810979	9789810979	Brother
13-PSW-060	Monica J Robert	9566195004	8939915008	Rajakumari / mother
13-PSW-061	Shelma Mathew.P	9952942472	9840984542	P.K.Mathew / father
13-PSW-063	Yesu Mary.A	9176635854	8489045608	Mother
13-PSW-064	Jose Mathew.K	8220663113	9447458705	Babu Mathew / Brother
13-PSW-065	Elizabeth.T	8547806264	9495205435, 9495707864	Alexander / Father
13-PSW-066	Titus .D	9094020029	9841530677	Jennifer / Mother
13-PSW-067	Sonia	9176219198	9884568197	Hazel / Mother
13-PSW-068	Salini.A	9626308026	9962445379	Thomas / Brother
13-PSW-069	Meetparasi Monika.J	8939298809	9444969900	Joseph / Father
13-PSW-070	Poulin.J	9500292881	8754544415, 8754506777	Jesu Michael / Father
13-PSW-072	Deepak Vasanth.J	9790882620	9380715220	Jalin / Father
13-PSW-073	Saravanan.S	7401050426	8124609976	Sundara babu / Father



13-PSW-074	Juliana Catherine	8056056779	9840968398	Sophia Jenifer /Mother
13-PSW-075	Serin Divya.L	9176390055	9585911312	Lourdu samy / Father
13-PSW-076	Preethi.N	9884014197	9841828356	Jesintha / Mother
13-PSW-077	Agastin Prabhu.S	7708657959	9791603757	Sagayaraj / Father
13-PSW-078	Thangaswathi.A	9566221944	9444085727, , 044 26207848	Arumugam / Father
13-PSW-079	Balakumar.I	9884133195	9444100006	Ilangoan / Father
13-PSW-080	Stephanie	9884446970	9884446970	Jackie Roberts / Mother
13-PSW-081	Ranjith	9884143891	9940270753	Rajesh / Brother
13-PSW-083	Getsia Malar.R	9677054393	9500012051	Raj / Father
13-PSW-084	Prasankumar. R	9710448848	9382142509, 9382232144	Gokul / Brother
13-PSW-085	Sai Santhosh	9884927892	9840062295	Ramakrishnan / Father
13-PSW-086	Saranya.G	9952997476	9841128269	Gangadharan / Father
13-PSW-087	Revathy Priya.M.	9600025971	9381791100	Punithavathy / Mother
13-PSW-088	C.Michael Prakash	9500731332	9787297385	Chellaswamy / Father