



**LOYOLA**  
**WOMEN'S HOSTEL**  
Nungambakkam, Chennai - 34.



# **PROSPECTUS**

**2023 - 2024**

*~Dum Spiro Spero~*

# PROSPECTUS 2023-2024

## LOYOLA WOMEN'S HOSTEL

*“A woman is the full circle. Within her is the power to create, nurture and transform.”*

**Loyola Women's Hostel (LWH)** believes that every human being endowed with various talents and skills, is a precious gift of God. Hostel life is a union of diverse cultures and different upbringings, which blends into harmony for a rich and memorable experience. We provide atmosphere where they can learn, laugh and live to the fullest. Caretakers ensure that the students get a clean, green and relaxed atmosphere. Living in a LWH presupposes high degree of integrity, mindfulness, cooperation, open mindedness and hard work for a bright future and good image of the Institution. We also encourage them to live in a discipline. We understand discipline is the key to success, hence we promote self – discipline among students.

The educational Institution of Loyola Campus are run by the members of the Society of Jesus. [ Jesuits]. They believe that education is the key aspect of each individual, a sense of self-worth. Through education each student can have their right to have power to control their lives both indoors and outdoors, their right to have and determine option and their ability to influence the direction of social change to create a more flexible social and economic system at the national and international level. They constantly strive to educate the upliftment of the poor.

Staying at Loyola Women's Hostel is an exciting and an enlightening experience. It is an opportunity to meet new people from various parts of the country, to establish filial relationships, to enjoy varied socio-cultural events and to create a meaningful impact on their lives.

The educational institutions of Loyola campus are run by the members of the Society of Jesus, known as Jesuits. They serve as educators with the aim of forming men and women for the society. It is their belief that education would make individuals feel responsible for the society and be committed in making the world a better place for everyone, especially the poor and the oppressed.

Loyola institutions have always been ranked high by Higher Educational agencies and reputed national magazines. It is true to the Jesuit tradition and they earnestly continue to strive and mold students as creative, confident, competent and compassionate individuals.

As part of its ongoing mission, Loyola College Society (LCS) had started the Women's Hostel within the College premises in June 2011. Loyola Women's Hostel (LWH) offers facilities to women students belonging to the various educational units of Loyola, namely: Loyola College of Arts and Science (LCAS), Loyola Institute of Business Administration (LIBA), Loyola ICAM College of Engineering and Technology (LICET) and Loyola College of Education (LCE.)



## **VISION**

LWH pursues the Ignatian hallmarks to perceive God in everyone and thereby tries to be compassionate. It aims at promoting holistic learning and to makes every student a responsible citizen of the society and create future leaders who transform and empower the society by letting their light shine.

## **MISSION**

To give holistic formation to women students in a nurturing, dynamic and multicultural environment and to make them realize their maximum potential. To prepare them to be morally upright, socially concerned and physically fit citizens who would stand out as true loyalites.

## **COLLABORATION OF THE SISTERS OF CHARITY OF ST. ANNE**

Loyola College Society is proud and immensely happy to receive the kind support and collaboration of the Congregation of the Sisters of Charity of St. Anne (SCSA), a Catholic Women's Religious order, with its headquarters in Spain to administer and to manage the LWH. The director of the hostel hails from SCSA. Therefore, the hostel students are under the direct management and care of the Sr. Director, Assistant Directors and Health Care Sister.

## **WHY IS LWH UNIQUE AND SPECIAL?**

- It exists 2011 at the heart of the city and within the premises of Loyola college.
- Houses around 520 students in four floors.
- Has a spacious and green campus.
- Provides 24 hours of Wi-Fi remedial classes and counselling guidance.
- Offers financial support to economically weak students
- Provides ample facilities such as indoor games, reading room, gym etc.
- Provides multi-cuisine food for hostellers and their guests.
- Instills spirituality and taps potentialities and intelligence of each student and makes them strive for excellence.
- Shapes personality of students through participation in various social and cultural events.
- Promotes green-living and self-learning through in-house club activities.
- The Third floor has a separate wing for foreign students

## List of Loyola Women's Hostel Directors from its inception

1. ·Sr.Ignatius Mary - 2011 - 2012
2. ·Sr.Bindu Antony - 2012 – 2015
3. ·Sr.Mary P. A - 2015 - 2018
4. ·Sr.Alice Y. L. SCSA - 2018 – 2022
5. Sr.Alice Mary 2022- Till Date



## Director's Message

Alice Cary says, **“There’s nothing as kingly as kindness and nothing so royal as TRUTH”**. The digital millennium we live in has distanced human from the realm of reality and practicality. The shifting times has shattered the existing emotional element between human relations. This era of recluse has reduced the tendency of expression and communication which ultimately ended up in depression and despair. The challenging times advocate nuclear families with working parents and unattended kids who tend seek warmth in the brightly lit screens i.e. smart phones. Children who grow up to be adults in these digitalized circumstances are totally different with their perspective of the world. Though the swift devices make our lives easier and gives us opportunity for to learn by ourselves, the abstract values of love, kindness and truth could only be understood with real life experiences. Both love and kindness are found in abundance around us in various forms while truth is shadowed to the virgin eyes. The post truth era we live in has pushed people into disbelief and the confusion in finding the ultimate truth has tried them out. But truth is something that exists within and pursued inside an individual. The light of truth can be reflected to the outside when truly perceived by the own self. **“To be true to yourself—to look straight into your own eyes reflected in the mirror and be loyal to the person you see”**, says Richelle E. Goodrich. It takes courage to embrace our inner persona i.e., our authentic, true self. Being true necessarily means be true to your words, thoughts and actions. Most of humans are now social embodies who tend to create a **“perfect identity”** for people around whom we refer to as society.

One's persona reflects when people don't try to live as something they are not, to get approved by the peer standards set by the society. It is not to live to be liked and approved by all. There will be obstacles and hurdles in the world and we are disregarded at certain point of life although we live as crowd enticers. There is not a slight possibility of certainty to the life we live except for how true we live as ourselves. How much of yourself is still in the unexpressed room of darkness? In the arena of artificial realities, it is vital to find your true self which surely is different from your social self. We are inclined to portray our strength over drawbacks and fail to acknowledge the tiny snag as part of our real identity. Individuals frequently build their lives on duties, standards and a plethora of should(s)". This might help you avoid living present moment and concentrating excessively on the future steps or on what is not there in your life instead of concentrating on what is there in your life instead of concentrating on what is there in front. We do have chance for people to truly love and embrace us all for what we possess at our soul. Therefore, try to overcome the pressure of fitting into the perfect picture and choose to in something that is befitting to you. And **"Live the beautiful, authentic truth inside your heart"** as Amy Leigh Mercree puts it.

Welcome to a world that's new, and also just like you. Find the familiar in what appears to be unknown, it is wonderful thing which is why we are delighted to welcoming you, to be inmates of Loyola Women's Hostel, **TO BE TRUE TO ONESELF.**

## **CHRONOLOGY OF LOYOLA WOMEN'S HOSTEL**

- **2011** - Ground Floor and First Floor were constructed. 180 students were accommodated.
- **2015** - Second Floor and part of Third Floor (L Shape) was constructed. Three hundred more students were accommodated.
- **2020** - The L Shape 3rd floor and 4th Floor laundry resumed its construction in September 2019 and on 31st July 2020 on the Feast of St. Ignatius
- **2021** – The room for the kitchen staff was constructed and inaugurated. The 3rd floor construction was completed and the entire floor was air conditioned. The laundry facility in the 4th floor was completed and inaugurated.
- **2022** – Additional area for the laundry was constructed. The renovation of the rain water harvest system was begun.
- **2023** – The rain water harvest facility was completed. The flooring for entire ground floor was completed

## **SERVICES AND FACILITIES**

LWH Offers more than mere accommodation. A variety of services and facilities catering to meet the need of the hostellers, such as sports, medicine, reading, spiritual support etc. are exclusively available for the students

## **MULTI-CUISINE MESS**

Variety of appetizing and hygienic food is served for hostellers and the guests. Vegetarian and Non-Vegetarian meals are served. Moreover, mineral water plants are available in all the three floors, both with hot and cold drinking water facilities.

## **REMEDIAL AND SPECIAL ENGLISH PROGRAMMES**

Remedial classes are arranged for the hostellers who need special attention. Special Spoken English classes are offered to hostellers who hail from rural background and Tamil medium schools. English vocabulary consisting of five words for each day is displayed on the notice board

## **SCHOLARSHIP**

Deserving hostellers who are socially disadvantaged or physically challenged receive financial support and scholarship to pursue their studies comfortably.

## **INTERNET FACILITIES**

Wi-fi connection provides internet access to hostellers 24x7 with a high speed of 200 mbps for instant references, resources and research. Students should visit the server room located in the Main Building, LCAS to avail wi-fi service along with their laptop.

## **STATIONERY SHOP AND READING ROOM**

A stationery shop is housed near LCE within the hostel premises to meet the hostellers' requirements. Also, an exclusive reading room is open to students to update themselves with daily news and interesting information from dailies, books and magazines.

## **HEALTH AND PHYSICAL WELLBEING**

Free medicines and medical services are provided to sick hostellers. Health care Sister is available round the clock in the college campus & in the hostel. A well-equipped gym, indoor and outdoor games facilities are also available for hostellers to stay fit.

## **COUNSELLING SERVICES**

LWH gives importance to develop all the quotients. The psychological well-being of the students is profoundly taken care of in order to facilitate a hassle-free learning and to create a strong mind to carry out the academic tasks successfully with proper guidance and counselling. It also concentrates on different quotients i.e. Adversity Quotient (AQ) Creativity Quotient (CQ), Entertainment Quotient (Ent.Q), Emotional Quotient (EQ), Intelligent Quotient (IQ),

## **LAUNDRY**

The hostellers can make use of laundry washing machine facilities from 9.00 am to 4.00 pm except Sunday.

## **GUEST ROOM**

Paid guest rooms are available for the parents and the guests of the inmates. Hostellers have to book the guest rooms in advance after getting prior permission from the Director.

## **ACTIVITIES AND FESTIVITIES**

LWH not only provides learning facilities but also promotes various social events, awareness programmes sports and cultural celebrations to help and shape the over all holistic growth of the students. Special playground provided in front of LCE.

## **CLUBS AND FORUMS**

There are various clubs and social forums for the inmates to extend their participation in social service and awareness programmes to shape their personalities. Such activities create a sense of responsibility among the students to help the needy and the destitute in the neighbourhood.

## **STUDENT CABINET**

A cabinet of student leaders collaborates with hostel management to organize various events and celebrations like Hostel Day, Terra Talent, Sports events and other social welfare activities in the premises .

## **SPORTS AND GAMES**

LWH organizes indoor and outdoor sports for the students and help them maintain their physical fitness. Floor-wise Cultural, Sports, and various other competitions are held to promote sportsmanship and competitive spirit.

## **PEP TALKS AND DOCUMENTARY SHOWS**

Eminent personalities from different fields are invited periodically to give pep talks to enlighten the students. Moreover, documentaries are also screened to sensitize the students on the pressing needs, social issues etc., and to create awareness in them.

## **DJ NIGHTS**

To refresh and rejuvenate the drooping spirit, DJ Nights are organized in the hostel campus with fun and frolics.

## **APPLYING FOR ADMISSION**

Admissions for LWH is highly competitive. The selection policies and process are unique. We welcome applicants from diverse social, cultural, economic, ethnic and geographical backgrounds.

## **ELIGIBILITY FACTORS**

LWH gives preference to students who are Orphans, Semi-Orphans, Catholic Dalits, economically poor students from the marginalized sections of society and disadvantaged background.

## **ADMISSION PROCESS AND HOW TO APPLY:**

- Only after the admission in the respective Institution (LCAS, LIBA, LICET & LCE), a student is eligible to seek admission in LWH.
- The application forms are available in Loyola Women's Hostel. Due to Covid-19, online applications are made available.
- Click on the portal and apply [loyolawomenshostel.edu](http://loyolawomenshostel.edu)
- The 1st UG and 1st PG applications are selected by the Dean of Women Students' office in Loyola College and then sent to the LWH Director. Rest of the Students are selected by the Director.
- The senior students are expected to fulfil certain criteria conscientiously in order to renew their hostel admission. Online applications of selected candidates will be informed. Fees is to be paid online. Bank details are given below.
- Admission to Loyola Hostel is only for ONE year and students need to apply in April to renew their admission for the following academic year.
- Depending on the performance in academics, participation in Culturals, sports, volunteering services, discipline, and keeping a minimum of 80% attendance in college, the application will be considered positively.
- Filled in application form has to be submitted in the hostel office
- The selected candidates are notified to be present for the admission process in time
- Submit the admission call letter and receive the application and bio-data forms from the hostel office.
- Bring recently taken 5 passport size photographs.

- One stamp size photo each of the Parents and Local Guardian has to be brought at the time admission.
- Conduct Certificate from the Parish Priest, if the applicant is Catholic.
- Original Medical Certificate and medical investigations has to be submitted along with that medical history of the hosteller. Covid-19 vaccination certificate should also be submitted.
- Hostel fees is to be paid through GATEWAY payment only.
- Bank Details: IOB Loyola College Branch :  
A/c. No 171201000002011.  
IFSC No IOBA0001712.
- After the fee payment, collect your hostel identity card and mess coupons
- Meet the director to obtain her signature in your hostel identity card.
- **Note:** Parents meeting will be organized on the same day of admission. You are requested to be present. Local guardian is a must in order to get hostel admission in LWH

**LOYOLA WOMEN'S HOSTEL FEES STRUCTURE 2023-2024  
NON - AC ROOMS WITH FOOD FOR 10 MONTHS**

S.NO	A. PARTICULARS	SINGLE Room	3 SHARING	4 SHARING	5 SHARING	6 SHARING
1	Caution deposit (one time Payment)	3,000	3,000	3,000	3,000	3,000
2	Service charges	12,500	12,500	12,500	12,500	12,500
3	Forms & Registration (one time payment)	350	350	350	350	350
4	Maintenance including Building	11,500	11,500	11,500	11,500	11,500
5	Electricity charges	12,000	12,000	12,000	12,000	12,000
6	Hostel Day / Workers welfare	7,500	7,500	7,500	7,500	7,500
7	Mess Expenses (Rs.150/- per Day)	45000	45000	45000	45000	45,000
8	Establishment charges	32,500	14,000	12,500	11,200	10,250
	<b>TOTAL FOR NON A/C ROOMS</b>	<b>124,350</b>	<b>105,850</b>	<b>104,350</b>	<b>103,050</b>	<b>102,100</b>

**LOYOLA WOMEN'S HOSTEL FEES STRUCTURE 2023-2024  
AC ROOMS WITH FOOD FOR 10 MONTHS**

S.NO	A. PARTICULARS	SINGLE Room	3 SHARING	4 SHARING	5 SHARING
1	Caution deposit (one time Payment)	5000	5000	5000	5000
2	Service charges	18000	18000	18000	18000
3	Forms & Registration (one time payment)	2000	2000	2000	2000
4	Maintenance including Building	21500	21500	21500	21500
5	Electricity charges	20000	20000	20000	20000
6	Hostel Day / Workers welfare	11500	11500	11500	11500
7	Mess Expenses (Rs.150/- per Day)	45000	45000	45000	45000
8	Establishment charges	59000	49000	44000	39000
	<b>TOTAL FOR A/C ROOMS</b>	<b>182,000</b>	<b>172,000</b>	<b>167,000</b>	<b>162,000</b>

### **Admission will be DENIED**

If a student falls into any of the following category:

- Breaking the Rule of Silence during Silence Hour (8.30 pm to Next Day 7 am) Frequent movements during Study Hour
- Using Mobile Phone/Electronic Gadgets during Study and Silence hour and in rest rooms
- Visiting friends' rooms during Silence hour
- Staying in other students' room at Night
- Gathering Friends and chatting during Silence Hour
- Sitting in groups in hostel premises during Silence Hour
- Having less than 80 % attendance
- Having more than 3 Arrears on the date of application
- Non-Participation in Culturals and Sports
- Non-involvement in Volunteering Service for Common Functions and Activities
- Leaving the hostel without the permission of the Assistant Director
- Coming late to the Hostel without the permission of the Assistant Director
- Use of Iron, Kettles, and any forbidden Electronic Items in their rooms

- Absenting for common functions such as, Cultural Programmes, Sports, Hostel Day Programme etc.
- Absenting for organized programmes such as Counselling, Guest Lectures etc.
- Catholics being absent for Holy Mass, Litany, Corpus Christi Procession, Our Lady of Lourdes Procession
- Using Alcohol or any Narcotic substance
- Hosting Birthday Celebration at midnight
- Gang Rivalry
- Suspending from the college on disciplinary issues »
- Detaining from the college due to lack of attendance »
- Disrespecting/arguing with the Hostel Administrators
- Troubles hosting and Quarrelsome behaviour with the inmates
- Violent behaviour
- Screaming and shouting during common functions
- Non-Participation in Club activities (First Years)
- Violation of Rules even after repeated warning from the Assistant Directors
- Bringing Day Scholars/friends from other colleges/Guests to the hostel
- Canvassing for Student Union Election in Hostel
- Involving in Malpractice during Tests and Exams
- On Bringing outside food inside hostel a fine of Rs 200 will be collected Sticking posters, banners and pictures on the walls of rooms or any other place in the hostel
- Damaging hostel property
- Stealing others' property
- Keeping the Lights and Fans on when you go out of your room
- Staying inside the room during Prayer
- Violating the Rules instructed by the Director/Assistant Directors

I, \_\_\_\_\_(Name of the student)  
\_\_\_\_\_(A/C No.) \_\_\_\_\_ (Dept.No and  
College, daughter of \_\_\_\_\_ (Father's Name)  
have read the above Guidelines for the Promotion to Next  
Academic Year Admission into Hostel. I accept and hence state  
that if I fail to adhere to the Guidelines of the Hostel as  
mentioned, I shall be denied of the Admission into the Hostel.

Date:

Signature  
of the Student

## OUR TRADITION AND CULTURE

All relevant points of discipline mentioned in the college calendar is to be strictly followed. "Silence is to be regarded as the home of great souls, the nursery of noble thoughts and the store house of energies." On all working days, the **FIRST BELL** for silence is rung at 8.15 p.m. and the **SECOND BELL** at 8.30 p.m. At the stroke of the first bell, the students are expected to proceed to their respective rooms. When the second bell rings, the **GRAND SILENCE** begins and all the hostellers should stand in front of their rooms for the prayer song. Prayer songs from all religions are played everyday.

## GRAND SILENCE

A short prayer after the second bell marks the beginning of the Grand Silence which lasts till 7 am on the following day. Moving around the hostel premises during the Grand Silence is not advisable. Use of mobile phones during the silence hours is strictly prohibited. Violation leads to confiscation of mobile phones. No one should be found in others' rooms during the Grand Silence. The door is to be kept open to facilitate the roll-call by the Assistant Directors. **There are two kinds of mess: Vegetarian & Non-Vegetarian.** Food is served on an unlimited basis, except for some specific items. Wasting food is an offence.

- Due to academic or medical reasons, when a hosteller has to go out, **LATE - SLIP** from the Director/Assistant Director is to be obtained.
- While returning to the hostel, after the second bell, the late-slip has to be left with the hostel watchman at the gate. The entry-time will be marked by the watchman.

- Leaving the hostel during weekends requires prior permission from the Director/ Assistant Directors through leave forms which should be submitted at least the previous day from 8:30 -9:00 pm.

## **MESS TIMING**

	<b>Breakfast</b>	<b>Lunch</b>	<b>Dinner</b>
<b>Working Days</b>	7:00 to 7:55 a.m.	12:30 to 2:00 p.m.	7:30 to 8:30 p.m.
<b>Holidays</b>	7:30 to 8:30 a.m.	12:30 to 1:30 p.m.	7:30 to 8:30 p.m.

## **RULES AND REGULATIONS**

LWH emphasizes strict observance of the following guidelines to facilitate a smooth stay and to give a pleasant ambience for the hostellers to complete their academic mission successfully.

## **GENERAL GUIDELINES**

- Students should stay in the room allotted to them by the Director and are not permitted to change the rooms allotted to them.
- The Students should be present for the attendance everyday at 7:15 pm
- Others are not to be entertained in the rooms at any time.
- Prior permission from the Director is required for possession and use of extra electrical/electronic gadgets, fan, hair dryer, electronic kettle etc. Iron box and heaters are not permitted in the rooms
- Students should take care of their belongings carefully.
- If a student's belongings are lost, the hostel administration will not be responsible. Keep your belonging safely under lock.
- Students are not expected to stick posters, banners and pictures on the walls of the room.
- Suspension or dismissal of a hosteller from the college also leads to suspension from the hostel.
- Hostellers who are irregular in attendance or having arrears or disciplinary problems will not be readmitted to the hostel.
- During semester holidays, members are not permitted to stay in the hostel.
- Lack of participation in hostel events may lead to cancellation of admission.
- Students are required to carry their College and Hostel Identity Cards, when they step out of the hostel gate.

## **MESS COUPONS AND PAYMENT PROCEDURES**

- Students shall collect the mess coupons on 29th of every month from the hostel office.
- A change of mess coupon is made at the end of every month.

- Guests can take meals only with the guest coupons by making payment at the mess office.
- No duplicate mess coupon will be issued. Mess Fee Reduction may be claimed when a hosteller goes on leave from the hostel for more than five days.
- The form concerned is available with the Assistant Directors. You need to apply for Mess Reduction before leaving the hostel. Students cannot claim Mess Reduction after coming back.
- The monthly bill which covers items, such as Mess, Establishment, Maintenance, Labour, Electricity and Miscellaneous can be collected from the office
- The payment has to be made yearly and only those who can not afford can pay quarterly. Try to pay before 10th of every quarter.
- Students who fail to pay the hostel fee without valid reasons will be asked to vacate the Hostel.
- If you have lost the Mess coupon, you need to pay Rs 120 per day respectively for the remaining days of the month and receive the mess coupon.
- With permission, the hostellers are encouraged to go for part-time jobs to meet their requirements while learning
- Hostellers requiring financial assistance may meet Sr Director, with an Income Certificate from their concerned Tahsildar
- Refund will be denied if a hosteller vacates the hostel without a valid reason.

## **HOLY MASS**

At the college chapel, the Holy Mass in English is celebrated at 6.30 am every day and the evening mass is at 6.45 pm both in Tamil and English on alternate days. On Sunday, the Holy Mass in English is at 6.30 am in Tamil 8.00 am. All Catholic hostellers are expected to

participate at the Eucharistic service daily at the college Church, Litany at the Grotto is organised every Tuesday and other special prayers and masses are also arranged in the college/hostel premises. It is an obligation for all the Catholics to attend the Sunday and week day mass.

### **NOTE TO ALL HOSTELLERS BEFORE YOU VACATE THE HOSTEL**

When a student leaves the hostel, she should meet the Director well in advance. The signature of the Assistant Director must be obtained regarding the safety and good condition of the things in the room. The students have to set right the damage caused, if any.

The Hostel identity Card and the Mess Coupon should be submitted in the hostel office. The outgoing hostellers are expected to claim their credit balance within six months of leaving the hostel.

### **NOTE TO PARENTS** (*Role of the parents and guardians*)

- Parents and Guardians should realize that their wholehearted co-operation with the administration of LWH would ensure the total well-being and protection of their wards.
- Parents who do not live in Chennai need to **authorize a local guardian. The Local Guardian should take full responsibility for their ward and help her in every way in the absence of the parents.**
- Permission letter/ mail from parents or local guardian is obligatory for home visit, study tour, overnight stay in the Guardians family and outside the hostel. This letter and mess coupon should be submitted to the Assistant Director on the previous day.

- If any individual wishes to undertake any part time job, internship, project or extra course outside the College, Maybe letter permission from parents, counter signed by respective Dean or Vice Principal, or HOD, has to be submitted to the Hostel AD.
- In case of serious illness, it is the responsibility of the parents or the local guardian to do whatever is required for the medical treatment. Health care sister is available in the campus and the hostellers are requested to meet her.
- Parents can come during the day at any time to meet their wards with the permission of Assistant Directors.
- **Visitors card is mandatory to meet their wards in the hostel.**
- It is the primary duty of the Parents to monitor their wards in studies, attendance and other activities.
- Parents should attend Parent - Teacher meeting without fail.
- Parents are not allowed to stay in the student's room, under any circumstances.

## **VARIOUS**

- **The Hostel Office is open from 8.30 am to 5.30 pm on all days, except Sundays and public holidays.**
- Only hostellers are permitted inside the Recreation Hall and the Reading Room.
- News Papers and magazines have to be read in reading room only.
- Indoor games may be played in the Hall on the terrace.
- All are encouraged to converse in English
- Speedy information to Director, health care sister or Assistant Directors is a must when someone is sick.
- Bathing timings: 5:30 a.m. to 9:00 a.m. and 5:30 p.m. to 7:30 p.m.

- All the hostellers, except LIBA students, should be back in the hostel before 7:15 p.m.
- Attendance will be taken every day from 7:15 pm to 7:30 pm for LCAS, LCE & LICET.
- LIBA students' attendance will be taken from 9.45 p.m. to 10 p.m.
- The hostellers who are not present for the attendance in the specified timing will have to pay a fine of Rs.100/- and students who go out after giving attendance will be dismissed from the hostel.
- Each hosteller must **personally sign in the Outing Register or overnight stay register before leaving the hostel, and sign in when they return.**
- **Parents should send a e-mail containing a hand written letter.**

## **HOSTEL ADMINISTRATORS AT YOUR SERVICE**

Rev. Dr. Francis P Xavier SJ	- Rector
Rev. Dr. Selvanayakam S.J.	- Treasurer
Rev. Dr. A. Thomas S.J.	- Principal
Rev. Sr. Alice Mary SCSA	- Director
Rev. Sr. Reesha SCSA	- Health Care in charge
Ms. Joselene Suzan Jennifer P.	- Asst. Director, LCAS
Ms. Fennyl Britto J.	- Asst. Director, LCAS
Ms. Vallinayagi	- Asst. Director, LICET
Ms. Ajitha B	- Asst. Director, LIBA



# LOYOLA WOMEN'S HOSTEL

## Guidelines for Hostel Readmission 2023-2024

Loyola Women's Hostel is a home away from home, and hence believes in holistic and integral formation of students. Students are expected to fulfil certain criteria conscientiously in order to renew their hostel admission. The Admission of the students in our hostel is only valid upto ONE year and the students are expected need to apply in April in order to renew their admission for the following academic year. Depending on the performance and participation of the students in academics, Culturals, sports, volunteering in social services, discipline, and keeping a minimum of 80% attendance in college, will help the applicants to be considered positively.

Students of Loyola Women's Hostel are expected to fulfill certain expectations, for their holistic formation, such as the following:

- Maintaining a good academic record
- Keeping a minimum of 80 % of attendance in classes »
- Participating in Culturals and Sports conducted in the hostel
- Participating in Volunteering services for common hostel functions and activities, such as Decoration during St. Ignatius Feast, Corpus Christi, Crib Making, Our Lady of Lourdes festival, Hostel Day, Blanket Distribution Committee, Slum Children Cultural ,etc.
- The students are expected to follow the Rules of the **Hostel as instructed in the beginning of the Academic Year by the Director**

Loyola Women's Hostel is a serene place with clean surroundings & a convenient place to stay & concentrate on studies. The rooms have different capacities and are well-equipped with tables, chair, mirror, hangers, cupboard, lights and fans. The administration strives to provide an atmosphere for positive personal growth. Together with hard work and sincerity, each hosteller can develop herself to become an individual who could command respect. Many people who have stayed here feel proud of their association with us. I wish and pray that you be one of them.

Loyola Women's Hostel

Loyola College Campus

Nungambakkam,

Chennai - 600 034

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